

**WALLINGFORD BOARD OF EDUCATION
DRAMA/LECTURE ROOM
MARK T. SHEEHAN HIGH SCHOOL
142 HOPE HILL ROAD, WALLINGFORD
MONDAY, JULY 23, 2012**

Mission: *To inspire, educate and support all students as they discover and pursue their personal best.*

Vision: *Wallingford Public Schools, with families and community, will distinguish itself with innovative teaching and learning experiences in a safe and supportive environment. Our goal is to ignite passion for learning and excellence in every student so that each becomes a life-long contributor to the local and global communities.*

MINUTES

CALL TO ORDER

The meeting was called to order by Chairperson Roxane McKay at 7:05 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Clerk of the Board, Elizabeth Napolitano, called the roll.

BOARD MEMBERS PRESENT

CASTELLI, CEI, MANSFIELD, MARRONE, MCKAY, REYNOLDS, VOTTO

STAFF MEMBERS PRESENT

MENZO, GUARINO, WINTERS, WONG, DEPTULA, NAPOLITANO

STUDENT BOARD REPRESENTATIVES

Student Board Representatives are not available to report during the summer

PRESENTATION OF AWARDS

No awards were presented.

QUESTION AND ANSWER SESSION

Mrs. McKay recognized the Boy Scouts and asked a representative from the Boy Scouts to come to the podium to explain why they are in the audience. Aidan Murphy from Troop 4 came to the podium and said the boys are here to observe the Board meeting in order to get their Citizenship in the Community Badge. Mrs. McKay stated that they would be allowed to come to the podium and ask any questions they might have during the meeting. The Boy Scouts stated their names, the school they are attending and the grade they will be in next year.

MOTION TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF DEPARTMENT HEADS AND TEAM LEADER AND DISCUSSION OF CANDIDATE(S) FOR TEACHING POSITION(S) AT 7:10 P.M.

MOTION: VOTTO, SECOND BY CASTELLI

VOTE: UNANIMOUS APPROVAL TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF DEPARTMENT HEADS AND TEAM LEADER AND DISCUSSION OF CANDIDATE(S) FOR TEACHING POSITION(S) AT 7:10 P.M.

BOARD MEMBERS PRESENT IN EXECUTIVE SESSION

**CASTELLI, CEI, MANSFIELD, MARRONE, MCKAY, REYNOLDS, VOTTO
MILLER – entered at 7:12 p.m.**

STAFF MEMBERS PRESENT IN EXECUTIVE SESSION

MENZO, GUARINO

MOTION TO COME OUT OF EXECUTIVE SESSION AT 7:25 P.M.

MOTION: MARRONE, SECOND BY REYNOLDS

VOTE: UNANIMOUS APPROVAL TO COME OUT OF EXECUTIVE SESSION AT 7:25 P.M.

Regular meeting reconvened at 7:26 p.m.

MOTION TO TABLE ITEMS E.3 EXECUTIVE SESSION FOR THE DISCUSSION OF CANDIDATES FOR MIDDLE SCHOOL ASSISTANT PRINCIPAL POSITIONS AND and E.4 DISCUSSION CONCERNING STRATEGY AND NEGOTIATIONS WITH RESPECT TO PENDING CLAIMS AND LITIGATION CONCERNING FORMER EMPLOYEE

MOTION: MILLER, SECOND BY CASTELLI

VOTE: UNANIMOUS APPROVAL TABLE ITEMS E.3 EXECUTIVE SESSION FOR THE DISCUSSION OF CANDIDATES FOR MIDDLE SCHOOL ASSISTANT PRINCIPAL POSITIONS AND and E.4 DISCUSSION CONCERNING STRATEGY AND NEGOTIATIONS WITH RESPECT TO PENDING CLAIMS AND LITIGATION CONCERNING FORMER EMPLOYEE

CONSENT AGENDA

MOTION: MARRONE, SECOND BY REYNOLDS

VOTE: UNANIMOUS APPROVAL TO ACCEPT THE CONSENT AGENDA ITEMS 7.1-7.8

Approval to Accept BOE **Minutes** dated June 18, 2012
Approval to Accept Special BOE **Minutes** June 20, 2012
Approval to Accept Special BOE **Minutes** June 28, 2012
Approval to Accept Special BOE **Minutes** July 9, 2012
Approval to Accept Special BOE **Minutes** July 19, 2012
Approval to Accept **GIFT** of \$750 to Mark T. Sheehan High School from Verizon Foundation in recognition of the volunteer efforts of Keira Merrill \$750
Approval to Accept **GIFT** of \$2,500 to Wallingford Public Schools from James Augur, Blue Cross Blue Shield of Connecticut, North Haven, CT \$2,500
Approval to Accept **GIFT** of \$2,500 to Wallingford Public Schools from Rotary Club of Wallingford \$2,500

MOTION TO MOVE ITEM 7.9 FROM THE CONSENT AGENDA TO DISCUSSION UNDER INSTRUCTIONAL COMMITTEE ITEMS FOR PRESENTATION

MOTION: VOTTO, SECOND BY MCKAY

VOTE: UNANIMOUS APPROVAL TO MOVE ITEM 7.9 FROM THE CONSENT AGENDA TO DISCUSSION UNDER INSTRUCTIONAL COMMITTEE ITEMS FOR PRESENTATION

ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda.

CORRESPONDENCE

Mr. Votto recognized the gifts that were approved on the Consent Agenda as listed below.

- A gift of \$750 to Mark T. Sheehan High School from Verizon Foundation in recognition of the volunteer efforts of Keira Merrill.
- A gift of \$2,500 from James Augur to the Wallingford Public Schools for the Innovation Project.
- A gift of \$2,500 from the Rotary Club of Wallingford to the Wallingford Public Schools for the Alternative High School program.

COMMITTEE REPORTS

ACES Representative

Mrs. Castelli stated that there is no meeting during the summer

Wintergreen Magnet School Steering Committee

Mr. Votto reported that there was a committee meeting to look for a new principal at Wintergreen.

Building Committee Representative for Vo-Ag Building Project

There was no report

School to Career Representative

Mr. Miller said there hasn't been a meeting.

Diversity in Action Committee Representative

Mrs. McKay said there has been no meeting.

Report from the Roof Project Committee Representative

Mr. Deptula, Maintenance Director, reported that the roofing project is on schedule except at Dag Hammarskjold where they ran into a problem. He said when the roofing was ripped up they found electrical conduits which will need to be rewired. He advised that they move forward to get the roof completed this year rather than wait until next year.

Mrs. McKay asked Mr. Deptula for the anticipated completion date so that the classrooms would be usable.

Mr. Deptula reported that it shouldn't be more than 5 or 6 days to completion as long as the weather is good. He explained that it is the lower roof over the cafeteria so it wouldn't affect the classrooms.

Dr. Menzo reported that the deadline date for the roofing project is August 20th and he feels that it would be viable.

A consensus was reached to proceed with Dag's roof to get the work completed.

Mr. Deptula also reported that the solar panels that were to be installed at Lyman Hall this year will not be completed until next year. He said instead of installing them on the new roof as they originally planned, they will be installed on the auditorium roof.

PTAC Update

Dr. Menzo reported that a special PTAC meeting took place on June 19th for parents and PTAC members to go over the bylaws, Robert’s Rules and other information. He said there will be another meeting in August for those who missed the June meeting.

OLD BUSINESS

There was no old business brought before the Board.

INSTRUCTIONAL COMMITTEE

APPROVAL OF APPOINTMENT OF DEPARTMENT HEADS AND TEAM LEADERS

MOTION: CEI, SECOND BY MILLER

VOTE: Unanimous approval that the Board of Education approve the named individuals on the list as Department Heads and Team Leaders for appointment to their listed positions at Lyman Hall High School for the 2012-2013 school year, as recommended by the Superintendent of Schools and contingent upon State of Connecticut Department Chairperson certification. I further move that the above-referenced list be included as a part of the minutes of this Board of Education meeting.

- | | |
|-----------------------|-------------------|
| Agriculture Education | Patrick Donnellan |
| Language Arts | Susan Gomes |
| Mathematics | Boyd Johnson |
| Science | Crystal LaVoie |
| Social Studies | Edmond Neilander |

MOTION: CEI, SECOND BY MILLER

VOTE: Unanimous approval that the Board of Education approve the named individuals on the list as Department Heads and Team Leaders for appointment to their listed positions at Mark T. Sheehan High School for the 2012-2013 school year, as recommended by the Superintendent of Schools and contingent upon State of Connecticut Department Chairperson certification. I further move that the above-referenced list be included as a part of the minutes of this Board of Education meeting.

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|----------------|-----------------|
| Language Arts | Denise Cannata |
| Mathematics | Patrick Hubeny |
| Science | Deborah Young |
| Social Studies | Heather Brinton |

APPROVAL OF APPOINTMENT OF CANDIDATE(S) TO TEACHING POSITION(S)

MOTION: CEI, SECOND BY MILLER

VOTE: Unanimous approval that the Board of Education approve the appointment of the following candidates to teaching positions for the 2012-2013 school year, contingent upon proper Connecticut certification, as recommended by the Superintendent of Schools:

Elementary Music

Christine Amarone - .3 Music (M.Y.Beach/E.C.Stevens)

PRESENTATION OF PROPOSED ADOPTION OF NEW POLICY – VIDEO SURVEILLANCE – 5131.11

Dr. Menzo reported there was a need to make people aware and provide them with information about the video surveillance cameras, especially on buses. He said we can't have cameras without having the policy. He went on to say that transportation department will send a letter making the parents aware of the cameras on buses.

PRESENTATION OF PROPOSED NEW REGULATION – ADMINISTERING MEDICATIONS TO STUDENTS 5141.21a AND PRESENTATION OF PROPOSED ADOPTION OF NEW POLICY – ADMINISTERING MEDICATION – 5141.21

Dr. Menzo reviewed the policy and regulation with the Board. He explained that the policy has some new key areas and definitions. It speaks to self-administration of medications in an emergency such as Epi-pens and inhalers that will be carried with students in their backpacks in case of an emergency. He said the student will need to have permission from the doctor and the parent in order to carry the emergency medication.

Mrs. Mansfield suggested health awareness training.

Mrs. Castelli said "Kudos to Ellen and Betsy who rewrote the policy." She explained that the regulations, page 4, #3 should have a different date.

Dr. Menzo said he will reach out to Kathy Neelon and will report back on the findings at the next Board meeting.

OPERATIONS COMMITTEE

Report on Operations Committee Meeting

Mr. Miller reported that there was no meeting in July.

UPDATE ON ASBESTOS REMOVAL

Mr. Deptula reported that the asbestos removal project is ahead of schedule. He said all the tiles to be replaced have been ordered and will be completed before school opens. He said Cook Hill is the only school that won't be complete since they had students there during the summer.

APPROVAL OF CAFETERIA BUDGET FOR 2012-2013

Mrs. Wong explained that changes were made in the budget to reflect the new prices. She said for instance she increased the sandwich prices by \$1.00. She reported that she projects a deficit of \$10,873. She reported that High Road School is very happy with the meals especially the fresh fruits that are offered.

Mr. Votto asked if the attorney looked at the High Road Contract.

Mrs. Wong explained that the attorney at Shipman & Goodwin crafted the contract.

Dr. Menzo reported that the contract didn't reflect the increase in prices and that needed to be changed.

MOTION: CASTELLI, SECOND BY REYNOLDS

VOTE: UNANIMOUS APPROVAL OF CAFETERIA BUDGET FOR 2012-2013

APPROVAL OF TRANSFER FROM ACCOUNT #611a – INSTRUCTIONAL SUPPLIES TO ACCOUNT 641A – TEXTBOOKS \$2,000

MOTION: REYNOLDS, SECOND BY MCKAY

VOTE: UNANIMOUS APPROVAL OF TRANSFER FROM ACCOUNT #611a – INSTRUCTIONAL SUPPLIES TO ACCOUNT 641A – TEXTBOOKS \$2,000

ADMINISTRATION

Administrative Report

Dr. Menzo gave his Administrative Report as listed below.

- Paul Flinter, Adult Education Director, reported that he received three more of the grants that were applied for.
- He reviewed the CMT report with the Board and said there was good news. Some of the scores are the highest since 2006 especially in the Goals area. He said if the goals go up then proficiency goes up.
- He explained that there will be a new accountability system in which the State will issue indexes for each school. The scores will be based on growth percentage points and will affect the scores.

ANNOUNCEMENTS

Board Conference room

There was no announcement

DATE OF NEXT MEETING

Drama/Lecture Room

Monday, 8/20/12

Board of Education

7:00 p.m.

MOTION TO GO INTO EXECUTIVE SESSION AT 8:15 P.M. FOR DISCUSSION AND POSSIBLE ACTION OF THE SUPERINTENDENT'S EVALUATION

MOTION: REYNOLDS, SECOND BY MILLER

VOTE: UNANIMOUS APPROVAL TO GO INTO EXECUTIVE SESSION AT 8:15 P.M. FOR DISCUSSION AND POSSIBLE ACTION OF THE SUPERINTENDENT'S EVALUATION

BOARD MEMBERS PRESENT IN EXECUTIVE SESSION

CASTELLI, CEI, MANSFIELD, MARRONE, MCKAY, REYNOLDS, VOTTO, MILLER

MOTION TO COME OUT OF EXECUTIVE SESSION AT 9:03 P.M.

MOTION: CASTELLI, SECOND BY MARRONE

VOTE: UNANIMOUS APPROVAL TO COME OUT OF EXECUTIVE SESSION AT 9:03 P.M.

ADJOURNMENT

MOTION MADE TO ADJOURN THE MEETING AT 9:03 P.M.

MOTION: REYNOLDS, SECOND BY MANSFIELD

VOTE: UNANIMOUS APPROVAL TO ADJOURN THE MEETING AT 9:03 P.M.

Secretary

Mike Votto