

**WALLINGFORD BOARD OF EDUCATION  
OPERATIONS COMMITTEE MEETING  
BOARD CONFERENCE ROOM – 43 HALL AVENUE  
MONDAY, NOVEMBER 10, 2014**

**MINUTES**

**MEETING CALLED TO ORDER**

The Operations Committee Meeting was called to order by Mr. Miller at 7:06 P.M.

**BOARD MEMBERS PRESENT**

K. Castelli, K. Hlavac, R. McKay, C. Miller, C. Shortell, M. Votto

**STAFF MEMBERS PRESENT**

S. Menzo, S. Parkhurst, L. Winters, R. Mancusi, M. Deptula, P DeFilio

**OPERATIONS COMMITTEE MEETING MINUTES DATED OCTOBER 13, 2014**

The minutes of the Operations Committee Meeting dated October 13, 2014 were reviewed and accepted as presented.

**BOARD OF EDUCATION FINANCIAL REPORT – OCTOBER 2014**

Ms. Winters presented the Board of Education Financial Report. Contingency is forecasted to have a balance of \$131,816 which is 40% of the Contingency budget. Salaries are estimated to have a shortfall of \$183,203. Certified salaries are estimated to be at breakeven. The budget was reduced \$200,000 for estimated savings from anticipated leaves of absence. Noncertified salaries are forecasted to have a deficit of \$178,276 because additional paraprofessionals were hired compared to the budget. Medical benefits are estimated to have a surplus of \$132,992. Workers' Compensation is estimated to have a deficit of \$30,000. Forecast for benefits in total is an estimated surplus of \$102,992.

Tuitions for students with special needs are estimated to be in deficit \$538,700. Expenses are higher than the amount budgeted by \$531,525. Revenues from the Excess Cost and State Agency Placement grant are estimated at 80%. Revenues are estimated to be lower than the amount budgeted by \$7,175. Transportation is estimated to have a surplus of \$359,379 based on expenses for in district and out of district vehicles for students with special needs. It is still early in the school year and both tuitions and transportation forecasts will be updated based on the needs of our students.

Unemployment is estimated to have a surplus of \$18,000 based on the number of unemployment claims paid for two months and forecasted for the remainder of the year. Heat is estimated to have a deficit of \$60,000. Plant and maintenance is estimated to have a surplus of \$19,706.

In total, the forecast at year end is a deficit of 150,010

The consensus of the Operations Committee was to send the Board of Education Financial Report for October 2014 to the full Board for approval.

### **TRANSFER OF APPROPRIATIONS**

Ms. Winters reported that there was one transfer for \$4,210 for removal and disposal of chemicals in the science lab at Lyman Hall High School. The funds will be transferred from the Contingency Account. Mrs. Hlavac asked for a list of the chemicals to be removed. Mr. Parkhurst will provide a list.

The consensus of the Operations Committee was to send the transfer of appropriations to the full Board for approval.

### **UPDATE ON MEETING WITH THE MAYOR REGARDING CAPITAL IMPROVEMENT ITEMS**

Dr. Menzo reported he attended a meeting in October with the mayor, Jim Bowes, and Roxane McKay. They reviewed the list of capital improvement items prioritized by the Board of Education to see what items met the threshold for bonding. The items must have a life expectancy of 15 – 20 years. The items will be bid in phases. The bids will go to the Town Council for their approval for the bonding.

### **DISCUSSION AND POSSIBLE ACTION ON LYMAN HALL HIGH SCHOOL ATHLETIC COMPLEX**

Dr. Menzo reported that a discussion was held with the mayor regarding funding for the Lyman Hall High School athletic complex. The mayor will consider bonding this project. The bid will be for a six lane track with an eight lane straightaway and upgrade lighting. There is an alternate in the bid for an eight lane track with an eight lane straightaway.

### **ADJOURNMENT**

Mr. Miller adjourned the Operations Committee Meeting at 7:50 P.M.

Respectfully submitted:  
Patricia DeFilio