

**Promotion and Retention of Students****I. CRITERIA FOR PROMOTION**

- A. Elementary School:** An elementary school student will be promoted to the next grade unless it is determined that the student is far enough below grade level proficiency in reading, language arts, and mathematics that success at the next grade level is unlikely and repeating the current year is likely to result in remediation of the lack of proficiency. Skipping a grade or subject level should generally be discouraged and only be considered when there has been a demonstrated mastery of the curriculum for the grade to be skipped and the principal determines that it is in the best educational interests of the child.
- B. Middle School:** To be eligible for promotion to the next grade, middle school students must achieve a passing average in three of the four core area subjects: language arts, mathematics, social studies, and science. To be eligible for summer school credit toward promotion, students must pass at least two of the four core area subjects during the school year.
- C. High School:**

**The minimum number of credits required to be promoted each year from grades 9 to 12 is as follows:**

9 <sup>th</sup> grade:	5 credits
10 <sup>th</sup> grade:	12 credits
11 <sup>th</sup> grade:	17 credits
12 <sup>th</sup> grade:	25 credits (graduation)

**II. RETENTION OF AN ELEMENTARY STUDENT**

- A.** When the possibility of retention is being considered at the elementary level, the teacher shall so notify the principal by January 31. A child shall be referred to a child study team which will determine goals for the remainder of the school year for the student and which will closely monitor the student's progress. The parent/guardian shall be notified of the referral and the reasons for it.

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**II. RETENTION OF AN ELEMENTARY STUDENT (continued)**

- B.** If retention is still a consideration by April 15, parents shall be notified in writing, and a parental conference(s) will be held with the respective teacher(s) and principal (or the principal's designee) to discuss possible retention.
- C.** Following consultation with the teacher(s) and parent(s), the final decision for promotion or retention shall be made by the principal.

**Regulation Approved: 06/24/85**

**Regulation Revised: 08/18/97, 04/26/04, 10/18/04, 05/19/08, 03/15/10**