

**Support Staff Evaluation**

The Board of Education endorses a continuous process of evaluation for all employees of the school district so that all aspects of their job assignments are properly and competently performed. The evaluation process shall be under the direction of the Superintendent of Schools.

A copy of the annual written evaluation shall be placed in the individual's personnel file.

**Policy Approved: 5/27/86**

**Policy Revised: 12/17/01**