

**WALLINGFORD BOARD OF EDUCATION
DRAMA/LECTURE ROOM
MARK T. SHEEHAN HIGH SCHOOL
142 HOPE HILL ROAD, WALLINGFORD
MONDAY, AUGUST 20, 2012**

Mission: *To inspire, educate and support all students as they discover and pursue their personal best.*

Vision: *Wallingford Public Schools, with families and community, will distinguish itself with innovative teaching and learning experiences in a safe and supportive environment. Our goal is to ignite passion for learning and excellence in every student so that each becomes a life-long contributor to the local and global communities.*

MINUTES

CALL TO ORDER

The meeting was called to order by Chairperson Roxane McKay at 7:05 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Clerk of the Board, Elizabeth Napolitano, called the roll.

BOARD MEMBERS PRESENT

**CASTELLI, MANSFIELD, MARRONE, MCKAY, MILLER
REYNOLDS entered at 7:25 p.m.**

BOARD MEMBERS ABSENT

**CEI – away on business
BROODER – away on business
VOTTO – death in family**

STAFF MEMBERS PRESENT

**MENZO, COHN, GUARINO, WINTERS, WONG, BACKUS, DEPTULA, MANCUSI,
NAPOLITANO**

STUDENT BOARD REPRESENTATIVES

Student Board Representatives are not available to report during the summer

PRESENTATION OF AWARDS**Recognition of Adult Education Grant – Paul Flinter**

Mr. Flinter came before the Board to state that the three grant awards totaled \$125,000. He explained that the grant money for the English Literacy and Civics Education would be shared by SCOW and the Adult Education Department at the railroad station. He went on to say that the connection is that babysitting will be offered free to parents who are attending one of the programs. He also explained that the Family Literacy Services program will be offered to parents with children in either the Wallingford Community Day Care Center or Cook Hill Elementary School. He stated that Wallingford Youth and Social Services have offered to provide transportation. The Transition: Preparing for the Twenty-first Century Careers award will provide up to 35 students with basic skills instruction in reading, writing, math and computer skills that are necessary for the workforce. He said the students who are coming to his program to get their diplomas will also be exposed to the STEMS (science, technology, engineering, and math). He said that businesses such as Ulbrich, Nucor, Holochrome, Component Engineering, and Geremia Farms have offered to bring students into the business to do job shadowing.

QUESTION AND ANSWER SESSION

There were no questions brought to the Board.

MOTION TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF CANDIDATE(S) FOR TEACHING POSITION(S), DISCUSSION OF CANDIDATE FOR HEAD COACH POSITION, DISCUSSION CONCERNING STRATEGY AND NEGOTIATIONS WITH RESPECT TO PENDING CLAIMS AND LITIGATION CONCERNING FORMER EMPLOYEE, AND DISCUSSION AND POTENTIAL ACTION CONCERNING APPOINTMENT OF A STUDENT INTERN IN THE PERSONNEL DEPARTMENT AT 7:20 P.M.

MOTION: MILLER, SECOND BY MARRONE

VOTE: UNANIMOUS APPROVAL TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF CANDIDATE(S) FOR TEACHING POSITION(S), DISCUSSION OF CANDIDATE FOR HEAD COACH POSITION, DISCUSSION CONCERNING STRATEGY AND NEGOTIATIONS WITH RESPECT TO PENDING CLAIMS AND LITIGATION CONCERNING FORMER EMPLOYEE, AND DISCUSSION AND POTENTIAL ACTION CONCERNING APPOINTMENT OF A STUDENT INTERN IN THE PERSONNEL DEPARTMENT AT 7:20 P.M.

BOARD MEMBERS PRESENT IN EXECUTIVE SESSION

CASTELLI, MANSFIELD, MCKAY, MILLER, MARRONE, REYNOLDS

STAFF MEMBERS PRESENT IN EXECUTIVE SESSION

MENZO, GUARINO, COHN

OTHERS PRESENT IN EXECUTIVE SESSION

BRYANT

MOTION TO COME OUT OF EXECUTIVE SESSION AT 7:45 P.M.

MOTION: MILLER, SECOND BY MANSFIELD

VOTE: UNANIMOUS APPROVAL TO COME OUT OF EXECUTIVE SESSION AT 7:45 P.M.

Regular meeting reconvened at 7:46 P.M.

MOTION TO TABLE ITEM E.3 DISCUSSION CONCERNING STRATEGY AND NEGOTIATIONS WITH RESPECT TO PENDING CLAIMS AND LITIGATION CONCERNING FORMER EMPLOYEE

MOTION: MILLER, SECOND BY CASTELLI

VOTE: UNANIMOUS APPROVAL TO TABLE ITEM E.3 DISCUSSION CONCERNING STRATEGY AND NEGOTIATIONS WITH RESPECT TO PENDING CLAIMS AND LITIGATION CONCERNING FORMER EMPLOYEE

CONSENT AGENDA

MOTION: MILLER, SECOND BY CASTELLI

VOTE: UNANIMOUS APPROVAL TO ACCEPT THE CONSENT AGENDA ITEMS 7.1-7.5 AS LISTED BELOW

Approval to Accept BOE **Minutes** dated July 23, 2012
Approval to Accept Special BOE **Minutes** July 31, 2012
Approval to Accept **GIFT** of donation to the 21st Century Innovation Project from White Way Cleaners: Tom & George Grasser, 271 Hall Avenue, Wallingford \$2,500
Presentation of Proposed Adoption of New Policy – Video Surveillance – 5131.22
Presentation of Proposed Adoption of New Policy – Administering Medication – 5141.21

ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda.

CORRESPONDENCE

Mrs. Mansfield recognized and thanked Tom & George Grasser from White Way Cleaners for their donation of \$2,500 to the 21st Century Innovation Project.

COMMITTEE REPORTS

ACES Representative

Mrs. Castelli reported there has been no meeting. The next meeting will be in September.

Wintergreen Magnet School Steering Committee

No report.

Building Committee Representative for Vo-Ag Building Project

No report.

School to Career Representative

No report.

Diversity in Action Committee Representative

No report.

Report from the Roof Project Committee Representative

Marc Deptula, Maintenance Director, stated that the project is going good. He reported that all the hot work has been completed and some of the schools are working on metal. He listed the schools and how much work needs to be done before they are completed. He announced that there is a Roof Committee meeting being held on Saturday, August 25th with a walk-through.

PTAC Update

No report.

OLD BUSINESS

There was no old business brought before the Board.

INSTRUCTIONAL COMMITTEE

APPROVAL OF LEAVE(S) OF ABSENCE

MOTION: MILLER, SECOND BY CASTELLI

VOTE: Unanimous approval that a *leave of absence for **Brenda Page** for the 2012-2013 school year, be approved, without pay and benefits, and in accordance with the provisions of the current teachers' contract.

*The leave is personal and confidential. (**Brenda Page** has requested a leave of absence for the 2012-2013 school year.)

APPROVAL OF APPOINTMENT OF CANDIDATES TO TEACHING POSITIONS

MOTION: MILLER, SECOND BY CASTELLI

VOTE: Unanimous approval that the Board of Education approve the appointment of the following candidates to teaching positions for the 2012-2013 school year, contingent upon proper Connecticut certification, as recommended by the Superintendent of Schools:

Systemwide

Erica Northcutt - World Language Resource

Yalesville School

Rosalind Salz - Grade 4

High School Level

Melissa Boyce - (.6) Reading Intervention

Denise Payton - Family Consumer Science

Mark T. Sheehan High School

Rachel Clukey - Mathematics

Christina Ireland - Mathematics/Mathematics Intervention

Pupil Personnel Services

Zoe Dolan - Special Education Department Head

BOARD CONSIDERATION OF THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS REGARDING THE TERMINATION OF EMPLOYMENT OF TWELVE (12) SUBSTITUTE TEACHERS IN THE WALLINGFORD PUBLIC SCHOOLS AS OF THE END OF THE 2011-2012 SCHOOL YEAR

SUPERINTENDENT'S RECOMMENDATION

I recommend that the Board of Education vote to terminate, as of the end of the 2011-2012 school year, the employment of **twelve** substitute teachers in the Wallingford School System, whose names are listed below and that the above referenced list be included as part of the minutes of this Board meeting:

**Megan Chasse
Lisa Chester
Michele Connolly
Daniela Cooper
Ellen Cooper
Susan Hudson
Allison Iannuzzi
Joanne Iwaniec
Kathleen Hayes-Kane
Susan LaKose
Rosalind Salz
Erin Yost**

The recommendation is for the following reasons:

1. Under the Teacher Tenure Law, Section 10-151, et seq. of the Connecticut General Statutes, the definition of "teacher" under that law includes any certified professional employee working for at least 90 days in a teaching position.
2. The specific substitute teachers I am recommending for termination fall within this definition of "teacher".
3. Under the Teacher Tenure Law, anyone who is a "teacher" becomes subject to the statute's provisions regarding the employment, non-renewal and termination. Accordingly, it is necessary that these "teachers" should have their employment concluded or terminated as of the completion of the 2011-2012 school year so that we will be free to determine our needs and utilization of substitutes for the coming school year.

4. This action should not affect our utilization of the services of substitute teachers for the coming 2012-2013 school year consistent with our prior policies and practices.

Finally, I also recommend that I be authorized and instructed to communicate notice of this action in writing to the individuals affected by this action and to respond for the Board of Education to any appropriate request which may be forthcoming from them or their representative, or as otherwise require

BOARD ACTION REGARDING THE SUPERINTENDENT'S RECOMMENDATION TO TERMINATE THE EMPLOYMENT OF TWELVE (12) SUBSTITUTE TEACHERS

**MOTION: MILLER, SECOND BY CASTELLI
ABSTENTION: MARRONE**

VOTE: Unanimous approval that the Board of Education approve the recommendation of the Superintendent of Schools regarding the termination of employment of the **twelve** (12) substitute teachers in the Wallingford School System whose names are listed below and that the above referenced list be included as part of the minutes of this Board meeting:

**Megan Chasse
Lisa Chester
Michele Connolly
Daniela Cooper
Ellen Cooper
Susan Hudson
Allison Iannuzzi
Joanne Iwaniec
Kathleen Hayes-Kane
Susan LaKose
Rosalind Salz
Erin Yost**

And, further move that the Superintendent of Schools be directed to communicate this action in writing to those individuals and that the Superintendent of Schools be authorized to respond on behalf of the Board of Education to any requests which may be forthcoming from them and /or their representative or as otherwise required.

APPROVAL OF APPOINTMENT OF CANDIDATE TO HEAD COACH POSITION

MOTION: MILLER, SECOND BY CASTELLI

VOTE: Unanimous approval that the Board of Education approve the appointment of the following candidate to a head coach position for the 2012-2013 school year, as recommended by the Superintendent of Schools:

Lyman Hall High School

Stephanie Lavado - (Girls') Field Hockey

OPERATIONS COMMITTEE

Report on Operations Committee Meeting

Mr. Miller stated that there was no meeting this month.

UPDATE ON ASBESTOS REMOVAL

There was no report.

APPROVAL OF BOARD OF EDUCATION FINANCIAL REPORT FOR JUNE 2012

Linda Winters gave a short synopsis of the financial report.

MOTION: MILLER, SECOND BY CASTELLI

VOTE: UNANIMOUS APPROVAL TO ACCEPT THE BOARD OF EDUCATION FINANCIAL REPORT FOR JUNE 2012

APPROVAL OF CAFETERIA FINANCIAL REPORT FOR JUNE 2012

Sharlene Wong gave an update on the Cafeteria Finances for June.

MOTION: MILLER, SECOND BY CASTELLI

VOTE: UNANIMOUS APPROVAL OF CAFETERIA FINANCIAL REPORT FOR JUNE 2012

APPROVAL OF OUT OF DISTRICT TUITIONS**MOTION: MILLER, SECOND BY CASTELLI****VOTE: UNANIMOUS APPROVAL TO ACCEPT THE OUT OF DISTRICT TUITIONS AS PRESENTED**

Dr. Menzo stated that Elementary tuition is \$9,971, Middle is \$10,626 and High School is \$11,408 for the 2012-2013 school year.

ADMINISTRATION**Administrative Report**

Dr. Menzo gave his Administrative Report as listed below.

- A letter and a certificate recognizing the chapter as one of the Career and Technical Student Organization honored for its outstanding service project
- The garden at Highland has received some significant press. We are hoping to get a food truck on September 1st.
- Next Wednesday, August 29th is Convocation and all Board members are invited to Lyman Hall High School where we will be highlighting student performances. He thanked the arts departments at Lyman Hall, Sheehan and Moran for helping to organize it.
- The first day back to school is September 4th this year.
- He congratulated and thanked Ellen Cohn and all the teachers and administrators who worked so hard on curriculum writing this summer. He said Ellen was the person who moved the consortium in the direction it was to go.
- Today our technology consultant worked with all the preschool providers in the district and WE CARE to create a community calendar. The calendar will be hosting the calendar on the Wallingford Public Schools website.
- Also, with WE CARE we are developing a program for training parents on how to become leaders in the community.
- The AYP is no longer being used but there will be a SPI, DPI, and IPI report in place. He said the Board would receive a primer on these reports after the Instructional Committee meeting.
- He said he is part of the training group to train other superintendents in the new evaluation procedures and smart goals. He said we are not piloting this right now.
- He announced that the date for the September Board meeting has been changed to September 24th because the 17th is a Jewish Holiday.

ANNOUNCEMENTS

Board Conference room

Tuesday, 9/4/2012	Instructional Committee	7:00 p.m.
Monday, 9/10/2012	Operations Committee	7:00 p.m.

DATE OF NEXT MEETING

Lyman Hall H.S. Auditorium

Monday, 9/24/2012	Board of Education	7:00 p.m.
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Dr. Menzo explained that there will be a reception before the meeting to honor the many people who have worked on a variety of programs this summer.

MOTION TO TABLE THE EXECUTIVE SESSION FOR DISCUSSION AND POSSIBLE ACTION OF THE SUPERINTENDENT'S EVALUATION TO SEPTEMBER

MOTION: MILLER, SECOND BY CASTELLI

VOTE: UNANIMOUS APPROVAL TO TABLE THE EXECUTIVE SESSION FOR DISCUSSION AND POSSIBLE ACTION OF THE SUPERINTENDENT'S EVALUATION TO SEPTEMBER

ADJOURNMENT

Chairman, Roxane McKay, adjourned the meeting at 8:33 p.m.

Mike Votto Secretary