

FISCAL MANAGEMENT

Annual Budget

The annual operating budget is the financial plan for the operation of the school system. It provides the framework for both expenditures and revenues for the year and translates into financial terms the educational program and priorities of the district.

The superintendent will assume responsibility for preparing the annual budget for presentation and review by the board.

The board expects the superintendent to work closely with the business manager and district administrators in studying the needs of the schools and in compiling a budget to meet those needs. The principals are expected to confer with teachers in obtaining budgetary requests and information on requirements.

After a proposed budget has been developed for each school, the superintendent, with the help of his/her staff, will coordinate the requests and present a recommended budget to the board for review.

The board expects its administrative staff to operate the school system within the budget amounts established for their particular department or school.

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