

**WALLINGFORD BOARD OF EDUCATION
OPERATIONS COMMITTEE MEETING
DRAMA LECTURE ROOM – MARK T. SHEEHAN HIGH SCHOOL
MONDAY, MARCH 11, 2013**

MINUTES

MEETING CALLED TO ORDER

The Operations Committee Meeting was called to order by Mr. Brooder at 7:02 P.M.

BOARD MEMBERS PRESENT

M. Brooder, K. Castelli, J. Cei, C. Mansfield, J. Marrone, R. McKay, C. Miller,
P. Reynolds, M. Votto

STAFF MEMBERS PRESENT

S. Menzo, E. Cohn, J. Guarino, L. Winters, R. Backus, M. Deptula, R. Mancusi,
P. DeFilio

OPERATIONS COMMITTEE MEETING MINUTES DATED FEBRUARY 20, 2013

The minutes of the Operations Committee Meetings dated February 20, 2013 were reviewed and accepted as presented.

CAFETERIA FINANCIAL REPORT – FEBRUARY 2013

Dr. Menzo presented the Cafeteria Financial Report for the month of February. The Cafeteria Program had a profit of \$298.38 for the month of February. Last year the program had a loss of \$15,834. There were only thirteen serving days in February due to the winter storm. The year to date was a deficit of \$19,447.

The consensus of the Operations Committee was to send the Cafeteria Financial Report for February 2013 to the full Board for approval.

BOARD OF EDUCATION FINANCIAL REPORT – FEBRUARY 2013

Ms. Winters presented the Board of Education Financial Report for February 2013. The forecast for Contingency is \$360,935 and for salaries, \$705,756. The forecast for benefits is a deficit of \$151,506. Benefits include medical insurance, the employer portion of

FICA and medicare, and workers' compensation. For tuitions, the forecast is \$303,092. Revenues were budgeted at 73%. The estimated revenue cap increased from 70% to 76%. The 6% increase represents an increase in revenues of \$140,730. Transportation is a deficit of \$113,792. Wallingford received one half of the Magnet School Transportation Grant. Ms. Winters reported all other accounts remain the same: unemployment – \$126,703, heat – \$26,000, electric – (\$88,251), postage – \$36,023, and plant and maintenance – (\$6,450). The projected balance at year end is \$487,110.

Mr. Brooder asked for consensus to appropriate \$200,000 of the unencumbered fund balance for security upgrades.

The consensus of the Operations Committee was to appropriate \$200,000 for security upgrades. The projected balance at year end will be \$287,110.

The consensus of the Operations Committee was to send the Board of Education Financial Report for February 2013 with the revision to the full Board for approval.

DISCUSSION TO APPROPRIATE AN ADDITIONAL \$26,677 FOR INTERCOM UPGRADES

Dr. Menzo explained that an additional \$26,677 is needed for the intercom upgrades.

The consensus of the Operations Committee was to send the request to appropriate an additional \$26,677 for intercom upgrades to the full Board for approval.

PUBLIC EDUCATIONAL AND GOVERNMENTAL PROGRAMMING AND EDUCATION TECHNOLOGY INVESTMENT ACCOUNT (PEGPETIA) GRANT - \$154,635.40

Dr. Menzo stated that a consensus is needed to accept the PEGPETIA Grant of \$154,635.40. This grant will allow live video conferencing between eight of the twelve schools.

Mrs. Mansfield asked if there will be any cost to the Board of Education once the grant is completed. Mr. Backus stated there are no additional costs to the Board.

The consensus of the Operations Committee was to send a request to accept the Public Educational and Governmental Programming and Education Technology Investment Account (PEGPETIA) Grant to the full Board for approval.

DISCUSSION OF PROPOSED 2013-2014 SCHOOL CALENDAR

Mrs. Guarino explained that the Education Council Committee met on March 6th to discuss changes tabled at the last Board of Education meeting. She reviewed the recommendations of the committee. Originally, there were five delayed school openings for students. The

committee requested a change to five 2 hour early dismissal days. The early dismissal days are September 25, 2013, October 23, 2013, December 4, 2013, February 26, 2014 and May 7, 2014. The request had to be changed to five 90 minute early dismissal days because of student transportation. On each of these days, there will be 90 minutes of professional development. The committee also recommended changing a scheduled afternoon professional development day from March 20, 2014 to March 27, 2014.

Mrs. Guarino stated any additional professional development is helpful because there are so many new initiatives. There is professional development in regular intervals throughout the year and almost every month. In addition to the five 90 minute professional development for teachers, there are additional scheduled professional development on August 29 and 30, 2013, October 17, 2013, November 4 and 5, 2013, January 9, 2014, February 20, 2014 and March 27, 2014.

The consensus of the Operations Committee was to send the revised 2013-2014 School Calendar to the full Board for approval.

NEGOTIATIONS UPDATE

Jan Guarino provided an update on negotiations. A tentative contract for the Food Service employees will be brought to the Board of Education for approval next week. Negotiations with the custodians are continuing. Negotiations will begin for IT employees and Managers. A Demand to Negotiate was sent to Mrs. Guarino by the Paraprofessionals Union.

ADJOURNMENT

Mr. Brooder adjourned the Operations Committee Meeting at 7:28 P.M.

Respectfully submitted:

Patricia DeFilio