

**WALLINGFORD BOARD OF EDUCATION
OPERATIONS COMMITTEE MEETING
VOAG COMMUNITY ROOM – LYMAN HALL HIGH SCHOOL
TUESDAY, JANUARY 28, 2014**

MINUTES

MEETING CALLED TO ORDER

The Operations Committee Meeting was called to order by Mr. Brooder at 6:10 p.m.

BOARD MEMBERS PRESENT

M. Brooder, J. Cei, K. Hlavac, J. Marrone, R. McKay, C. Miller

STAFF MEMBERS PRESENT

S. Menzo, C. McNamara, S. Parkhurst, L. Winters, S. Wong, M. Deptula, R. Backus, R. Mancusi, P. DeFilio

2014/2015 BUDGET REVIEW

Mrs. Wong reviewed the Food Service Budget. She made revisions to the budget since her presentation on Saturday, January 25th. She presented three scenarios in revenue projections to the Board members to review. They were 0% increase in paid and reduced meals served, 1% increase in paid and reduced meals served and a 4% increase in paid and reduced meals served. There was also a change in the pension contribution from 25% to 20%. Mrs. Wong also suggested raising lunch prices 5¢. The current lunch prices are \$2.15 for elementary school students, \$2.30 for middle school students and \$2.40 for high school students. Prices for next year will be \$2.20 for elementary, \$2.35 for middle and \$2.45 for high school. There is no increase for the cost of milk.

The consensus of the Operations Committee was to budget revenue projections with a 0% increase in paid and reduced meals served and an increase of 5¢ for paid lunches for 2014/2015. The 2014/2015 Cafeteria Budget will go to the full Board for approval.

Mr. McNamara reported on the number of employees who take the medical insurance waiver. This information was requested at the Saturday Budget Workshop. For 2011/2012, there were 223 employees, for 2012/2013, there were 220 employees and for 2013/2014, there are 227 employees.

Mr. Backus presented an update on the laptop inventory. There are 935 laptops. 661 laptops are five years old or older. He provided information on the cost of purchasing equipment or leasing equipment.

The consensus of the Operations Committee was to lease technology equipment.

Dr. Menzo distributed a list of prioritized items from the Strategic Plan Budget with the corresponding percent increase to the budget. He reviewed the reductions first. There is a .5 FTE kindergarten teacher at Cook Hill (38,000), a .5 FTE paraprofessional at Cook Hill (20,000), a 1.0 FTE grade 3 teacher at Yalesville (76,000), savings from Spanish in grades 1 and 2 (30,400), transportation savings with full day kindergarten (124,097), and reduction of 50,000 in the maintenance Sustained Services Budget.

Mr. Brooder asked for an update on the unencumbered fund balance. He stated if items can be purchased from the unencumbered fund balance, the 2014/2015 Budget Request can be reduced even further.

Dr. Menzo asked the Board members to provide him with a percent increase to the budget that they are comfortable with to present to the mayor and the Town Council. The members of the Board of Education will send the information to Dr. Menzo. Dr. Menzo stated that the administration will continue to look for areas to reduce the budget request.

The next budget review will be at the February 18, 2014 Operations Committee Meeting. The Board of Education will vote on the 2014/2015 Budget at the February 24, 2014 Board of Education Meeting.

ADJOURNMENT

Mr. Brooder adjourned the Operations Committee Meeting at 7:30 p.m.

Respectfully submitted:

Patricia DeFilio