

**WALLINGFORD BOARD OF EDUCATION
OPERATIONS COMMITTEE MEETING
BOARD CONFERENCE ROOM – 43 HALL AVENUE
MONDAY, APRIL 20, 2015**

MINUTES

MEETING CALLED TO ORDER

The Operations Committee Meeting was called to order by Mr. Brooder at 6:05 p.m.

BOARD MEMBERS PRESENT

J.P. Bolat, M. Brooder, K. Castelli, K. Hlavac, J. Marrone, R. McKay, C. Shortell, M. Votto

STAFF MEMBERS PRESENT

S. Menzo, C. Lavalette, S. Parkhurst, L. Winters, S. Wong, M. Deptula, R. Mancusi,
K. Veilleux, P. DeFilio

OTHER STAFF PRESENT

D. Bryant

**OPERATIONS COMMITTEE MEETING MINUTES DATED MARCH 2, 2015 AND
SPECIAL OPERATIONS COMMITTEE MEETING MINUTES DATED MARCH 10, 2015**

The minutes of the Operations Committee Meeting dated March 2, 2015 and the minutes of the Special Operations Committee Meeting dated March 10, 2015 were reviewed and accepted as presented.

CAFETERIA FINANCIAL REPORTS – FEBRUARY 2015 AND MARCH 2015

Mrs. Wong reported that the Cafeteria Program had a loss of \$16,710 for the month of February. For the month of March, the Cafeteria Program had a profit of \$16,703. The year to date was a loss of \$76,792. Mrs. Wong stated that there were 17 service days in February and 21 service days in March.

The consensus of the Operations Committee was to send the Cafeteria Financial Reports for the February 2015 and March 2015 to the full Board for approval.

BOARD OF EDUCATION FINANCIAL REPORT – MARCH 2015

Ms. Winters presented the Board of Education Financial Report for March. Contingency is forecasted to have a balance of \$315,318. Salaries are estimated to have a shortfall of \$59,148. Benefits, which include medical insurance, workers' compensation, medicare and social security, are estimated to have a surplus of \$264,771. Tuitions for regular education magnet school students and special education students are estimated to be in deficit \$432,634. Ms. Winters stated that Wallingford received the final revenues which are capped at 80%. Transportation is estimated to have a surplus of \$222,597.

Unemployment is estimated to have a surplus of \$34,516. Heat is estimated to have a deficit of \$208,760. Plant and maintenance is estimated to have a surplus of \$16,384. Water is estimated to have a surplus of \$15,778. For all other accounts, Ms. Winters estimated a surplus of \$84,942. In total, the projected balance at year end is \$253,764.

The consensus of the Operations Committee was to send the Board of Education Financial Report for March 2015 to the full Board for approval.

TRANSFER OF APPROPRIATIONS

Ms. Winters stated that there were two transfers. The first transfer was for \$3,648 requested by the Pupil Personnel Services Department to purchase a specialized chair for a medically fragile student. The funds will be transferred from the Contingency Account. The next transfer was for \$5,425 requested by Mr. Mancusi, Director of Pupil Personnel Services, for staff development. The funds will be transferred from their Supply Accounts.

The consensus of the Operations Committee was to send the transfers of appropriations to the full Board for approval.

DISCUSSION OF VO-AG DEPARTMENT CHAIR STIPEND

Dr. Menzo stated that based on the duties and responsibilities of the Vo-Ag Department Chair, he would like the Board to consider an increase in the stipend for the Vo-Ag Department Chair. The current stipend is lower than other Department Chairs. The Vo-Ag Department Chair teaches six classes while other Department Chairs only teach three classes. The Vo-Ag Department Chair is responsible for the Vo-Ag budget, grant specifications, grant funds, student work experience, student recruitments, state reports, and compliance review. The Department Chair also oversees the Vo-Ag fair, winter carnival, FFA program and Vo-Ag student enrollment.

Dr. Menzo stated that the current Vo-Ag Department Chair does not want to continue in the position. He will discuss the position with other teachers in the program to determine if there is any interest. Dr. Menzo added that as the Vo-Ag Program continues to grow, it may be necessary to hire

Operations Committee Meeting – 4/20/15 – Page 3

a Director for the program. Mrs. Hlavac suggested they get more information on the role and the salary of a Director from other programs that have one.

DISCUSSION OF POSSIBLY NAMING SHEEHAN HIGH SCHOOL BASEBALL FIELD

Mrs. McKay explained that Mr. Altieri, Head Baseball Coach at Sheehan, requested naming the Sheehan baseball field after Robert Neubauer who was Sheehan's first baseball coach.

Mr. Neubauer was the baseball coach from 1972 to 1985. Mr. Altieri stated that Mr. Neubauer is a man of integrity and a true gentleman. It would be a great honor to name the baseball field after him. Mrs. McKay suggested that he provide letters to the Board of Education from Mrs. Rosemary Duthie, Principal, Mark T. Sheehan High School, the Dug Out Club and community members supporting the field be named after Mr. Neubauer.

Mr. Brooder stated that this item will be placed on the May Operations Committee Meeting agenda for further discussion. The meeting is scheduled for Monday, May 11, 2015.

DISCUSSION OF THE LYMAN HALL HIGH SCHOOL ATHLETIC COMPLEX BID

Mr. Deptula explained that there was a poor response to the Lyman Hall Athletic Complex bid. He suggested the bid be sent out again using a different bid list. This will result in the project being delayed two weeks. He stated that it is in the best interest of the school system to obtain the best prices with the most qualified vendor.

The consensus of the Operations Committee was to send the request to extend the bid process approximately two weeks to the full Board for approval.

ADJOURNMENT

Mr. Brooder adjourned the Operations Committee Meeting at 7:30 p.m.

Respectfully submitted:

Patricia DeFilio