

**WALLINGFORD BOARD OF EDUCATION
OPERATIONS COMMITTEE MEETING
BOE CONFERENCE ROOM – 43 HALL AVENUE
MONDAY, MAY 12, 2014**

MINUTES

MEETING CALLED TO ORDER

The Operations Committee Meeting was called to order by Mr. Miller at 7:12 P.M.

BOARD MEMBERS PRESENT

K. Castelli, K. Hlavac, J. Marrone, R. McKay, C. Miller, C. Shortell, M. Votto

STAFF MEMBERS PRESENT

S. Menzo, S. Parkhurst, C. McNamara, L. Winters, S. Wong, R. Mancusi,
P. DeFilio

OPERATIONS COMMITTEE MEETING MINUTES DATED APRIL 21, 2014

The minutes of the Operations Committee Meetings dated April 21, 2014 were reviewed and accepted as presented.

DISCUSSION OF OUTSIDE MOUNTED BUS CAMERAS

Greg Allen, a parent and attorney, explained that at a systemwide PTAC meeting, parents expressed concern about vehicles passing school buses during student loading and unloading. They discussed a plan to install cameras on the outside of school buses to identify drivers passing stopped buses. He explained that the town would sign a contract with a company to install cameras on the outside of school buses. When the stop sign on the bus is out, the camera turns on. The camera captures the vehicle make, color and license plate. If a driver passes a stopped bus, the company sends the information to the town's Police Department. A ticket would be issued by the Police Department. The fine for passing a stopped school bus in the State of Connecticut is \$450. Mr. Allen stated that the program is self-funded. The municipality collects 80% of the fine.

Mrs. Hlavac expressed concern that vans with children with special needs do not have stop signs. She asked if they considered putting stop signs on the vans.

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Dr. Menzo stated that a special Operations Committee Meeting will be set up to discuss this further. The Police Chief, the Mayor and the Law Department will be invited to attend.

CAFETERIA FINANCIAL REPORT – APRIL 2014

Mrs. Wong reported that there were 17 days of service in the month of April. The Cafeteria Program had a loss of \$18,213. The year to date was a deficit of \$15,553.

The consensus of the Operations Committee was to send the Cafeteria Financial Report for April 2014 to the full Board for approval.

BOARD OF EDUCATION FINANCIAL REPORT – APRIL 2014

Ms. Winters presented the Board of Education Financial Report for April 2014. She reported that there were 4 accounts in deficit. Object 330, Professional/Technical Services is in deficit because technology support contracts were higher than budgeted. Object 490, Purchased Property Services is in deficit because additional air quality services were needed. Object 560, Tuitions is in deficit. The account may be partially offset when Wallingford receives final revenue amounts from the State. Object 690, Heat is in deficit because there were more heating degree days.

The estimated surplus in Contingency is \$144,833. Salaries are estimated to have a balance of \$75,856. Benefits which include medical insurance, worker's compensation, Medicare and Social Security are estimated to have a balance of \$18,670. Tuitions including regular education and special education are estimated to have a balance of \$51,719, based on a revenue cap of 79.74%. Revenues are higher than budgeted. Transportation is estimated to have a balance of \$83,469. Unemployment is estimated to be in deficit \$3,035. This is based on the number of employees collecting unemployment. Communications is estimated to have a balance of \$11,000. Wallingford has not received revenues to date from the Universal Service Fund. Water is estimated to have a balance of \$14,573. Electric is estimated to have a balance of \$84,759. Heat is estimated to have a deficit of \$74,137 due to more degree days. Plant and maintenance is estimated to have a balance of \$47. For all other accounts, Ms. Winters estimated a balance of \$71,305.

In total, the projected balance at year end is \$479,059.

Mrs. Castelli requested a list of retired employees who we pay benefits for. She also requested the savings from coordinating student transportation with Cheshire and North Haven.

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The consensus of the Operations Committee was to send the Board of Education Financial Report for April 2014 to the full Board for approval.

TRANSFER OF APPROPRIATIONS

Ms. Winters reported there was one transfer for \$3,700 for consulting services for the implementation of the Strategic Plan. The funds will be transferred from Contingency.

The consensus of the Operations Committee was to send the transfer of appropriations to the full Board for approval.

REQUEST FOR PREVIOUSLY REQUESTED 2013/2014 FUNDING

Dr. Menzo explained that he would like a consensus to request an agenda item to be placed on a future Town Council meeting to discuss the potential appropriation of \$279,411 to the Board of Education. He stated that this money was reduced from the Board of Education budget prior to Town Council approval last year. The consensus of the Operations Committee was to send the request to place an item on the Town Council agenda to the full Board for approval.

ADJOURNMENT

Mr. Miller adjourned the Operations Committee Meeting at 8:08 P.M.

Respectfully submitted:

Patricia DeFilio