

**WALLINGFORD BOARD OF EDUCATION
OPERATIONS COMMITTEE MEETING
BOARD CONFERENCE ROOM – 43 HALL AVENUE
MONDAY, MAY 18, 2015**

MINUTES

MEETING CALLED TO ORDER

The Operations Committee Meeting was called to order by Mr. Brooder at 6:02 p.m.

BOARD MEMBERS PRESENT

J.P. Bolat, M. Brooder, K. Castelli, K. Hlavac, R. McKay, C. Shortell

STAFF MEMBERS PRESENT

S. Menzo, C. Lavalette, S. Parkhurst, L. Winters, S. Wong, M. Deptula, R. Mancusi,
K. Veilleux, P. DeFilio

OTHER STAFF PRESENT

C. LaTorre, P. Donnellan, E. Picard, C. Roselli, K. Dal Zin

OPERATIONS COMMITTEE MEETING MINUTES DATED APRIL 20, 2015

The minutes of the Operations Committee Meeting dated April 20, 2015 were reviewed and accepted as presented.

DISCUSSION AND APPROVAL TO NAME THE GYMNASIUM CLIMBING WALL AT ROCK HILL

Dr. Menzo requested approval to name the gymnasium climbing wall at Rock Hill School.

The consensus of the Operations Committee was to send the request to name the gymnasium climbing wall at Rock Hill School to the full Board for approval.

CAFETERIA FINANCIAL REPORT – APRIL 2015

Mrs. Wong reported that the Cafeteria Program had a loss of \$15,407 for the month of April. The year to date was a loss of \$92,199. Mrs. Wong stated that there were 4 vacation days in April.

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Dr. Menzo stated that if the deficit in the Food Service Program is less than forecasted, Mrs. Wong may not need the full amount of \$127,000 subsidy from the Board. Any funds not needed will carry over to next year.

Mrs. Wong asked for input from the Board members regarding selling sandwiches from Subway in an effort to increase participation at the high schools. After analyzing the cost of the Subway sandwich and the labor cost, she stated that it would not be profitable for the Cafeteria Program to participate.

The consensus of the Operations Committee was not to participate in the Subway Program.

Dr. Menzo informed the Operations Committee that they plan to have three food service companies come in and tour the kitchen facilities at the schools over the summer and provide information on their lunch programs. One stipulation would be to employ the Food Service Director and existing staff. This request was made by the Town Council at the budget sessions.

The consensus of the Operations Committee was to send the Cafeteria Financial Report for April 2015 to the full Board for approval.

BOARD OF EDUCATION FINANCIAL REPORT – APRIL 2015

Ms. Winters presented the Board of Education Financial Report for April. The projected balance at year end is \$418,313. She reported that there were very few changes from last month. The deficit for tuitions improved slightly. The deficit for tuitions is estimated to be \$358,285. Wallingford received the final revenues which are capped at 80%. The deficit for heat also improved. The deficit is estimated to be \$186,625. The balance for other accounts is \$155,053.

The consensus of the Operations Committee was to send the Board of Education Financial Report for April 2015 to the full Board for approval.

TRANSFER OF APPROPRIATIONS

Ms. Winters stated that there was one transfer for \$7,000 requested by Marc Deptula. The Maintenance Department incurred increases in the volume of disposal items resulting in higher costs. The funds will be transferred from the carpentry supplies account.

The consensus of the Operations Committee was to send the transfer of appropriations to the full Board for approval.

PRESENTATION ON CHANGE OF INTERRUPTIBLE GAS TO FIRM NATURAL GAS AT FIVE DUAL FUEL LOCATIONS

Ms. Winters stated that over the last two years that Dr. Menzo, Marc Deptula and Sal Amadeo met with the gas company to discuss ways to save money on our five buildings that heat with dual fuel. Eversource, formerly Yankee Gas, has lower rates if we heat with firm gas instead of interruptible gas. The five buildings that heat with interruptible gas are Moses Y. Beach, Stevens, Dag Hammarskjold, Lyman Hall and Lyman Hall Vo-Ag. Moses Y. Beach is the only school that must heat with firm gas because of the boiler. The other four schools can heat with either No. 2 oil or firm gas. The cost of No. 2 fuel oil is \$2.58 per gallon per bid and the estimated cost for gas is \$1.32 per CCF.

DISCUSSION AND POSSIBLE ACTION ON THE PROPOSED CHANGES TO THE AGREEMENT FOR THE OPERATIONS OF THE WINTERGREEN INTERDISTRICT MAGNET SCHOOL

Dr. Menzo stated that there are five school districts that send students to Wintergreen Magnet School. They are Hamden, Meriden, New Haven, Wallingford and Woodbridge. He recommended that the Board members review the agreement and compile a list of questions to present to the governing board. Dr. Menzo pointed out that an alternate needs to be appointed to represent Wallingford in the event Mrs. Castelli cannot attend a meeting. Mrs. Hlavac will be the alternate.

Mrs. Castelli stated that there is not enough communication between ACES and the governing board. There is no accountability. Dr. Menzo stated that communication should be stated in the document and provided to the Superintendent. Mrs. Hlavac added that parents should be made aware of any changes.

This item is tabled until the more information is presented to Board members on the Agreement for the Operations of the Wintergreen Interdistrict Magnet School.

DISCUSSION AND POSSIBLE ACTION ON THE 2015/2016 BUDGET

Dr. Menzo distributed a budget update. He reported the new sustained services budget as of 5/18/15 is \$95,961,198. The Town approved funding of \$96,502,187. There are remaining funds of \$540,989. He proposed using some of funds for full-day kindergarten – \$204,800, preschool expansion – \$86,000, and an additional teacher to expand the medical careers program – \$74,000.

The consensus of the Operations Committee was to add full-day kindergarten, preschool expansion and increase the medical careers program to the 2015/2016 budget.

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Mrs. Lavalette discussed a potential 4 year plan for the Ag Science Department Chair. In 2015/2016, the Ag Science Department Chair would be eliminated. A part-time coordinator for Ag Science would be added. In 2016/2017, the hours and the duties for the coordinator would increase. In 2017/2018, a full-time director would be hired. In 2018/2019, which is the final year to meet the State requirement for Ag Science enrollment, one additional teacher will be hired.

Dr. Menzo proposed for the Board's consideration - Ag Science Coordinator – \$25,972, stipend for the high school Athletic Directors/Comptrollers – \$13,400, part-time clerks for the high school Athletic Departments – \$22,128, Guidance Coordinator – \$34,500, Health and Wellness Consultant – \$9,384, HVAC/Automation Specialist – \$80,800, increase in Technology support staff – \$77,803, instructional coaches – \$50,000, Innovation Team – \$50,000, InfoSnap – \$26,760, Groundskeeper – \$67,200, part-time carpenter – \$25,000, and leadership capacity development – \$50,000.

Dr. Menzo stated that the implementation of the district-wide PBIS – \$8,000 and the Social/Emotional Intervention Program (DESSA) – \$5,000 will be funded through Medicaid.

The consensus of the Operations Committee was to add the Ag Science Coordinator position, a stipend for the high school Athletic Directors/Comptrollers and part-time clerks for the high school Athletic Departments to the 2015/2016 budget.

Dr. Menzo distributed a list of potential items that can be purchased from the 2014/2015 unencumbered fund balance for the Board members to consider.

ADJOURNMENT

Mr. Brooder adjourned the Operations Committee Meeting at 8:59 p.m.

Respectfully submitted:

Patricia DeFilio