

**WALLINGFORD BOARD OF EDUCATION  
OPERATIONS COMMITTEE MEETING  
VOAG COMMUNITY ROOM – LYMAN HALL HIGH SCHOOL  
TUESDAY, FEBRUARY 3, 2015**

**MINUTES**

**MEETING CALLED TO ORDER**

The Operations Committee Meeting was called to order by Mrs. McKay at 6:07 p.m.

**BOARD MEMBERS PRESENT**

J.P. Bolat, K. Castelli, K. Hlavac, J. Marrone, R. McKay, C. Shortell, M. Votto

**STAFF MEMBERS PRESENT**

S. Menzo, C. Lavalette, S. Parkhurst, L. Winters, M. Deptula, K. Veilleux, R. Mancusi, P. DeFilio, T. Hale

**STRATEGIC PLAN BUDGET REVIEW**

The Strategic Plan Budget was reviewed. There are five core areas of focus in the Strategic Plan: Community Outreach/Partnerships, Curriculum and Instruction, District Climate, Facilities, and Technology. Dr. Menzo stated that many items in the Strategic Plan Budget are either mandated or are for safety and security.

Mrs. Lavalette reviewed the area of Community Outreach and Partnerships. The total budget request is \$128,760 which includes an electronic library of professional resources, staff recognition, leadership development and InfoSnap. Mrs. Veilleux explained that InfoSnap is a student registration module that integrates with the PowerSchool Parent Portal.

Mr. Parkhurst reviewed the area of Curriculum and Instruction. The total budget request is \$1,085,862 which includes full day kindergarten, increase in Pre-K Program, curriculum development, textbooks, musical instruments, guidance coordinator, health and wellness curriculum resource teacher, increase medical/certified nursing assistant program, and a college and career coordinator.

The consensus of the Operations Committee was to remove textbooks from the strategic plan budget and add funding for textbooks to the sustained services budget.

Mr. Mancusi reviewed the area of District Climate. The total budget request is \$42,500 which includes team building activities for staff, therapeutic yoga for staff, pet assisted therapy groups, social/emotional intervention program materials (DESSA), after school activities for students at ARTS Academy, implement middle school PBIS Program, professional development and curriculum writing.

Mr. Deptula reviewed the area of Facilities and Maintenance. The total budget request is \$457,852. There is also approximately \$9 million in facility items marked for potential bonding. Mr. Deptula stated that many of the items listed are mandated or for safety and security.

The consensus of the Operations Committee was to include \$50,000 in the Sustained Services Budget for school furnishings.

Dr. Menzo distributed a list of prioritized items from the Strategic Plan Budget with the corresponding percent increase to the budget. He reviewed the budget changes first. There was \$130,200 reduction for medical insurance, \$66,500 reduction for life insurance, \$16,971 in retirement savings and an increase of \$22,412 for electricity. Dr. Menzo suggested the Board of Education members review the list and decide on the percent increase they are comfortable with. This will be discussed at the next Operations Committee Meeting for Budget Review which is scheduled for Wednesday, February 4, 2015 in the VoAg Community Room at Lyman Hall High School.

## **ADJOURNMENT**

Mrs. McKay adjourned the Operations Committee Meeting at 8:58 p.m.

Respectfully submitted:

Patricia DeFilio