



# Yalesville Elementary School

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415 Church Street ♦ Wallingford, CT 06492

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Kent M. Hurlburt, Principal

Leigh DelBuono, Administrative Intern

## **PROCEDURES FOR ARRIVAL AND DISMISSAL TO SCHOOL** **SCHOOL HOURS: 8:55-3:20**

**EARLIEST ARRIVAL TIME:** 8:40 AM (There is no supervision before this time)

**TARDY ARRIVAL-** Anytime after **8:55 AM**

**DOORS LOCKED** – ALL outside doors are locked at 8:55 AM for security reasons

**DISMISSAL TIME:** 3:20 PM

### **AM PARENT DROP-OFFS (children transported to school by a parent/guardian)**

- Cars **REMAIN IN A SINGLE LINE** along the curb (see map)
- **NO PASSING** in left lane
- **ONCE IN THE LOOP**, students exit using **RIGHT** side of vehicle closest to the sidewalk
- **STUDENTS** enter building and proceed to classroom (line-up outside the room)
- **INSIDE DUTY TEACHERS** monitor and guide students

### **PM PARENT PICK-UPS (children picked up from school by a parent/guardian)**

- Please park in an appropriate place on street or in church
- Report to the gymnasium to sign child out
- **NO PASSING** on the left.

### **WALKERS: STUDENTS ARRIVING/DISMISSING UNATTENDED BY AN ADULT**

- **ARRIVAL:** STUDENTS WILL REMAIN ON SIDEWALKS AT ALL TIMES
- **STUDENTS** will enter the main entrance of the building
- **STUDENTS** proceed to classroom (line-up outside the room)

### **BUS ARRIVAL/DISMISSAL (ONE WAY – BUSES ONLY)**

Students ENTER between 8:40 AM and 8:55 AM

- **DUTY** teacher guides students into building
- **STUDENTS** proceed to classroom (line-up outside the room)
- **INSIDE DUTY TEACHERS** assist as needed
- Students will be **DISMISSED** from their classrooms
- **DUTY** teachers will assist as needed

**PLEASE REPORT ANY SAFETY CONCERNS TO A DUTY TEACHER  
OR THE BUILDING PRINCIPAL IMMEDIATELY**

**-OVER-**



## **Would you like to be a part of our practice bus run on August 30<sup>th</sup>?**

If your child would like to participate in a practice bus run on August 30, 2010 please be at the appointed bus stop at the published time. The bus routes and pickup times will be in The Record Journal on Saturday, August 28, 2010. Routes will also be available on our district web site on Wednesday, August 18, 2010.

This practice run is an opportunity for your child to become familiar with the bus route before the first day of school. Students will remain on the bus after a brief stop at the school and then return home. The bus will complete the entire route.

Please have your child outside approximately 10 minutes before the scheduled time and all kindergarten parents should meet the bus upon returning.

We appreciate your patience during the first week of school as the buses may run early or late as the times are approximate.