

**WALLINGFORD BOARD OF EDUCATION  
BOARD OF EDUCATION MEETING  
TOWN COUNCIL CHAMBERS  
45 SOUTH MAIN STREET  
WALLINGFORD, CT 06492  
MONDAY, FEBRUARY 27, 2017  
7:00 P.M.**

**Mission**

**To inspire through innovative and engaging experiences that lead all learners to pursue and discover their personal best.**

**Vision**

**Wallingford Public Schools, in partnership with our families and community, will provide a safe, healthy, and supportive environment that ignites an enduring passion for excellence in every learner, so that each becomes a life-long contributor to the local, national and global communities.**

**MINUTES**

**CALL TO ORDER**

Mrs. McKay called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

A roll call was made by Linda Lavelle

**BOARD MEMBERS PRESENT**

**BROODER, CASTELLI, CEI, DOERR, GLIDDEN, HLAVAC, MCKAY, REYNOLDS, VOTTO**

**BOARD MEMBERS ABSENT**

**STAFF MEMBERS PRESENT**

**MENZO, LAVALETTE, LATORRE, DEPTULA, MANCUSI, VEILLEUX, LAVELLE**

**STUDENT BOARD REPRESENTATIVES**

Grace Mandy, Student Representative for Lyman Hall High School came before the Board to give her report as listed below.

- Course Selections have begun for underclassmen to plan their classes for next year.

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- Credit for Life was held Wednesday, February 22<sup>nd</sup> for sophomores. It had a great turnout and was a success for students and the community partners.
- The 8<sup>th</sup> grade planning night and registration process for incoming freshman was recently held. It had a good turnout and was a great night for parents to meet with teachers and guidance counselors at the school.
- Chick-fil-A Student Leadership Academy is sponsoring a collection of supplies for soldiers from March 1<sup>st</sup> through March 24<sup>th</sup>.
- In the coming months we will be presenting Lyman Hall students with awards for academics, sports, and the arts. The SCASA student award recognition will go to Casey Driscoll and Kayla Hopkins. Our CAS Scholar Athletes will be Finley VanHouten and Matt Hultgren. Jenna Gannon and Gabby Gigola are being awarded as Students of the Arts.
- March 23<sup>rd</sup> we will be having a Special Education Resource Fair.
- LHHS sports teams have done a great job in the past month.
- February 21<sup>st</sup>, the boys' swim and dive team competed against Sheehan, and although we lost 80 to 104 our team still had a great night. Christian Chasse brought out a win in the 50 freestyle, and came in second place diving. We had a great amount of support from the LH Wobmob.
- Saturday, February 25<sup>th</sup> our hockey team had their senior night and faced off against Eastern Connecticut, they brought home a 6-3 win that night.
- This week our boys' swim and dive team has SCC qualifiers, SCC Diving Championships, and SCC Championships.
- Tomorrow our varsity girls' basketball team has their state tournament against Bristol Eastern High School.
- The varsity boys' indoor track team has their New England Indoor Track and Field Championships on March 4<sup>th</sup>.

Rajan Doering, Student Representative for Mark T. Sheehan High School came before the Board and reported the following:

- February
  - Athletics
    - Basketball 2/13 (school colors)
    - Ice hockey 2/18 (whiteout)
    - Swim/dive 2/21 (red, white, blue)
    - Zach Davis signed national letter of intent to Division I football at Fordham University
  - Restructured subcommittees for Student Council
  - Credit for Life was held on February 22<sup>nd</sup>
  - Students coming from Argentina and Germany
  - All sports teams had senior nights and qualified for post season play
- March
  - Climate surveys
  - Distracted driving assembly
  - Spring musical
  - Athletics
    - Winter Sports Award - April 28<sup>th</sup> at 7pm - the Board is invited
    - March 18 opening day for spring sports
  - Course scheduling
  - Blood drive

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### **PRESENTATION OF AWARDS**

#### **Recognition of Staff Member of the Month – Robert Arciero, Principal of Moses Y. Beach Elementary School**

Dr. Menzo stated that a parent had nominated Mr. Arciero as Staff Member of the Month. The parent recently had an issue that Mr. Arciero helped to resolve. Dr. Menzo shared some of the kind words that the parent expressed regarding Mr. Arciero and how he helped resolve the issue. Dr. Menzo invited Mr. Arciero up to present him with a certificate and thanked him. Mrs. McKay also thanked Mr. Arciero as well.

### **QUESTION AND ANSWER SESSION**

There were no questions brought before the Board.

### **MOTION TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF ACCEPTANCE OF RESIGNATION, DISCUSSION OF ACCEPTANCE OF LEAVES OF ABSENCE AND DISCUSSION OF APPOINTMENT OF CANDIDATES FOR TEACHING POSITIONS AT 7:15 P.M.**

**MOTION: HLAVAC, SECOND BY REYNOLDS**

**VOTE: UNANIMOUS APPROVAL TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF ACCEPTANCE OF RESIGNATION, DISCUSSION OF ACCEPTANCE OF LEAVES OF ABSENCE AND DISCUSSION OF APPOINTMENT OF CANDIDATES FOR TEACHING POSITIONS AT 7:15 P.M.**

### **BOARD MEMBERS PRESENT IN EXECUTIVE SESSION**

**BROODER, CASTELLI, CEI, DOERR, GLIDDEN, HLAVAC, MCKAY, REYNOLDS, VOTTO**

### **STAFF MEMBERS PRESENT IN EXECUTIVE SESSION**

**MENZO, LATORRE, LAVALETTE, MANCUSI**

### **OTHERS PRESENT IN EXECUTIVE SESSION**

### **MOTION TO COME OUT OF EXECUTIVE SESSION AT 7:40 P.M.**

**MOTION: HLAVAC, SECOND BY REYNOLDS**

**VOTE: UNANIMOUS APPROVAL TO COME OUT OF EXECUTIVE SESSION AT 7:40 P.M.**

*Meeting reconvened at 7:40 p.m.*

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## **CONSENT AGENDA**

**MOTION: HLAVAC, SECOND BY GLIDDEN**

**VOTE: Unanimous approval to accept items 7.1 – 7.14 as listed below**

- Approval to Accept Board of Education Minutes dated January 23, 2017
- Approval to Accept Special Board of Education Minutes dated January 26, 2017
- Approval to Accept Special Board of Education Minutes dated January 30, 2017
- Approval to Accept Special Board of Education Minutes dated February 13, 2017
- Approval to Accept Special Board of Education Minutes dated February 15, 2017
- Approval to Accept Financial Report for January 2017
- Approval to Accept Cafeteria Financial Report for January 2017
- Approval to Accept Proposed Adoption of Reviewed Policy: 6142 – Basic Instructional Program
- Approval to Accept Proposed Adoption of Revised Policy: 6142.10 – District Wellness Policy
- Approval to Accept Proposed Adoption of Middle School Textbook – *The Nystrom World Atlas*
- Approval to Accept GIFT of a Walmart Community Grant donated to Thomas Rich, Moses Y. Beach – Physical Education Department for Student Physical Education Equipment valued at \$1,750.
- Approval to Accept GIFT of School Supplies from 3M – NAEIR Headquarters, donated to Rock Hill Elementary School – Value of \$2,960.
- Approval to Accept GIFT of a Walmart Community Grant donated to Sunnie Scarpa, Wallingford Public Library, Angela Buccheri and Jamie Ferrone, Wallingford Public Schools – to establish - *Free Little Library* – Value of \$1800.
- Approval to Accept GIFT of Hardware, Software and Services for the Installation of two Span Collaboration Systems, Development Session and Consultation Sessions donated to Wallingford Public Schools – Board of Education Conference Room, 100 South Turnpike Road, Wallingford valued at \$14,998.

## **ITEMS REMOVED FROM THE CONSENT AGENDA**

## **CORRESPONDENCE**

Mr. Votto thanked the donors for the gifts as listed on the Consent Agenda: GIFT of a Walmart Community Grant donated to Thomas Rich, Moses Y. Beach – Physical Education Department for Student Physical Education Equipment - Value of \$1,750.; GIFT of School Supplies from 3M – NAEIR Headquarters, donated to Rock Hill Elementary School – Value of \$2,960.; GIFT of a Walmart Community Grant donated to Sunnie Scarpa, Wallingford Public Library, Angela Buccheri and Jamie Ferrone, Wallingford Public Schools – to establish - *Free Little Library* – Value of \$1800.; GIFT from Nureva Inc. of Hardware, Software and Services for the Installation of two Span Collaboration Systems, Development Session and Consultation Sessions donated to Wallingford Public Schools – Board of Education Conference Room, 100 South Turnpike Road, Wallingford valued at \$14,998. Mr. Votto also stated that Dr. Menzo received a thank you from Mayor Dickinson for providing welcoming remarks at this year's Martin Luther King Celebration held on January 16<sup>th</sup> and Dr. Menzo also received a thank you from Erin D. Benham, Board Member of the Connecticut State Board of Education for reviewing the Maker Space with her.

## **COMMITTEE REPORTS**

### **A.C.E.S. Representative**

Ms. Hlavac reported the following: The ACES Governing Board was scheduled to meet on Thursday, February 9, 2017. Due to inclement weather on that day, the meeting was rescheduled to Monday,

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February 13, 2017. Many items were discussed. However, the number of governing board members present did not constitute a quorum, therefore, no actions were taken. The next meeting of the ACES Governing Board will take place on March 9, 2017. There are 98 Wallingford students attending ACES programs.

### **Wintergreen Magnet School Steering Committee**

Mr. Votto stated there was a meeting last week, but he was unable to attend. Mr. Votto stated he would reach out to the principal to see if there was an update on budget and would report back to the board with any information.

### **School to Career Representative / Business Think Tank**

Dr. Menzo reported there is a meeting this Friday, March 3, 2017. Rob Kovi will be running the meeting and will send an agenda out.

### **PTAC Update**

Dr. Menzo reported the last PTAC meeting was held on Tuesday, February 21<sup>st</sup> and it was a pot luck dinner. Moran middle school student, Nick Iannone shared about the Food Share Table. Masters Manner and Rock Hill representatives also shared about collecting food that was no longer allowed on the share table to bring to Masters Manner, so we have Food Recovery going on in our system. A representative from the State department attended for questions and answers on food nutrition. Mrs. McKay thanked Tammy Raccio and the PTAC members involved with the PTAC Pot Luck. Mrs. McKay stated that she was very impressed with the dinner and the meeting. The meeting was well attended and very informative. There was a lot of food leftover from the meeting. Mrs. McKay brought the leftover food down to the homeless shelter and they were extremely appreciative of the food.

### **Plan of Conservation Development**

Mr. Reynolds reported there was a meeting on January 30, 2017. Unfortunately, he was late to the meeting due to a Special Board of Education meeting scheduled that evening. He reported each member of the group has the task of looking at the facilities that they represent to make sure that they are utilizing all of the facilities and resources to capacity. Other topics included the development of downtown and parking downtown. They are scheduled to meet again in May once they've completed their tasks.

### **Food Services Strategic Plan Committee**

There was nothing to report.

### **OLD BUSINESS**

There was no old business brought before the Board.

### **INSTRUCTIONAL COMMITTEE**

#### **Presentation of Proposed Adoption of Reviewed Policy: 6146 – Graduation Requirements/Standards of Mastery**

Dr. Menzo stated that this is the last opportunity for questions and this will move to the consent agenda next month. Mrs. Castelli had a question on the District Assessment and or Portfolio. She questioned when the assessment would occur and was looking for clarification on what year would the students be

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in when the assessment began. Dr. Menzo stated that teachers started to identify students in the fall after the results of the SAT's came back. Individual plans have been established at that point and then students are being monitored along the way in a variety of forms. The department heads then reach out to the students to make sure that they are on track. Dr. Menzo stated the portfolio approach is what the teachers have wanted all along.

**Presentation of Proposed Adoption of Revised Regulation: 6146a – Graduation Requirements/Standards of Mastery**

Dr. Menzo again stated that this will go on the consent agenda next month.

**APPROVAL OF ACCEPTANCE OF RESIGNATION**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that the Board of Education accept, with regret, the resignation of **Paul Benjunas**, effective February 11, 2017.

**Paul Benjunas** has been a Science teacher at Dag Hammarskjold Middle School since September 12, 2016.

**APPROVAL OF ACCEPTANCE OF LEAVE OF ABSENCE FOR SUSAN HUDSON TO BE APPROVED, WITHOUT PAY AND BENEFITS**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that the Board of Education approve a leave of absence for **Susan Hudson** be approved, without pay and benefits, and in accordance with the provision of the current teachers' contract.

**APPROVAL OF ACCEPTANCE OF LEAVE OF ABSENCE FOR KATHERINE BATES TO BE APPROVED, WITHOUT PAY AND BENEFITS**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that the Board of Education approve a leave of absence for **Katherine Bates** be approved, without pay and benefits, and in accordance with the provision of the current teachers' contract.

**APPROVAL OF ACCEPTANCE OF LEAVE OF ABSENCE FOR ELEANOR KIRKPATRICK TO BE APPROVED, WITHOUT PAY AND BENEFITS**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that the Board of Education approve a leave of absence for **Eleanor Kirkpatrick** be approved, without pay and benefits, and in accordance with The provision of the current teachers' contract.

**APPROVAL OF APPOINTMENT OF CANDIDATES FOR TEACHING POSITIONS**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that the Board of Education approve the appointment of the following candidates to teaching positions for the 2016 – 2017 school year, contingent upon proper Connecticut certification, as recommended by the Superintendent of Schools:

**Pupil Personnel Department**

Speech and Language Pathologist - Christina Cyr  
Integrated Preschool

**Dag Hammarskjold Middle School**

Science Grade 7 - Blair Fontaine

**OPERATIONS COMMITTEE**

**Report on Operations Committee Meeting**

Mr. Brooder reported that there was discussion on the Cafeteria Financial Report and the Board of Education Financial Report as well as discussion of the 2017 – 2018 Budget at the last Operations Committee Meeting.

**APPROVAL OF THE FOOD SERVICE 2017 – 2018 BUDGET**

**MOTION: CASTELLI, SECOND BY GLIDDEN**

**VOTE: AFFIRMATIVE: CASTELLI, CEI, DOERR, GLIDDEN, HLAVAC, REYNOLDS, VOTTO, MCKAY**  
**NEGATIVE: BROODER**

*Motion passed*

Dr. Menzo explained that there is a revised budget in the packet and reviewed the changes. There was a lot of discussion on the Food Service Budget and possibly subsidizing the Food Service program.

**APPROVAL OF THE 2017 – 2018 BUDGET IN THE AMOUNT OF \$101,691,663.**

**MOTION: BROODER, SECOND BY GLIDDEN**

**ROLL CALL VOTE: A roll call vote was made**  
**AFFIRMATIVE: BROODER, CASTELLI, CEI, DOERR, GLIDDEN, HLAVAC, REYNOLDS, VOTTO, MCKAY**

**VOTE: UNANIMOUS APPROVAL OF THE 2017 – 2018 BUDGET IN THE AMOUNT OF \$101,691,663.**

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## **DISCUSSION AND POSSIBLE APPROVAL TO GO OUT TO BID FOR A FOOD SERVICE COMPANY**

**MOTION: BROODER, SECOND BY GLIDDEN**

**VOTE: AFFIRMATIVE: BROODER, CASTELLI, DOERR, GLIDDEN, HLAVAC, REYNOLDS,  
VOTTO, MCKAY**

**NEGATIVE: CEI**

*Motion passed*

There was a lot of discussion about going out to bid for the food service company. Mrs. Doerr stated that she felt we should at least explore going out to bid to make the most informed decision possible. Mr. Cei felt the food service department had improved greatly and that they deserved another year of running the department internally to see if they could succeed. Mr. Votto thought that the district should explore going out to bid for a food service company to make the most informed decision. Mrs. Glidden agreed, but did not want to do this every year. She felt that it was a lot to put the employees through each year. Dr. Menzo stated he would look into the timeline for the bid process. He also explained the Free and Reduced Application process.

## **NEW BUSINESS**

Mrs. McKay stated there was no new business to report.

## **ADMINISTRATION**

### **Administrative Report**

Dr. Menzo gave his report as listed below.

- Dr. Menzo said kind words regarding the unfortunate loss of Carol Burke, a longtime employee of the Board of Education.
- The Wallingford Education Foundation Spelling Bee was held on Thursday, February 23<sup>rd</sup>. Dr. Menzo thanked Betty Napolitano for her work on the event. He also thanked the Central Office team and all of the participants of the event. A team from Choate Rosemary Hall were the winners.
- On February 22<sup>nd</sup> the Credit for Life event was held at the Parks and Recreation Department. It was a very successful event. Dr. Menzo thanked all of the volunteers and the donors for the event. He also thanked Liz Landow of the Wallingford Center Inc. who took over running the event and Kim McLaughlin and Jane Greaves for all of their hard work.
- Mayor Dickinson recently sent a letter to the Board of Education expressing his concern about the Governor's proposed budget. If adopted, the budget would cause extreme financial hardship for the Town. The Mayor encourages board member to reach out to their state legislators requesting significant modifications to the budget.
- On Tuesday, February 28<sup>th</sup> the results of the Health Survey / Risky Behavior Survey will be presented in the Board of Education Conference Room
- There are legislative hearings regarding education being held in Hartford on Wednesday.
- Dr. Menzo shared a thank you note he received from a student. The student thanked him for the snow days that have occurred.



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**ANNOUNCEMENTS**

**Board of Education  
Conference Room  
100 South Turnpike Road**

Monday, March 13, 2017	Operations Committee immediately followed by Instructional Committee Meeting	6:00 p.m.
Tuesday, March 14, 2017	Town Council – Pot Luck Dinner	5:00 p.m.

**DATE OF THE NEXT MEETING**

Monday, March 27, 2017	Board of Education	Robert Parisi Town Council Chambers 7:00 p.m.
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**ADJOURNMENT**

Mrs. McKay adjourned the meeting at 8:52 p.m.

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Secretary

**Mike Votto**