

**WALLINGFORD BOARD OF EDUCATION
OPERATIONS COMMITTEE MEETING
BOARD CONFERENCE ROOM – SHEEHAN HIGH SCHOOL
MONDAY, MAY 13, 2013**

MINUTES

MEETING CALLED TO ORDER

The Operations Committee Meeting was called to order by Mr. Miller at 7:00 p.m.

BOARD MEMBERS PRESENT

K. Castelli, J. Cei, C. Mansfield, J. Marrone, R. McKay, C. Miller, P. Reynolds, M. Votto

STAFF MEMBERS PRESENT

S. Menzo, E. Cohn, J. Guarino, R. Backus

OPERATIONS COMMITTEE MEETING MINUTES DATED APRIL 8, 2013

The minutes of the Operations Committee Meeting dated April 8, 2013 were reviewed and accepted as presented.

CAFETERIA FINANCIAL REPORT – APRIL 2013

Dr. Menzo presented the Cafeteria Financial Report for April 2013. He reported that the Cafeteria Program had a profit of \$42,607 for the month of April. This was due in part to the additional days of service during what would have been the April vacation, the lunches provided to the Wallingford Day Care and High Road, and the additional \$.06 reimbursement from USDA.

2,180 lunches were provided to the Wallingford Day Care in April and 200 meals in May while their kitchen was being renovated.

The year to date profit is \$50,208.

The consensus of the Operations Committee was to send the Cafeteria Financial Report for April 2013 to the full Board for approval.

BOARD OF EDUCATION FINANCIAL REPORT – APRIL 2013

Dr. Menzo presented the Board of Education Financial Report for April 2013. He explained that there is an estimated increase in the heat accounts of approximately \$112,000. Heating expenses are forecasted to be less than anticipated. Transportation is projected to have a deficit of \$86,851. Dr. Menzo explained that the deficit is lower because of additional savings in the transportation of out of district students because of the transportation consortium with other school districts.

The estimated unencumbered fund balance is \$612,261.

The consensus of the Operations Committee was to send the Board of Education Financial Report for April 2013 to the full Board for approval.

TRANSFER OF APPROPRIATIONS

There was one transfer for \$3,876 requested by Mr. Bryant. Dr. Menzo explained that invoices for spring sports were not received in time. Funds will be used for transportation to athletic events.

The consensus of the Operations Committee was to send the transfer of appropriations to the full Board for approval.

DISCUSSION OF 2013-2014 BUDGET

Dr. Menzo stated that the initial proposed budget was a 3.56% increase. The reduction from the mayor is approximately \$1.2 million. Based on the unencumbered fund balance, the Board of Education will need an additional \$550,000 to fund all items requested in the 2013/2014 Budget. Dr. Menzo stated that Ms. Winters will continue to monitor the fund balance.

DISCUSSION OF NEW HIGH SCHOOL ACADEMIC ATHLETIC REQUIREMENTS

Dr. Menzo explained the regulation for academic eligibility for student-athletes was revised for the 2013/2014 school year. The proposed new regulation is:

- The following regulations are in addition to the CIAC minimum standards which require passing grades in a minimum of four classes.
- To be eligible for the beginning of the fall season, a student-athlete must have a minimum overall average of 70% with no course failures for the entire previous school year. Summer school credit may be used in determining these calculations. All grade 9 student-athletes are automatically eligible for the beginning of the fall season.
- To remain eligible during the school year, a student-athlete must maintain an overall average of 70% each marking period with no F's in any course.

The consensus of the Operations Committee was to send the revised high school academic athletic requirements to the full Board for approval.

CONTINUED DISCUSSION OF PROPOSED NEW ATTENDANCE, ABSENCES, TARDINESS/DISMISSALS AND TRUANCY POLICY – 5113

Dr. Menzo reported that he is waiting for clarification from the Board of Education attorney regarding the section under TARDINESS which reads – *On the high school level, students who arrive to school after 8:10 a.m. are assigned a cut in their period 1A/1B class. Further, students who arrive 25 minutes or more late to class (period) without a pass are given a cut (unexcused absence).* The current policy is outdated and needs to be revised.

The proposed new Attendance, Absences, Tardiness/Dismissals and Truancy Policy - 5113 will be presented to the full Board.

CONTINUED DISCUSSION OF PROPOSED NEW ATTENDANCE, ABSENCES, TARDINESS/DISMISSALS AND TRUANCY REGULATION – 5113a

The changes in the regulation are as follows:

- I. EXCUSED VERSUS UNEXCUSED ABSENCES
 - B. High School Class Cuts: **Notwithstanding the foregoing**, if a student misses a class and is in school, such absence will be considered a “class cut”, unless such class absence has been authorized by a school official.
 2. **On the high school level, students who arrive to school after 8:10 a.m. shall be assigned a cut in their period 1A/1B class. Further, students who arrive 25 minutes or more late to class (period) without a pass are given a cut.**
- II. ATTENDANCE – GRADES K-8
 - Number 2 is deleted and 3 will become 2 with one change in the number of absences from 30 to 25.

The proposed new Attendance, Absences, Tardiness/Dismissals and Truancy Regulation – 5113a will go to the full Board for approval..

NEGOTIATIONS UPDATE

Mrs. Guarino reported that she hopes to finalize negotiations with the custodians. IT employees are beginning mediation. Managers have begun offering counterproposals. Paraprofessionals had one meeting to set ground rules and dates. Secretaries’ negotiations have not started.

ADJOURNMENT

Mr. Miller adjourned the Operations Committee meeting at 8:00 p.m.

Respectfully submitted:

Patricia DeFilio