

**WALLINGFORD BOARD OF EDUCATION  
OPERATIONS COMMITTEE MEETING  
VOAG COMMUNITY ROOM – LYMAN HALL HIGH SCHOOL  
WEDNESDAY, JANUARY 28, 2015**

**MINUTES**

**MEETING CALLED TO ORDER**

The Operations Committee Meeting was called to order by Mrs. McKay at 6:05 P.M.

**BOARD MEMBERS PRESENT**

J.P. Bolat, J. Cei, K. Hlavac, J. Marrone, R. McKay, C. Shortell, M. Votto

**STAFF MEMBERS PRESENT**

S. Menzo, S. Parkhurst, C. Lavalette, L. Winters, R. Mancusi, K. Veilleux, S. Wong, M. Deptula, P. DeFilio, T. Hale

**OTHER STAFF PRESENT**

R. Arciero, D. Bellizzi, N. Brophy, N. DaPonte, D. Dayo, G. Dirkson, R. Duthie, P. Flinter, J. Foss, J. Francese, K. Friend, S. Govin, D. Kimball, C. LaTorre, C. Madancy, J. Marciano, K. Moore, R. Napoli, T. Snyder

**BUDGET REVIEW POWERPOINT**

Dr. Menzo began the 2015-2016 budget review with a PowerPoint presentation. Highlights included enrollment trends, staff analysis, a kindergarten update, an increase in English Language Learners, the SmartStart grant application, proposed revisions to Facilities Strategic Plan, the fund balance history and purchases, the budget history, teacher negotiations history, a rationale for requested positions in Strategic Plan, allocations for course supplies and resources for elementary, middle and high school students, changes in education related reimbursements after adoption of the budget, and a list of opportunities for collaboration within the Town of Wallingford.

**CAFETERIA BUDGET REVIEW**

The Food Service Department budget was presented. Mrs. Wong indicated that the last 2 ½ years have been very challenging. The USDA continues to add new regulations which make it more difficult to provide healthy lunches and snacks that the students will purchase. Revenues for lunch sales and a la carte sales continue to drop. Fiscal year

2014-2015 is the first year the Board of Education has subsidized the Cafeteria Program. Ms. Winters stated that majority of food service programs are subsidized by their Boards of Education and that very few are self-supporting.

Mrs. Wong proposed a minimal 5¢ increase in lunch prices for the next year. She stated that the federal government will require all school lunch programs to increase lunch prices until they equal the reimbursement for free lunch which is \$2.98 this year. The lunch prices this year are \$2.20 for elementary, \$2.35 for middle and \$2.45 for the high school. Milk will remain at 50¢ a carton.

For 2015/2016, Mrs. Wong estimated revenues of \$1,523,097 and expenses of \$1,846,127. The fund balance is \$33,743. The Board of Education will subsidize the Cafeteria Program.

The consensus of the Operations Committee was to accept the Food Service Budget.

### **SUSTAINED SERVICES BUDGET REVIEW**

Ms. Winters reviewed the Sustained Services Budget. The sustained services budget consists of the estimated expenses necessary to maintain services from this year, 2014/2015 to next year, 2015-2016. The increase in the Sustained Services Budget is \$5,754,442 or 2.62%. She reported that salaries and benefits comprise approximately 80% of the budget.

For Object 100 – Personnel Services; there is a \$1,373,663 increase. This is primarily due to contractual salaries.

For Object 200 – Employee Benefits; there is an increase of \$503,843. Ms. Winters reported that the estimated increase in medical insurance is 7% which will be updated in mid-February.

For Object 300 – Purchased Professional and Technical Services; there is an increase of \$90,931. The largest increase - \$55,409 is for admissions and transportation for field trips which include high school athletics and middle school academic field trips. Contracted transportation costs will increase 2.5%. Pupil transportation is bid by the Town Purchasing Department and 2015-2016 will be the second year of a five year contract.

For Object 400 – Purchased Property Services; there is an increase of \$51,974. There is an estimated rate increase of 3.5% for electricity. There is no rate increase projected for water and sewer.

For Object 500 – Purchased Services, there is an increase of \$205,196. There is a 2.5% increase in the pupil transportation contract for next year. For tuitions, there is an increase of \$133,107. Ms. Winters stated that the estimated revenue from the Excess Cost and State Agency Placement Grant is 80%.

For Object 600 – Supplies; there is a proposed increase of \$117,536. The increase is due primarily to an estimated enrollment increase.

For Object 700 – Property; there is a decrease of \$14,419.

For Object 800 – Miscellaneous; there is a proposed increase of \$125,110. This is due to an increase in the subsidy required for the Cafeteria Program.

Dr. Menzo stated that the next Operations Committee Meeting for Budget Review will be on Tuesday, February 3, 2015 at 6:00 p.m. in the VOAG Community Room at Lyman Hall High School.

### **ADJOURNMENT**

Mrs. McKay adjourned the Operations Committee Meeting at 9:04 P.M.

Respectfully submitted:

Patricia DeFilio