

**WALLINGFORD BOARD OF EDUCATION  
DRAMA/LECTURE ROOM  
MARK T. SHEEHAN HIGH SCHOOL  
142 HOPE HILL ROAD, WALLINGFORD  
APRIL 25, 2011**

**Mission:** To inspire, educate and support all students as they discover and pursue their personal best.

**Vision:** Wallingford Public Schools, with families and community, will distinguish itself with innovative teaching and learning experiences in a safe and supportive environment. Our goal is to ignite passion for learning and excellence in every student so that each becomes a life-long contributor to the local and global communities.

**MINUTES**

**CALL TO ORDER**

Chairperson Tom Hennessey called the meeting to order at 6:15 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

The Clerk of the Board, Elizabeth Napolitano, called the roll.

**BOARD MEMBERS PRESENT**

**BROODER, CASTELLI, CEI, FORD, HENNESSEY, MARRONE, MCKAY**

**STAFF MEMBERS PRESENT**

**MENZO, COHN, GUARINO, WINTERS, BACKUS, LAUTIER, WONG, NAPOLITANO**

**STUDENT-BOARD REPRESENTATIVES**

**Haley Nisson & Sarah McManama**, Student Board representatives from Lyman Hall, were not available to give a report at this time.

**Audrey Kelley**, Student Board representatives from Mark T. Sheehan, were unavailable to attend the meeting.

**PRESENTATION OF AWARDS**

There were no presentations made at this meeting.

**QUESTION AND ANSWER SESSION**

Dale Wilson, 17 Rolling Meadow Road, previous Superintendent of Schools, came before the Board with his daughter to thank the Board, Dr. Menzo, and the community for everything that they did for him and his family after the accident he and his wife were involved in.

**MOTION TO GO INTO EXECUTIVE SESSION FOR THE DISCUSSION OF CANDIDATE TO HEAD COACH POSITION AT 6:30 P.M.**

**MOTION: MCKAY, SECOND BY FORD**

**VOTE: UNANIMOUS APPROVAL TO GO INTO EXECUTIVE SESSION FOR THE DISCUSSION OF CANDIDATE TO HEAD COACH POSITION AT 6:30 P.M.**

**BOARD MEMBERS PRESENT IN EXECUTIVE SESSION**

**BROODER, CASTELLI, CEI, FORD, HENNESSEY, MARRONE, MCKAY**

**STAFF MEMBERS PRESENT IN EXECUTIVE SESSION**

**MENZO, COHN, GUARINO**

**MOTION TO COME OUT OF EXECUTIVE SESSION AT 6:38 P.M.**

**MOTION: MCKAY, SECOND BY FORD**

**VOTE: UNANIMOUS APPROVAL TO COME OUT OF EXECUTIVE SESSION AT 6:38 P.M.**

**CONSENT AGENDA**

**MOTION: MCKAY, SECOND BY FORD**

**VOTE: UNANIMOUS APPROVAL TO ACCEPT ITEMS 7.1 – 7.7 AS LISTED BELOW**

Approval to Accept **Minutes** dated March 21, 2011

Approval to Accept **Financial Report** for March, 2011

Approval to Accept **Cafeteria Financial Report** for March, 2011

Approval that the Wallingford Board of Education elect to not participate in the Healthy Food Act program outlined in Section 2 of the Public Act 06-63 in Section 10-215f of the CGS

Approval of Proposed Changes to the Interview Process

Approval of Site-Based Interview Committee as Currently Structured

Approval of Wallingford Adult Education Graduates

**ITEMS REMOVED FROM THE CONSENT AGENDA**

There were no items removed from the Consent Agenda

**CORRESPONDENCE**

Tom Hennessey read into the minutes the Proclamations for National Teacher Day and School Nurse Day as listed below

**PROCLAMATION  
National Teacher Day  
May 3, 2011**

**WHEREAS, teachers open children's minds to the magic of ideas, knowledge, and dreams; and**

**WHEREAS, teachers lay the foundation for good citizenship and keep American democracy alive and strong; and**

**WHEREAS, teachers fill many roles, as listeners, explorers, role models, motivators, counselors and mentors; and**

**WHEREAS, teachers continue to influence us long after our school days are only memories. Now, therefore,**

**I, Thomas P. Hennessey, serving as Chairperson of the Board of Education,**

**Do hereby proclaim Tuesday, May 3, 2011 as National Teacher Day**

**I urge that we observe this day by taking time to recognize and acknowledge the impact of teachers on our lives.**

*Signed this twenty-fifth day of April, 2011.*

**Thomas Patrick Hennessey**

**PROCLAMATION  
SCHOOL NURSE DAY  
MAY 11, 2011**

**WHEREAS, through their skill and expertise, our nation's school nurses help to foster a healthy, nurturing community in which our children can learn and grow; and**

**WHEREAS, most often, school nurses are the first, and sometimes the only, line of defense against the illnesses and conditions our students face, making their contribution to the education and welfare of the student population invaluable; and**

**WHEREAS**, the nature of their profession calls on their ability to take on roles beyond that of health provider – acting as teacher, confidante, mentor and friend to the students of Connecticut; and

**WHEREAS**, today's society presents students with an overwhelming number of physical, social and mental ills, and school nurses have become an essential component of effective health programs, both in and out of the classroom; and

**WHEREAS**, the overwhelming dedication school nurses show to their profession and the children they care for stands as a testament to their commitment to the success and wellness of Connecticut's future generations; now

**THEREFORE**, I, Thomas Patrick Hennessey, Chairperson, Wallingford Board of Education, in honor of Connecticut school nurses' outstanding contributions to our schools, do hereby officially proclaim **Wednesday, May 11, 2011**, as

### **SCHOOL NURSE DAY**

in the State of Connecticut. I urge all residents to support and commemorate the contributions of our State's school nurses and dedicate our own efforts to improving the health and welfare of Connecticut's students.

***Signed this twenty-fifth day of April, 2011***  
**Thomas Patrick Hennessey**

Roxane McKay reported that thank you notes were received from Laura McCall, Yalesville Librarian and Bonnie Symansky, Librarian at Rock Hill thanking the Board for the books that were donated in the Board members names for Board Appreciation month.

### **COMMITTEE REPORTS** **A.C.E.S. Representative**

Mr. Hennessey reported that he did not attend the last meeting. He also reported that the budget for the last two schools was completed and passed unanimously.

### **Wintergreen Magnet School Steering Committee**

Mrs. Cohn reported that she and Mr. Votto went to the last meeting in April, the first meeting in four months due to inclement weather. She said the budget was approved at that time. She went on to say that the entire account for students will increase with Wintergreen increasing \$5,471. which is a 2.33% increase. She also went to the TEMS Steering Committee meeting last month. She said their budget had a student increase to \$1,680 which is a 2.32% increase.

### **Building Committee Representative for Vo-Ag Building Project**

Mrs. Ford reported that there hasn't been any meetings. She reported that there hasn't been much happening.

**School to Career Representative**

Dr. Menzo reported that there is a meeting next month.

**Diversity in Action Committee Representative**

Mrs. McKay reported that the Celebrity Reading Day is this Friday, April 29<sup>th</sup> with both grade two and three being read to this year. She thanked Sharlene Wong and Wilfred Velez for all the work they did to put this together. She said the Committee is continually thinking about new ideas and working on training programs to give to the teachers for tools to have diversity in their classrooms. She also stated that they have been visiting all the PTOs to let them know about DIA.

**OLD BUSINESS**

No old business was brought before the Board.

**INSTRUCTIONAL COMMITTEE**

**APPROVAL OF LEAVE OF ABSENCE FOR JILL HOLLIS FROM MAY 18 TO JUNE 10, 2011, WITHOUT PAY AND BENEFITS**

**MOTION: CEI, SECOND BY MARRONE**

**VOTE: Unanimous approval** that a \*leave of absence for **Jill Hollis** from May 18 to June 10, 2011, be approved, without pay and benefits, and in accordance with the provisions of the current teachers' contract.

\*The leave of absence of personal and confidential. (**Jill Hollis** is requesting a leave of absence following her family medical leave from May 18 to June 10, 2011.)

**APPROVAL OF LEAVE OF ABSENCE FOR KRISTI MALER, FROM APRIL 27 TO JUNE 10, 2011, BE APPROVED, WITHOUT PAY AND BENEFITS**

**MOTION: CEI, SECOND BY MARRONE**

**VOTE: Unanimous approval** that a \*leave of absence for **Kristi Maler** from April 27 to June 10, 2011, be approved, without pay and benefits, and in accordance with the provisions of the current teachers' contract.

\*The leave of absence is personal and confidential. (**Kristi Maler** is requesting a leave of absence following her family medical leave from April 27, 2011 to June 10, 2011.)

**APPROVAL OF LEAVE OF ABSENCE, FOR DENIELLE SALA, FROM JUNE 1 TO JUNE 8, 2011, WITHOUT PAY AND BENEFITS**

**MOTION: CEI, SECOND BY MARRONE**

**VOTE: Unanimous approval** that a \*leave of absence for **Denielle Sala** from June 1 to June 8, 2011, be approved, without pay and benefits, and in accordance with the provisions of the current teachers' contract.

\*The leave of absence is personal and confidential. (**Denielle Sala** is currently on a leave of absence until May 31, 2011 and is requesting to extend that leave of absence from June 1 to June 8, 2011.)

**APPROVAL OF APPOINTMENT OF PRINCIPAL OF E.C. STEVENS SCHOOL**

**MOTION: CEI, SECOND BY MARRONE**

**VOTE:** I make a motion that the Board of Education approve the appointment of **Nicholas Brophy** to the position of Principal of E.C. Stevens School, effective date to be determined.

Mr. Brophy came before the Board to say thank you and that he is eager to get started.

**PRESENTATION OF 2009-2010 STRATEGIC SCHOOL PROFILE**

Mrs. Cohn, Assistant Superintendent of Curriculum, pointed out that this is the profile for 2009-2010 which will be put up on the website. She explained that a circular letter was sent to explain the delay because of a new computer system at the State. She said she was not going to review it since it is old and the 2010-2011 will be coming back soon.

Mr. Cei requested an analysis of data from the Strategic School Profile. Mrs. Cohn reported that she would check into it.

**OPERATIONS COMMITTEE**

**Report on Operations Committee Meeting**

Mr. Brooder reported that the Operations Committee meeting was held on April 4<sup>th</sup>. He went on to say that the school system is running a surplus. He said there was discussion about the current year's budget. He said the next year's budget was submitted and discussed at the Town Council meeting. He said it was submitted at \$91.6 million and was cut to \$86.9 million and we need to cut about \$400,000. to balance the budget.

Mr. Hennessey reported that he and Dr. Menzo will go before the Town Council to get a bid waiver on changing over to natural gas in five schools to become more energy efficient and to save costs of over \$260,000. He said the five schools are Lyman Hall, Parker Farms, Dag, Moses Y. Beach and Yalesville. Once approved by the Town Council it will go before the Operations Committee for approval.

### **Report on Building Use Committee Meeting**

Linda Winters reported that the last meeting was on April 18<sup>th</sup>. She said they reviewed the policies, made a number of changes using the sample from CAFE, worked on reviewing and updating the fees, fees for custodians, and updated the application along with the insurance requirements with the risk manager. She said the next meeting is scheduled for April 28, May 2<sup>nd</sup> and May 4<sup>th</sup> or 5<sup>th</sup>. She explained that they would like to present this to the Board at the June Instructional Committee meeting and then bring it to the full Board for approval in either July or August.

Dr. Menzo introduced Gene Torone from SLAM who is part of the construction management company who is working on the roofing project. He explained that after the Board approves these tonight they will go to the Town Council for approval and then to the State Department of Education for funding approval.

Mr. Torone explained that there are two risks involved. One is the state funding and two is the construction inflation costs on raw materials. He said they have built in some inflation factors.

Dr. Menzo reported that he and Tom Hennessey will meet with legislators on next Monday.

### **APPROVAL OF THE EDUCATIONAL SPECIFICATIONS FOR FULL ROOF REPLACEMENT AT SHEEHAN H.S.**

**MOTION: BROODER, SECOND BY FORD**

**VOTE: Unanimous approval of the Educational Specifications for full roof replacement at Sheehan H.S.**

### **APPROVAL OF THE EDUCATIONAL SPECIFICATIONS FOR ROOF REPLACEMENT AT MOSES Y. BEACH ELEMENTARY SCHOOL**

**MOTION: BROODER, SECOND BY FORD**

**VOTE: Unanimous approval of the Educational Specifications for roof Replacement at Moses Y. Beach Elementary School**

### **APPROVAL OF THE EDUCATIONAL SPECIFICATIONS FOR ROOF REPLACEMENT AT POND HILL ELEMENTARY SCHOOL**

**MOTION: BROODER, SECOND BY FORD**

**VOTE: Unanimous approval of the Educational Specifications for roof Replacement at Pond Hill Elementary School**

**APPROVAL OF THE EDUCATIONAL SPECIFICATIONS FOR ROOF REPLACEMENT AT PARKER FARMS ELEMENTARY SCHOOL**

**MOTION: BROODER, SECOND BY FORD**

**VOTE: Unanimous approval of the Educational Specifications for roof Replacement at Parker Farms Elementary School**

**APPROVAL OF THE EDUCATIONAL SPECIFICATIONS FOR ROOF REPLACEMENT AT ROCK HILL ELEMENTARY SCHOOL**

**MOTION: BROODER, SECOND BY FORD**

**VOTE: Unanimous approval of the Educational Specifications for roof Replacement at Rock Hill Elementary School**

**APPROVAL OF THE EDUCATIONAL SPECIFICATIONS FOR ROOF REPLACEMENT AT STEVENS ELEMENTARY SCHOOL**

**MOTION: BROODER, SECOND BY FORD**

**VOTE: Unanimous approval of the Educational Specifications for roof Replacement at Stevens Elementary School**

**APPROVAL OF THE EDUCATIONAL SPECIFICATIONS FOR ROOF REPLACEMENT AT COOK HILL ELEMENTARY SCHOOL**

**MOTION: BROODER, SECOND BY FORD**

**VOTE: Unanimous approval of the Educational Specifications for roof Replacement at Cook Hill Elementary School**

**APPROVAL OF THE EDUCATIONAL SPECIFICATIONS FOR ROOF REPLACEMENT AT HIGHLAND ELEMENTARY SCHOOL**

**MOTION: BROODER, SECOND BY FORD**

**VOTE: Unanimous approval of the Educational Specifications for roof Replacement at Highland Elementary School**

**APPROVAL OF THE EDUCATIONAL SPECIFICATIONS FOR ROOF REPLACEMENT AT MORAN M.S.**

**MOTION: BROODER, SECOND BY FORD**

**VOTE: Unanimous approval of the Educational Specifications for roof Replacement at Moran Middle School**

**APPROVAL OF THE EDUCATIONAL SPECIFICATIONS FOR ROOF REPLACEMENT AT DAG HAMMARSKJOLD M.S.**

**MOTION: BROODER, SECOND BY FORD**

**VOTE: Unanimous approval of the Educational Specifications for roof Replacement at Dag Hammarskjold Middle School**

**APPROVAL OF THE EDUCATIONAL SPECIFICATIONS FOR ROOF REPLACEMENT AT LYMAN HALL HIGH SCHOOL**

**MOTION: BROODER, SECOND BY FORD**

**VOTE: Unanimous approval of the Educational Specifications for roof Replacement at Lyman Hall High School**

**ADMINISTRATION**

**Administrative Report**

Dr. Menzo gave his report as listed below.

- He explained that he is working on an RFP for legal services and will send it to Board members to review and would like it to go out for bid in two weeks in order to have an attorney in place by July 1st
- He stated that he met with Janice Lautier today to review a two part bid for special education review
- He announced that at the next Instructional Committee meeting Christine Brown from Glastonbury will talk about strategic planning for world language, social studies, science and math regarding curriculum revisions and work they are doing at the State level
- He reported that the district received information from the State Department of Education regarding racial isolation and he will include it in the next Board packet
- He said that the presentation from the Town Council is on the website and thanked Board members for all their support with the budget. He said on May 10<sup>th</sup> the Town Council will decide on the budget and the Board will approve the budget at the May meeting.

