

Truancy

- I. **Notification of Parents:** Each school shall annually notify the parent or other person responsible for each child enrolled in that school of the obligations of the parent pursuant to student attendance as required by section 10-184 of the Connecticut General Statutes.

- II. **Parental Contact**
 - A. **Contact Information:** Each school shall obtain from each parent or other persons having control of an enrolled child a telephone number or other means of contacting such parent or other person during the school day.

 - B. **Contact Procedure:** Whenever a student fails to report to school on a regularly scheduled school day and no indication has been received by school personnel that the student's parent or other person responsible for the student is aware of the absence, a reasonable effort shall be made by school personnel to notify by telephone the parent or such other person responsible for the student. By state statute, a staff member who in good faith makes such an attempt to notify the parent, whether contact is successful or not, shall be immune from any liability, civil or criminal, which might otherwise be incurred or imposed and shall have the same immunity with respect to any judicial proceeding which results from such notice or failure to give such notice.

- III. **Dealing with Truant Students**
 - A. **Parent and School Staff Meeting:** A meeting shall be held with the appropriate school staff and the parent of person responsible for the student's care within ten (10) school days after the student's fourth unexcused absence in one month or the student's tenth unexcused absence in one school year. The purpose of this meeting will be to review and evaluate the reasons for truancy.

 - B. **Services for and Referrals of Truants:** Designated staff shall coordinate services with and referrals of truant children to community agencies providing child and family services.

 - C. **A Planning and Placement Team** meeting will be held to determine whether or not an educational evaluation needs to be conducted to assess the appropriateness of the child's regular or special education program.

III. Dealing with Truant Students (Continued)

D. Superintendent's Obligation: The superintendent shall file a written complaint with the Superior Court under the Family with Service Needs Law alleging that the acts of omissions of any child identified as "truant" are such that the child's family is a "family with service needs" if the parent or other person having control of the child identified as "truant fails to attend the required meeting to evaluate why the child is truant or fails to cooperate with the school in trying to solve the truancy problem."

Regulation Approved: 02/01/93

Regulation Revised: 11/27/95