

**WALLINGFORD BOARD OF EDUCATION
OPERATIONS COMMITTEE MEETING
DRAMA LECTURE ROOM – MARK T. SHEEHAN HIGH SCHOOL
WEDNESDAY, FEBRUARY 20, 2013**

MINUTES

MEETING CALLED TO ORDER

The Operations Committee Meeting was called to order by Mr. Brooder at 7:38 P.M.

BOARD MEMBERS PRESENT

M. Brooder, K. Castelli, J. Cei, C. Mansfield, J. Marrone, R. McKay, C. Miller,
M. Votto

STAFF MEMBERS PRESENT

S. Menzo, E. Cohn, J. Guarino, L. Winters, S. Wong, M. Deptula, R. Mancusi,
P. DeFilio, C. Burke

**OPERATIONS COMMITTEE MEETING MINUTES DATED JANUARY 14, 2013,
JANUARY 26, 2013 AND JANUARY 30, 2013**

The minutes of the Operations Committee Meetings dated January 14, 2013, January 26, 2013 and January 30, 2013 were reviewed and accepted as presented.

CAFETERIA FINANCIAL REPORT – JANUARY 2013

Mrs. Wong reported that for the month of January the Cafeteria Program had a profit of \$12,516. Mrs. Wong stated that there was a 93% increase in sales since lowering the price of the premium lunch meals.

Mr. Miller asked if lunch was provided to High Roads School on the days Wallingford had no school. Mrs. Wong stated lunch was provided to High Roads School. Mr. Miller also reported that he had milk at one of the elementary schools. The expiration on the milk was February 22nd but he could not drink it because it had spoiled. Mrs. Wong explained that this was not the first time this has happened with the vendor who provides the milk. She will discuss the problem with the Town Purchasing Agent.

The year to date was a deficit of \$19,745.

The consensus of the Operations Committee was to send the Cafeteria Financial Report for January 2013 to the full Board for approval.

BOARD OF EDUCATION FINANCIAL REPORT – JANUARY 2013

Ms. Winters presented the Board of Education Financial Report for January 2013. Ms. Winters reported there was only a slight change in the forecast from the previous month. The projected balance at year end is \$258,676.

The consensus of the Operations Committee was to send the Board of Education Financial Report for January 2013 to the full Board for approval.

WELLNESS PROGRAM

Mrs. Guarino stated the school system will offer a wellness program to employees. All employees on our health insurance plan can participate. Initial health screenings will begin the second week of April. Mrs. Guarino added that this is very important for the wellbeing and morale of our employees. Mr. Cei asked who is running the program. Mrs. Guarino stated Interactive Health. Mrs. McKay asked if this will be building based. Mrs. Guarino stated the company will provide screenings at buildings for 25 or more employees.

NEGOTIATIONS UPDATE

Jan Guarino provided an update on negotiations. Food Service employees are close to a tentative agreement. Negotiations with the custodians are continuing. The next meeting will be in March.

2013/2014 BUDGET

Dr. Menzo distributed 2013/2014 recommended budget changes to the Sustained Services Budget. He stated that all items in the Sustained Services Budget are necessary. He also distributed a list of prioritized items from the Strategic Plan Budget with the corresponding percent increase to the budget. The list of recommended items result in a 4.09% increase. The members of the Board of Education thanked Dr. Menzo and the administration for their hard work in providing this information. Mr. Votto and Mrs. Castelli were comfortable with the 4.09% increase. Mr. Cei suggested reducing the 4.09% by the estimated unencumbered fund balance. He added that the unencumbered fund balance usually increases at year end.

Mr. Votto asked if the Board members needed to come to a decision this evening. Mrs. McKay stated that members of the Board of Education must vote on the 2013/2014 Recommended Budget at its meeting on Monday, February 25, 2013. It is necessary to come to a consensus this evening. Mrs. McKay suggested that Board members decide on a percent increase to the budget they are comfortable with to present to the mayor and the Town Council.

Mr. Miller expressed concern that there will be less funding available from the Federal and State Governments. Ms. Winters stated that the Town should receive the same amount of

money for next year. Dr. Menzo stated they are continually looking into opportunities to get additional funding.

Mr. Votto stated that the job of the Board of Education is to provide the best education to the children of Wallingford. Class sizes and pupil services are a priority. He requested a report on the total amount of grants we receive.

Mr. Brooder suggested a recommended budget of a 3.56% increase. This includes most of the strategic plan. He stated some of the items that are not included can be accomplished with the unencumbered fund balance.

The consensus of the Operations Committee was to send the 2013/2014 Recommended Budget request of \$92,766,109 or 3.56% to the full Board for approval.

ADJOURNMENT

Mr. Brooder adjourned the Operations Committee Meeting at 9:07 P.M.

Respectfully submitted:

Patricia DeFilio