

**WALLINGFORD BOARD OF EDUCATION
OPERATIONS COMMITTEE MEETING
AG-SCIENCE COMMUNITY ROOM – LYMAN HALL HIGH SCHOOL
MONDAY, MARCH 21, 2016**

MINUTES

MEETING CALLED TO ORDER

The Operations Committee Meeting was called to order by Mr. Brooder at 6:03 P.M.

BOARD MEMBERS PRESENT

M. Brooder, K. Castelli, A. Doerr, S. Glidden, K. Hlavac, R. McKay, P. Reynolds, M. Votto

STAFF MEMBERS PRESENT

S. Menzo, S. Parkhurst, C. Lavalette, K. Veilleux, R. Mancusi, M. Deptula, P. DeFilio

OPERATIONS COMMITTEE MEETING MINUTES DATED FEBRUARY 17, 2016

The minutes of the Operations Committee Meetings dated February 17, 2016 were reviewed and accepted as presented.

CAFETERIA FINANCIAL REPORT – FEBRUARY 2016

Dr. Menzo presented the Cafeteria Financial Report for February 2016. The cafeteria program had revenues of \$149,076 and expenses of \$167,500. The year to date was a deficit of \$101,447.

Dr. Menzo stated that he is meeting with the Interim Food Service Director to discuss the subsidy the Board of Education will provide to the Food Service Department. The subsidy may not be as high as projected.

He reported some of the changes that have been made to the program to increase sales.

- Added additional meatball to the meatball sandwich
- Changed hard roll provider – hard rolls are delivered fresh and not frozen
- Purchased larger pizza with 6 slices instead of 8
- Increased the size of a salad
- Made change items to the fruit cup

Dr. Menzo and Mrs. Lavalette met with food service workers to discuss possible measures to reduce the food service deficit. The Food Service Executive Board will meet them and bring proposals from the food service workers that may help reduce the deficit.

The consensus of the Operations Committee was to send the Cafeteria Financial Report for February 2016 to the full Board for approval.

BOARD OF EDUCATION FINANCIAL REPORT – FEBRUARY 2016

Dr. Menzo reviewed the Board of Education Financial Report for February 2016. He reported that the biggest change was in the Heat Account. The estimated forecast for heat is \$302,235. This is because of the mild winter and fewer degree days. Contingency is projected to have a balance of \$343,641. Salaries are forecasted to have a surplus of \$119,708. Tuitions are estimated to have a deficit of \$221,391. Transportation is estimated to have a surplus of \$106,202. The total estimated forecast at year end is \$1,196,566.

The consensus of the Operations Committee was to send the Board of Education Financial Report for February 2016 to the full Board for approval.

TRANSFERS OF APPROPRIATIONS

Dr. Menzo reported that there were three transfers. The first transfer was requested by Lyman Hall for \$6,468 to purchase items for the Senior Lounge. The funds will be transferred from the Professional/Educational Services Account and the Repairs and Maintenance Account.

The second transfer was for \$12,000 to cover the cost of the Interim Food Service Director. The funds will be transferred from the Contingency Account.

The third transfer was for \$30,000. Mr. Deptula explained that with the loss of our full time carpenter, a carpentry vendor is being used. The funds will be transferred from the Repairs and Maintenance Account.

The consensus of the Operations Committee was to send the transfers of appropriations to the full Board for approval.

DISCUSSION AND POSSIBLE CONSENSUS ON RENAMING THE FOOTBALL FIELD AT LYMAN HALL HIGH SCHOOL AND THE BASEBALL FIELD AT MARK T. SHEEHAN HIGH SCHOOL

Mr. Corso, principal of Lyman Hall High School recommended that the football field remain Fitzgerald Field and the athletic complex be named the Philip A. Ottochian Athletic Complex.

Mrs. Duthie, principal of Mark T. Sheehan High School, stated that Mr. Neubauer is a very well respected teacher and coach. He had a very positive impact on many of his students and players. He always put the kids first. Mr. Altieri stated that Mr. Neubauer was a baseball man through and through and made him a better coach.

Mr. Votto stated that, per the Town Charter, the naming of the baseball field or the athletic complex must be approved by the Town Council.

The consensus of the Operations Committee was to table the request to name the athletic complex at Lyman Hall High School after Philip Ottochian until they receive more information.

The consensus of the Operations Committee was to send the request to name the baseball field at Mark T. Sheehan High School after Robert Neubauer to the full Board for approval.

ADJOURNMENT

Mr. Brooder adjourned the Operations Committee Meeting at 6:50 P.M.

Respectfully submitted:

Patricia DeFilio