

**WALLINGFORD BOARD OF EDUCATION
 DRAMA/LECTURE ROOM
 MARK T. SHEEHAN HIGH SCHOOL
 142 HOPE HILL ROAD, WALLINGFORD
 February 28, 2011**

Mission: To inspire, educate and support all students as they discover and pursue their personal best.

Vision: Wallingford Public Schools, with families and community, will distinguish itself with innovative teaching and learning experiences in a safe and supportive environment. Our goal is to ignite passion for learning and excellence in every student so that each becomes a life-long contributor to the local and global communities.

MINUTES

CALL TO ORDER

Acting Chairperson, Roxane McKay, called the meeting to order at 7:10 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Clerk of the Board, Elizabeth Napolitano, called the roll

BOARD MEMBERS PRESENT

BROODER, FORD, MARRONE, MCKAY, MILLER, VOTTO

ABSENT – CASTELLI, CEI, HENNESSEY

Mrs. McKay reported that Mr. Cei is out because of business and Mr. Hennessey had to work

STAFF MEMBERS PRESENT

MENZO, COHN, GUARINO, WINTERS, BACKUS, LAUTIER, WONG, NAPOLITANO

STUDENT-BOARD REPRESENTATIVES

Sarah McManama, Student Board representative from Lyman Hall High School, came before the Board to give her report as listed below.

- Boy's basketball quarter final game in the SCC will be held on March 8th
- CAPT will be starting on March 8th
- The Girl's basketball team made it into states and they will be playing their first game tonight in Berlin
- The Spring Music Concert will be held on March 23rd with a snow date of March 24th.
- Lyman Hall will be having a drug prevention day on March 30th.
- The annual Anti-Defamation League "Names Can Really Hurt Us" program will take place on March 31st.
- The winter sports award night will be on March 31st.

Audrey Kelley, Student Board representative from Mark T. Sheehan High School was unavailable to give a report.

PRESENTATION OF AWARDS

Recognition of 2010 Fire Prevention Poster Contest Award winners – Amber Houde and Mario Papale

Dr. Menzo reported that only one of the two students who were recognized for the Fire Prevention Poster award are here tonight. He announced that Mario Papale was not available to receive the certificate but Amber Houde is here. He called her to the podium and presented her with a certificate. He explained that there was an award presented at the Fire Department where they were recognized by the community a couple of weeks ago.

He thanked the art teachers for their participation also.

QUESTION AND ANSWER SESSION

Sharon Dooley, 556 S. Main Street, came before the Board to ask if the Board knows the dates for the Budget Hearings at the Town Hall.

Dr. Menzo responded that there are tentative dates for the Public Hearing on April 11th and the Board Hearing on April 13th. He said once they are confirmed they will be reported to PTAC, System wide staff, building administrators, and everyone will be informed.

CONSENT AGENDA

MOTION: VOTTO, SECOND BY FORD

VOTE: Unanimous approval to accept the items 7.1-7.10 on the Consent Agenda as listed below.

- Approval to Accept **Minutes** dated January 24, 2011
- Approval to Accept **Minutes** dated January 31, 2011
- Approval to Accept **Minutes** dated February 3, 2011
- Approval to Accept **Financial Report** for January 2011
- Approval to Accept **Cafeteria Financial Report** for January 2011
- Approval of **Transfer** from Account #431A – Custodial Cleaning Services to Account #720F – Buildings – Five Year Plan \$9,600
- Approval of **Transfer** from Account #100B – Contingency to Account #890L – Other Expenses – Student Lunch Reimbursement \$2,000
- Approval to Accept Proposed Lunch Charge Procedure
- Approval to Accept the Addendum to Document Efforts to Improve Performance for English Language Learners
- Approval to Award Bid for the Wallingford Public School Roofing Project to SLAM Construction Services

ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda

CORRESPONDENCE

There was no correspondence to report.

COMMITTEE REPORTS

A.C.E.S. Representative

Mr. Hennessey was not available to report.

Wintergreen Magnet School Steering Committee

Mrs. Cohn reported that the past few meetings were cancelled due to the inclement weather. She went on to say that the next Thomas Edison Magnet School meeting is scheduled for tomorrow, March 1st and the Wintergreen Magnet School is scheduled for next week.

Building Committee Representative for Vo-Ag Building Project

Mrs. Ford reported that she attended the last two meetings. She said the next meeting is scheduled for March 10th. She stated that the last few warranty items still need to be tried out and the money in the contingency account is still being held from the contractor until all equipment and everything has been tried out during the warranty period.

School to Career Representative

Mr. Miller reported that the School to Career Committee met earlier this month. He said there was discussion about the new legislation mandating that the graduating class of 2018 will have to do a work project that leads to careers and how School to Career can help to mentor those students.

Diversity in Action Committee Representative

Mrs. McKay reported that there was no February meeting due to inclement weather. She stated that the next meeting is scheduled for Thursday, March 3rd.

OLD BUSINESS

There was no old business brought before the Board.

INSTRUCTIONAL COMMITTEE

Presentation of Proposed Adoption of New Policy EEAD – Records and Reports: Transportation

Mrs. Cohn explained that the Board has reviewed this policy before and changes made to this policy are highlighted. She went on to explain what the changes and additions were.

APPROVAL OF ACCEPTANCE OF RETIREMENT, WITH REGRET, OF ANN MANIKAS, EFFECTIVE JUNE 30, 2011

MOTION: MARRONE, SECOND BY VOTTO

VOTE: Unanimous approval to accept the retirement, with regret, of Ann Manikas, effective June 30, 2011

Ann Manikas has been with the Wallingford Public Schools since January, 1996. From January, 1996 to the present, she has been the Assistant Principal at Moran Middle School a total of fifteen and one-half years of service in the Wallingford Public Schools.

Joy Wright, Principal at Moran Middle School, came before the Board to say a few kind words.

APPROVAL OF ACCEPTANCE OF RETIREMENT, WITH REGRET, OF JEAN MANTZARIS, EFFECTIVE JULY 30, 2011

MOTION: MARRONE, SECOND BY FORD

VOTE: Unanimous approval to accept, with regret, the retirement of Jean Mantzaris, effective July 30, 2011

Jean Mantzaris has been with the Wallingford Public Schools since February, 1991. From February, 1991 to September, 1999, she was a school counselor in the adult education program. From September, 1999 to the present, she has been the Director of Adult Education for a total of twenty and one-half years of service in the Wallingford Public Schools.

Jan Guarino, Assistant Superintendent of Personnel, came before the Board and read into the minutes. "It is an honor to stand before you to speak on behalf of Jean Mantzaris, Wallingford Public Schools' Director of Adult Education for the last 12 years. It has been my distinct pleasure to work closely with her this year and to learn about the exemplary program she has nurtured in our community, making it an award winning and grant winning program that serves the community in such a positive and helpful way. The program, which is really multiple programs in one, reflects the person Jean is: it is inviting to people of all skill levels, accepting of diversity and without prejudice in its desire to bring each individual who walks through the doors of the train station to the next level in their education and sense of belonging. Perhaps it is Jean's background in counseling that helps her most to create this tone. However, you have to be ready to work hard and must want to achieve. I think that this message starts with Mrs. Mantzaris to. She works hard, finding grants and support for the adult education program, reaching out to local colleges and universities for additional opportunities for students and fully participating at the state level through professional organizations there. I never walk into the train station without feeling like everybody there is busy doing their best – employees and students alike —under the strong, kind and graceful leadership of a woman who knows what needs to get done and has clear convictions about the community members she is serving. Staff is committed to the program and to Mrs. Mantzaris. Students who go to her can learn English, become citizens, obtain high school diplomas or pursue general interest classes. All are welcome. In that way, the adult education program is a very American institution. Although I've only known Jean for less than two years, I know that she has left her mark on a program that has as much grace, good will and clarity of purpose as the woman who drove its course and set its direction. Although she will be missed, Jean leaves this award winning and successful program whole and complete. That's a job well done and a career to be celebrated. On behalf of all of us here tonight and all of her colleagues, I wish Jean Mantzaris a happy retirement and days filled with family and friends."

APPROVAL OF LEAVE OF ABSENCE FOR DENIELLE SALA FROM APRIL 25 – MAY 31, 2011, WITHOUT PAY AND BENEFITS

MOTION: MARRONE, SECOND BY FORD

VOTE: Unanimous approval that a leave of absence for Denielle Sala from April 25-May 31, 2011, be approved, without pay and benefits, and in accordance with the provisions of the current teachers' contract.

The leave of absence is personal and confidential. (Denielle Sala is requesting a leave of absence following her family medical leave from April 25 – May 31, 2011.)

APPROVAL OF 2011-2012 SCHOOL YEAR CALENDAR

MOTION: MARRONE, SECOND BY FORD

VOTE: Approval by the Board of Education for the calendar for the 2011-2012 school year, as presented.

Votto voted negative

Motion passed

OPERATIONS COMMITTEE

Report on Operations Committee Meeting

Mr. Brooder reported that there was a meeting held on February 14th. He stated that the Cafeteria Financial showed an \$11, 000 deficit and the Board Financial showed a surplus. He said they will continue to monitor those financials. He said there was discussion about the use of school facilities and decided to form a committee to address this. He explained that there was also a discussion about the roofing contract.

APPROVAL OF 2011/2012 BUDGET FOR \$91,573,029

MOTION: BROODER, SECOND BY FORD

VOTE: A roll call vote was taken.

AFFIRMATIVE: BROODER, FORD, MCKAY, VOTTO

NEGATIVE: MARRONE, MILLER

Motion passed

APPROVAL OF ASBESTOS EDUCATIONAL SPECIFICATIONS

Dr. Menzo explained that the State only requires approval for the reimbursable amount but the Town requires that the gross amount be approved at \$341,975. He said the town only has to commit to 49.3% of the total cost. He said that he is reviewing the CRRA money to see how much money will be remaining. He stated that he would like to move forward with all nine projects but we might not be able to do them all at the same time. He said once the ED049 is submitted there is a two year time period to start the projects.

MOTION: BROODER, SECOND BY MILLER

VOTE: Unanimous approval that the Wallingford Board of Education hereby Approve the Educational Specifications for the Asbestos Removal Projects at the Cook Hill Elementary School, Dag Hammarskjold Middle School, Highland Elementary School, Lyman Hall High School, James H. Moran Middle School, Pond Hill Elementary School, Rock Hill Elementary School, Mark T. Sheehan High School and E.C. Stevens Elementary School

ADMINISTRATION

Administrative Report

Dr. Menzo gave an updated report on the Nxegen project. He reported that Phase I is a systems analysis and recalibration of all of the systems. He said a bid document will go out next week. The goal is to have this phase completed by the spring. Phase II would be the actual construction or replacement of equipment and will be done during the summer. He said this would allow us to have a preventative maintenance plan in place. He also reported that he met with Dr. Leahy from Eastern Connecticut State University who will work with the staff to understand the energy efficiency.

He announced that at the end of the month, March 30th, the Elks Club will hold a Drug and Alcohol Awareness workshop at Lyman Hall High School from 6:30 – 8:30 p.m. Milton Creagh will talk to students first and then the parents. There will be a panel discussion with a variety of resources offered in the community.

He also announced that there will be a College Fair to show what opportunities are offered in Connecticut as far as colleges, work, etc. on March 29th.

ANNOUNCEMENTS

Monday, 3/7/11	Instructional Committee	<u>Board Conference Room</u> 7:00 p.m.
Monday, 3/14/11	Operations Committee	7:00 p.m.

DATE OF NEXT MEETING

Monday, 3/21/11	Board of Education	<u>Drama/Lecture Room</u> 7:00 p.m.
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ADJOURNMENT

Mrs. McKay adjourned the meeting at 8:00 p.m.

Secretary

Michael Votto