

**Support Staff Employee Recognition**

The Superintendent of Schools is authorized to grant a financial award to an employee who assumes responsibilities beyond those required by his/her position. Such an award shall be permissible when the specifications of a Board of Education policy or of a contract between the Board and either an individual employee or the bargaining agent for a group of employees authorize the granting of such an award.

The superintendent will have the sole discretion as to whether such an award will be granted, and the superintendent will notify the Board of Education of the granting of such awards concurrently with the notification of the recipient.

**Policy Approved: 5/27/86**

**Policy Revised: 5/18/99**