

**Gifts/Donations to Schools**

Any gift or donation with a value of \$500 or more must be accepted by the Board of Education. Building principals are authorized to accept on behalf of a school a gift or donation with a value of less than \$500. The building principal shall notify the superintendent of any such gifts received.

Offers of a gift or donation must be made in writing by the potential donor. To be acceptable, a gift or donation must:

1. Have a purpose consistent with those of the district.
2. Be offered by a donor acceptable to the Board.
3. Not bring undesirable or hidden costs to the school system.
4. Not imply endorsement of any business or product.
5. Not be in conflict with any provision of Board policy or public law.

All gifts and donations will become school district property once accepted by the Board.

A letter of appreciation signed by the superintendent will be sent to a donor of a gift or donation accepted by the Board. The principal will send a letter of appreciation for any gift accepted at the building level.

**Legal References:** Connecticut General Statutes  
10-76c. Receipt and use of money and personal property.  
10-237(c). Any local board of education may receive and accept any donation or gift.

**Policy Approved: 02/24/97**

**Policy Revised: 06/15/98**