

**WALLINGFORD BOARD OF EDUCATION
DRAMA/LECTURE ROOM
MARK T. SHEEHAN HIGH SCHOOL
142 HOPE HILL ROAD, WALLINGFORD
January 24, 2011**

Mission: *To inspire, educate and support all students as they discover and pursue their personal best.*

Vision: *Wallingford Public Schools, with families and community, will distinguish itself with innovative teaching and learning experiences in a safe and supportive environment. Our goal is to ignite passion for learning and excellence in every student so that each becomes a life-long contributor to the local and global communities.*

MINUTES

CALL TO ORDER

Chairman Tom Hennessey called the meeting to order at 7:15 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Clerk of the Board, Elizabeth Napolitano, called the roll.

BOARD MEMBERS PRESENT

BROODER, CASTELLI, HENNESSEY, MARRONE, MCKAY, MILLER

BOARD MEMBERS ABSENT

CEI, FORD, VOTTO

STAFF MEMBERS PRESENT

MENZO, COHN, GUARINO, WINTERS, BACKUS, LAUTIER, WONG, NAPOLITANO

STUDENT-BOARD REPRESENTATIVES

Haley Nisson & Sarah McManama, Student Board representatives from Lyman Hall, came before the Board to give their report as listed below.

- The winter sport season has taken off to a good start. The teams have been doing very well and we are hopeful for the rest of the season
- January 15th - the Music Department was at the Southern Connecticut Region Music Festival where all who participated did a wonderful job.
- January 17th - the LHHS Chorus students sang and the art students displayed their art work at the Martin Luther King celebration
- January 20th was Lyman Hall's first Unified Theater Performance. This program has brought a variety of students working together and was a big success
- Lyman Hall is currently in the midst of Midterm exams
- January 28th is the Open House for the incoming 8th grader's parents
- On February 5th the cheer leaders will be going to the SCC Cheerleading Competition
- She said they have a lot planned for the spring

Audrey Kelley, Student Board representative from Sheehan High School, came before the Board to give her monthly report also.

- In January every teacher was preparing students for midterms, which started today and will end Thursday, January 27th.
- On January 31st Sheehan will be hosting the Red Cross for another blood drive
- On February 1st every student's report card will be mailed home
- Also on February 1st through February 3rd Sheehan will be hosting the 8th graders from Moran and making them more familiar with the school.
- On February 5th Sheehan is offering a practice SAT exam
- February 10th Sheehan students will begin choosing their courses for next year
- February 15th is the New England Math league event

PRESENTATION OF AWARDS

Recognition of Pamela Andersen for receiving the CAACE (Connecticut Association for Adult and Continuing Education) Educator of the Year Award.

Dr. Menzo announced that he is excited to have Jean Mantzaris, Adult Education Director here to help present a certificate to Pamela Anderson for receiving the CAACE Educator of the Year Award. He reported that the official presentation of the Apple Award will take place on April 1st at the Water's Edge Resort.

Jean Mantzaris said it is an honor to be here and said a few kind words about Pamela Andersen. She reported that it is an honor to have her on her staff.

Dr. Menzo and Chairman Hennessey presented Pamela with the certificate and said a few kind words. Pamela thanked the Board and said Jean is the best director anyone can ask for.

QUESTION AND ANSWER SESSION

There were no questions asked.

MOTION TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL MATTERS AT 7:25 P.M.

MOTION: CASTELLI, SECOND BY MCKAY

VOTE: UNANIMOUS APPROVAL TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL MATTERS AT 7:25 P.M.

BOARD MEMBERS PRESENT IN EXECUTIVE SESSION

BROODER, CASTELLI, HENNESSEY, MARRONE, MCKAY, MILLER

STAFF MEMBERS PRESENT IN EXECUTIVE SESSION

MENZO, COHN, GUARINO

MOTION TO COME OUT OF EXECUTIVE SESSION AT 7:50 P.M.

MOTION: MCKAY, SECOND BY MARRONE

VOTE: UNANIMOUS APPROVAL TO COME OUT OF EXECUTIVE SESSION AT 7:50 P.M.

ITEMS REMOVED FROM THE CONSENT AGENDA

MOTION: MCKAY, SECOND BY MARRONE

VOTE: UNANIMOUS APPROVAL TO REMOVE ITEMS 7.8 AND 7.9 FROM THE CONSENT AGENDA

Mr. Hennessey explained that item 7.8 – New Law – The Healthy, Hunger-Free Kids Act of 2010 and Healthy Food – Sale of Snacks were for information only. Item 7.9 – Approval of Extending Lunch Money Procedure will be put on the next Board agenda for approval.

CONSENT AGENDA

MOTION: MCKAY, SECOND BY MILLER

VOTE: UNANIMOUS APPROVAL TO ACCEPT ITEMS 7.1-7.7 AND 7.10 AS LISTED BELOW

Approval to Accept **Minutes** dated December 10, 2010

Approval to Accept **Financial Report** for December 2010

Approval to Accept **Cafeteria Financial Report** for December 2010

Approval to Accept **Transfer** from Account #100B – Contingency to Account #111B – Certified Salaries \$34,989

Approval to Accept **Transfer** from Account #430C-Repairs and Maintenance - \$50; Account #581A-Workshops/Conferences - \$886; Account 611A-Instructional Supplies - \$1,150; Account 612A-Non-Instructional Supplies - \$500; Account #612D-Non-Instructional Software-\$1,514; Account 730A – New Instructional Equipment - \$1,900; Account 730B – Replace/Instructional Equipment - \$500; Account 735A – Lease/Purchase- \$6,300 to Account #330B – Prof/Tech Services – Computers \$12,800

Approval to Accept **Transfer** from Account #490C – Purchased Property Services – Air Quality to Account #739F – Replace Equipment – 5 Year Plan \$1,650

Approval of Proposed Fundraising for Community Revitalization Efforts of Wallingford Trip to Nashville, TN in April 2011 (C.R.E.W.)

Approval of **GIFT** of books to Highland Elementary School from Mr. John Schwab, 1 Donald Court, Wallingford \$5,000

CORRESPONDENCE

There was no correspondence in the packet.

Mr. Hennessey thanked John Schwab for the gift of books to Highland Elementary School. He also thanked Jean Crockett, a former teacher at Dag Hammarskjold, for donating a baby Grand Piano to the Dag Hammarskjold auditorium.

COMMITTEE REPORTS

A.C.E.S. Representative

Mr. Hennessey reported that the ACES meeting was cancelled last week because of the snow.

Wintergreen Magnet School Steering Committee

Mrs. Cohn reported that the meeting is scheduled for Wednesday, January 26th. She also said the meeting was postponed in November and cancelled in December.

Building Committee Representative for Vo-Ag Building Project

Mrs. Ford was absent and there was no report presented.

School to Career Representative

Mr. Miller reported that there has been no meeting since last month. He also reported that he attended the Unified Theater presentation last Thursday which included some special needs students and all the students worked well together. He said it was a wonderful show.

Diversity in Action Committee Representative

Mrs. McKay reported that she couldn't attend the January meeting and asked Dr. Menzo to report on that meeting.

Dr. Menzo reported that there was a discussion about the Celebrity Reading day which will expand to second and third grades. He also said that the committee plans to revise the brochure that was created last year. He stated that the committee wants to enlist more parents to be involved. He announced that Get Well cards were sent to Mr. & Mrs. Wilson. He also told that the committee is working on some programs for the middle schools.

OLD BUSINESS

There was no old business brought before the Board.

INSTRUCTIONAL COMMITTEE

APPROVAL OF LEAVE OF ABSENCE FOR KATHERINE MCCORMICK FROM FEBRUARY 9 – 18, 2011, WITHOUT PAY AND BENEFITS.

MOTION: MARRONE, SECOND BY CASTELLI

VOTE: UNANIMOUS APPROVAL OF *LEAVE OF ABSENCE FOR KATHERINE MCCORMICK FROM FEBRUARY 9-18, 2011, BE APPROVED, WITHOUT PAY AND BENEFITS, AND IN ACCORDANCE WITH THE PROVISIONS OF THE CURRENT TEACHERS' CONTRACT.

*The leave of absence is personal and confidential. (Katherine McCormick is currently on a family medical leave until February 8, 2011 and is requesting a leave of absence from February 9-18, 2011.)

OPERATIONS COMMITTEE**Report on Operations Committee Meeting**

Mr. Brooder reported that at the last Operations Committee meeting there was discussion about the surplus holding up until the end of the year. He reported that the budget process has begun and the first budget workshop was held on the past Saturday at the Vo-Ag Center. He announced that the next budget meeting will be held on January 31st at the Vo-Ag Center.

ADMINISTRATION**Administrative Report**

Dr. Menzo gave his Administrative Report as listed below.

- Dr. Menzo reported that he attended the Unified Theater presentation and the creativity was incredible.
- He stated that the Martin Luther King Jr. celebration was very well attended. He said the Lyman Hall Chorus was wonderful and took over with a couple of additional songs when the other group did not show up. He announced that he believes it will take place at the Town Hall from now on.
- He explained that he held the second Think Tank meeting for parents who want to be more involved. He said there was discussion on December 22nd about grant writing and public relations. He stated that there are some new members in the group from so many different professions and backgrounds. He announced that they discussed having a promotional DVD made about the district and what is being planned for the future.
- He attended the WE CARE meeting.

APPROVAL OF MARCH 31, 2011 FOR SYSTEM WIDE PARENT CONFERENCES

MOTION: MCKAY, SECOND BY MARRONE

VOTE: UNANIMOUS APPROVAL OF MARCH 31, 2011 FOR SYSTEM WIDE PARENT CONFERENCES

Dr. Menzo explained that on this day the students would have a half day of school and the other half day would be for parent conferences. Mr. Miller suggested that data be collected to compare how many parents attend during the day instead of at the night conferences.

ANNOUNCEMENTS

Monday, 2/7/11	Instructional Committee	<u>Board Conference Room</u> 7:00 p.m.
Monday, 2/14/11	Operations Committee	7:00 p.m.
Monday, 1/31/11	Special Operations Comm.	6:00 p.m. – LHHS Vo-Ag
Wednesday, 2/2/11	Special Operations Comm.	6:00 p.m. – LHHS Vo-Ag

DATE OF NEXT MEETING

Monday, 2/28/11	Board of Education	<u>Drama/Lecture Room</u> 7:00 p.m.
-----------------	--------------------	---

ADJOURNMENT

Mr. Hennessey adjourned the meeting at 8:10 p.m.

Secretary

Michael Votto