

Strategies and Action Plan: Facilities

Committee Chair

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Committee Members

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Luc Pentz, Segur Insurance

Carmen Rao, Fire Marshall

Frank Stellato, Parent

Kurt Treiber, Risk Manager

Ann Varrone-Lederle, Teacher, WPS

Action Plan: Facilities

Goal 1: Maintain facilities to meet all federal, state and local safety guidelines, and regulatory codes.

Objective 1: Develop an operational maintenance plan in compliance with safety guidelines and regulatory codes.

Action	Indications of Success	Projected Completion Date
Assess present planning and available information	Initial report created and presented to the Board of Education	September 2011
Identify additional resources and information needed	Revised report presented to the Board of Education	November 2011
Develop an operational maintenance plan and prioritize based on initial findings	Plan to address the following: <ul style="list-style-type: none"> • Fire and Life Safety • Environment/Emissions CONN-OSHA • Risk Management • Critical Equipment • (go/no go) • Emergency • Preparedness • Asbestos/Lead • ADA 	January 2012
Annually review operational maintenance plan with available updated data or new legislation	Full compliance	Annually beginning January 2011

Action Plan: Facilities

Goal 2: Complete capital projects to sustain and enhance the educational process.

Objective 1: Develop capital plans based on the operational maintenance plan.

Action	Indications of Success	Projected Completion Date
Assess present planning and available information	List of potential capital projects	September 2011
Identify additional resources and information needed	Revised list of potential capital projects	October 2011
Develop capital plans and prioritize based on initial finding	Plan to address the following: <ul style="list-style-type: none"> • Roofs • Rooftop units • Obsolete boiler pumps • Parking lots • Outer shells • Athletic Fields • Playgrounds 	December 2011
Reassess proposed plan based on new information, funding, or legislation	Revised list of potential capital projects	Annually in May

Action Plan: Facilities

Goal 3: Ensure a safe, secure learning and working environment.

Objective 1: Develop a system-wide approach to student, staff, and visitor safety, building security, and emergency preparedness.

Objective 2: Develop a system-wide approach to scheduling of facility usage and allocation of resources.

Action	Indications of Success	Projected Completion Date
Review current practice in regards to visitor safety, building security, and emergency preparedness in collaboration with the Safety sub-committee	Report submitted to Superintendent	Annually in July
Identify additional resources and information needed	Report submitted to Superintendent	Annually in July
Develop an operational plan and prioritize based on initial finding	System-wide policies and procedures <ul style="list-style-type: none"> • Access Control • Emergency Preparedness Training • Communication • Shelter • Pandemic/Crisis Management 	Annually in July
Reassess proposed plan based on new information or legislation	Revised report submitted to Superintendent	Annually in September

Action Plan: Facilities

Goal 4: Develop energy efficiency throughout our facilities.

Objective 1: Implement energy efficiency projects to reduce our impact on the environment foot print and maximize our return on investment.

Action	Indications of Success	Projected Completion Date
Assess present planning and available information	Initial report created and presented to the Board of Education	None specified
Identify additional resources and information needed	Meetings to discuss plan	None specified
Develop initial plan and prioritize based on initial finding	Plan to address the following: <ul style="list-style-type: none"> • Circulating Loads: Air Handlers & Pumps • Building Automation & Computerization of Controls: Heating & A/C • Outer Shell Updates & Insulation • Hot Water • Prep Kitchens • Energy Audit 	None specified
Reassess proposed plan based on new information or legislation	None specified	None specified