

**WALLINGFORD BOARD OF EDUCATION  
DRAMA/LECTURE ROOM  
MARK T. SHEEHAN HIGH SCHOOL  
142 HOPE HILL ROAD, WALLINGFORD  
September 19, 2011**

**Mission:** *To inspire, educate and support all students as they discover and pursue their personal best.*

**Vision:** *Wallingford Public Schools, with families and community, will distinguish itself with innovative teaching and learning experiences in a safe and supportive environment. Our goal is to ignite passion for learning and excellence in every student so that each becomes a life-long contributor to the local and global communities.*

## **MINUTES**

### **CALL TO ORDER**

Roxane McKay, Acting Chairperson, called the meeting to order at 7:05 p.m.

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

The Clerk of the Board, Elizabeth Napolitano, called the roll.

### **BOARD MEMBERS PRESENT**

**CASTELLI, FORD, MARRONE, MCKAY, VOTTO  
BROODER entered at 7:06 p.m.**

**ABSENT – CEI – work related  
HENNESSEY – work related  
MILLER – at Town Council meeting**

### **STAFF MEMBERS PRESENT**

**MENZO, GUARINO, BACKUS, LAUTIER, WONG, ESPOSITO, NAPOLITANO**

### **STUDENT-BOARD REPRESENTATIVES**

**Alec Lynde, Student Board representative from Lyman Hall High School, came before the Board to give his report.**

- ◆ Student Council is holding their elections
- ◆ Putting together the LHHS Pride Video
- ◆ In the process of choosing a mascot
- ◆ Providing music in the hallways

**Jillian DiTota, Vice President of the Student Council at Mark T. Sheehan High School**, came before the Board to give a report since Kathryn Peel, Student Board representative was not available to give her report.

- ◆ All sports teams had their opening games last week. Girls soccer won again Wilcox and football also won. Volleyball has won both of their games
- ◆ Tomorrow, Sheehan will be hosting the annual Open House for all parents. The parents will have a chance to meet their children's teachers and become familiar with class expectations.
- ◆ Today, there was club recruitment day for all freshmen hoping to join.
- ◆ On Thursday there will be an invisible children assembly to raise awareness for children in Africa.
- ◆ PSAT exams and freshmen class elections will be coming up in October
- ◆ We are looking forward to an exciting and busy year.

## **PRESENTATION OF AWARDS**

### **Recognition of FCCLA Students Who Participated in the STAR Events Competition**

Dr. Menzo reported that four students represented Lyman Hall at the Family, Career and Community Leaders of America National Leadership Conference and STAR Events Competition in Anaheim, California. He called Marlea Naples and Samantha Zeoli to the podium to say a few words and presented them with a certificate of excellence. They explained that they earned silver medals for developing a budget and comparison shopped for their project "Sarah and Ben's Wedding". Also, Jessica Brown and Taylor Magnotti were not present to accept their certificate since they are away at college.

## **QUESTION AND ANSWER SESSION**

There were no questions brought to the Board.

## **CONSENT AGENDA**

**MOTION: VOTTO, SECOND BY FORD**

**VOTE: UNANIMOUS APPROVAL TO ACCEPT ITEMS 7.1-7.8 AS LISTED BELOW**

Approval to Accept **Minutes** dated August 15, 2011

Approval to Accept **Minutes** dated August 22, 2011

Approval to Accept **Minutes** dated September 6, 2011

Approval to Accept **Board of Education Financial Reports** for June, July & August

Approval to Accept **Cafeteria Financial Reports** for July & August

Approval to Accept **Transfer** from Account #611A – Instructional Supplies to Account #614A-Textbooks

Approval to Accept **Transfer** from Account #100B-Contingency to Account #111A-Certified Salaries

Approval to Accept **Transfer** from Account #100B-Contingency to Account #710A-Site Improvements

**ITEMS REMOVED FROM THE CONSENT AGENDA**

There were no items removed from the Consent Agenda

**CORRESPONDENCE**

There was no correspondence to report.

**COMMITTEE REPORTS**

**A.C.E.S. Representative**

Mr. Hennessey was not available to give a report. Dr. Menzo reported that there hasn't been a meeting yet.

**Wintergreen Magnet School Steering Committee**

Mr. Votto reported that the next meeting is scheduled for September 28<sup>th</sup>.

**Building Committee Representative for Vo-Ag Building Project**

Mrs. Ford said she had nothing to report.

**School to Career Representative**

Dr. Menzo commented

**Diversity in Action Committee Representative**

Mrs. McKay reported that there hasn't been a meeting yet.

**Report from Roof Project Committee Representative**

Mr. Brooder reported that there has been a lot of communication with the Town Council. He stated that they are looking into replacing all the roofs and discussing energy conservation. He explained that the original plan was to replace only the roofs that had not been replaced in the renovations project. He announced that the original date to start was in June.

Mr. Votto asked if there will still be a reimbursable amount from the state if they don't begin in June.

Dr. Menzo reported that it will still be a 50.71% reimbursement. He also explained that the Mayor has requested hard numbers be established before the ED049 is reported to the State. He went on to say that the plan is to complete six schools this year and six schools the following summer.

Mr. Brooder reported that the next step is to find a contractor.

**OLD BUSINESS**

There was not old business brought before the Board.

**INSTRUCTIONAL COMMITTEE**

**APPROVAL OF ACCEPTANCE OF RESIGNATION, OF KIMBERLY WARTSCHOW,  
EFFECTIVE JUNE 30, 2011**

**MOTION: MARRONE, SECOND BY FORD**

**VOTE: UNANIMOUS APPROVAL OF ACCEPTANCE OF RESIGNATION OF  
KIMBERLY WARTSCHOW, EFFECTIVE JUNE 30, 2011**

Kimberly Wartschow has been a physical education/health teacher at the elementary level since October, 2008.

**APPROVAL OF LEAVE OF ABSENCE FOR SARAH SIGEL**

**MOTION: MARRONE, SECOND BY FORD**

**VOTE: UNANIMOUS APPROVAL THAT A LEAVE OF ABSENCE FOR SARAH  
SIGEL TO COMMENCE AS OF A MUTUALL AGREED UPON DATE  
THROUGH THE END OF THE 2011-2012 SCHOOL YEAR, BE  
APPROVED, WITHOUT PAY AND BENEFITS, AND IN ACCORDANCE  
WITH THE PROVISIONS OF THE CURRENT TEACHERS' CONTRACT.**

**OPERATIONS COMMITTEE**

**Report on Operations Committee Meeting**

Mr. Brooder reported that the last Operations Committee meeting took place on September 12<sup>th</sup>. He stated that there was discussion about the Board of Education and the Cafeteria Financial reports and transfers. He said there was also discussion about the Pay to Participate for the high schools sports.

**ADMINISTRATION**

**ADMINISTRATIVE REPORT**

Dr. Menzo gave a report as listed below.

- ◆ He announced that the day began with Moran Middle School losing power when a tree branch fell on the electric wires. He explained that public works removed the tree, the electric company repaired the wires and the students were back in school by 10:00 a.m. in time for lunch.
- ◆ He reported that there was a maintenance report from Marc Deptula in the Friday packet and that a new curb is being installed at Sheehan.
- ◆ He showed a booklet of public donations that have been received over the past year in the amount of \$30,000. He announced that since 1984 there has been a total of \$849,335 in public donations made to the school district.

**PRESENTATION OF 2010-2011 ANNUAL REPORT**

Dr. Menzo reported that we did make the AYP this year and we are in the district category of Safe Harbor. He said there was growth in the high school scores. He also explained that there was some growth in the sub-groups.

He explained that this report is a preliminary report since we did not receive the release of the AYP until today. He said the Board members will receive a copy of the actual report that goes to the Mayor will be copied to them also.

Mrs. Castelli requested that the Annual Report be published on the district website also.

Mrs. McKay acknowledged the community for the gifts and thanked everyone.

Mr. Votto reported that the System wide PTAC meeting is scheduled for September 29<sup>th</sup> at 7:00 p.m. and the PPS PTAC is scheduled for November 3<sup>rd</sup>.

Dr. Menzo reported that in the Boards Friday packet there were enrollment counts with the class sizes at the elementary schools. He said the class sizes should be celebrated. He also announced that they are trying to schedule a Board meeting for November at an elementary school.

**ANNOUNCEMENTS**

Monday, 10/03/11  
Tuesday, 10/11/11

Instructional Committee  
Operations Committee

**Board Conference Room**

7:00 p.m.  
7:00 p.m.

**DATE OF NEXT MEETING**

Monday, 10/17/11

Board of Education

**Drama/Lecture Room**

7:00 p.m.

**ADJOURNMENT**

Mrs. McKay adjourned the meeting at 7:35 p.m.

Secretary

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Michael Votto