

**WALLINGFORD BOARD OF EDUCATION  
BOARD OF EDUCATION MEETING  
TOWN COUNCIL CHAMBERS  
45 SOUTH MAIN STREET  
WALLINGFORD, CT 06492  
Monday, January 23, 2017  
7:00 P.M.**

**Mission**

**To inspire through innovative and engaging experiences that lead all learners to pursue and discover their personal best.**

**Vision**

**Wallingford Public Schools, in partnership with our families and community, will provide a safe, healthy, and supportive environment that ignites an enduring passion for excellence in every learner, so that each becomes a life-long contributor to the local, national and global communities.**

**MINUTES**

**CALL TO ORDER**

Mrs. McKay called the meeting to order at 7:01 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

A roll call was made by Linda Lavelle

**BOARD MEMBERS PRESENT**

**BROODER, CASTELLI, CEI, HLAVAC, MCKAY, VOTTO**

**BOARD MEMBERS ABSENT**

**DOERR, GLIDDEN, REYNOLDS**

**STAFF MEMBERS PRESENT**

**MENZO, LAVALETTE, LATORRE, DEPTULA, MANCUSI, VEILLEUX, LAVELLE**

January 23, 2017

## **STUDENT BOARD REPRESENTATIVES**

Grace Mandy, Student Representative for Lyman Hall High School came before the Board to give her report as listed below.

- January 13<sup>th</sup> – A Blood Drive was held and it was a great success.
- January 13<sup>th</sup> – Boys Basketball Team faced North Haven, the WOBBMOB came to school dressed in their brightest clothes for neon night to show their support.
- January 13<sup>th</sup> – Boys Swim and Dive Team defeated SCC rival Foran 90-87.
- January 20<sup>th</sup> - The seniors hosted a basketball tournament where students made up the teams, came up with fun uniforms, and battled it out on the court to find the best team. It was a fun afternoon for all.
- January 20<sup>th</sup> - WOBBMOB hosted a patriot night to show school spirit. The students dressed in red, white, and blue to support the Girls Basketball Team as they played against Foran.
- January 21<sup>st</sup> – Girls Basketball came out with a 54-32 victory.
- January 21<sup>st</sup> – Hockey Rival Night – LHHS vs. Sheehan
- January 23<sup>rd</sup> – Measurements for Senior’s Cap and Gown began.
- January 24<sup>th</sup> – Midterms end
- January 25<sup>th</sup> – Second Semester begins and try outs for the musical, *The Little Mermaid* begins.
- January 30<sup>th</sup> – Amy Holt, the new Assistant Principal will be starting.
- February 13<sup>th</sup> - Course Selection Workshop for incoming Freshman
- February 22<sup>nd</sup> – Credit for Life Event
- February 22<sup>nd</sup> – College Planning Night for Juniors

Rajan Doering, Student Representative for Mark T. Sheehan High School came before the Board and reported the following:

- January - Athletics
  - Banquets for players that won all-state awards
  - Football - Zach Davis and Danny James
  - Boys Soccer - Andrew Caplan
  - Girls soccer - Kelsey Burr
  - Zach Davis and Coach Ferrazzi - Player and Coach of Year
  - Ice hockey against LHHS 1/21 (blackout) – spirit day on 1/20
- Student Council - Lip-syncing competition 2/2
  - 1/11 open meeting for input on Student Council
  - NHS tutoring during Office-45
- Midterms start 1/19
- February - Athletics
  - Basketball 2/13 (school colors)
  - Ice hockey 2/18 (whiteout)
  - Swim/dive 2/21 (red, white, blue)
- Lip-syncing competition 2/2
- Credit for life 2/22
- Students coming from Argentina and Germany

January 23, 2017

## **PRESENTATION OF AWARDS**

### **Recognition of the Mark T. Sheehan High School Football Team 2016 SCC Division III Champions**

Dr. Menzo invited Mrs. McKay to join him in recognizing the Mark T. Sheehan High School Football Team for earning the title of 2016 SCC Division III Champions. Dr. Menzo also invited Chris Dailey, Athletic Director of Sheehan to say a few words. Mr. Dailey thanked Dr. Menzo and the Board of Education for recognizing the students who worked so hard for this. He also thanked the coaches for their hard work as well. Mr. Dailey acknowledged the following students for individual accomplishments: SCC All Division Players – Jon Olschefski, Danny James, Billy Elevli and Zach Davis. Allstate Player of the Year - Danny James and Zach Davis. Connecticut High School Coaches Association Player of the Year – Zach Davis. Mr. Dailey congratulated the players and invited Coach Ferrazzi up to present the SCC Division III Football Champions Banner and congratulate him on being named Coach of the Year. Mr. Ferrazzi thanked the Board of Education and Dr. Menzo. He invited each player up to receive a certificate. Dr. Menzo congratulated the team and stated that they played with spirit, heart and good sportsmanship. He thanked them for their hard work on and off the field and he wished the seniors best of luck. Mrs. McKay also congratulated the team on behalf of the Board of Education and thanked them for representing Wallingford in such an outstanding manner. She thanked the coaching staff and the families of the players as well.

The following students were invited to the meeting to receive certificates: **12<sup>th</sup> Grade** - Zach Davis, Bilgihan Elevli, Jacob Fries, Danny James, Jonathan Leonard, Jon Olschefski, Yusuf Sindi; **11<sup>th</sup> Grade** - Milton Dash, Chris Lombardo. Evan Mansfield, Chris MarkAnthony, William Terzi, Stephen Zenisky, Nathan Zona; **10<sup>th</sup> Grade** - Nick Barbieri, Alex Bologh, Liam Brien, Caden Cloutier, JD Conte, Tyler Ekstrom, Jesse Johnson, Jason Klemm, Joseph Lowell, Anthony Lupo, Cyle Martindale, Mario Papale Deep Patel, Ryan Paul, Joe Perry, Miguel Pinos, William Seay, Aaron Simmons, Jake Smith, Weston Terzi, Luke Willette; **9<sup>th</sup> Grade** - Riley Bjornberg, Terrence Bogan, Tre Childers, Jordan Davis, Mikey Deming, Thomas DiPasquale, Mason Gawlak, Steve Giannini, Michael Lemay, Andrew Mansfield, Justin Moore, Russell Rutkowski, Ryan Shook, Kyle Simmons, Christian Tapler, Derek Vansteenburgh; **Coaches** - John Ferrazzi, Pat Miller, Bill Garrity, Matt Danko, Anthony Lowell, Dave Walker, Trevor Sprouse, Lucien Zeffiro and Steve Rossacci

## **QUESTION AND ANSWER SESSION**

There were no questions brought before the Board.

## **MOTION TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF APPOINTMENT OF CANDIDATES FOR HIGH SCHOOL COACHING POSITIONS AND DISCUSSION OF LEAVE OF ABSENCE AT 6:20 P.M.**

**MOTION: HLAVAC, SECOND BY BROODER**

**VOTE: UNANIMOUS APPROVAL TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF APPOINTMENT OF CANDIDATES FOR HIGH SCHOOL COACHING POSITIONS AND DISCUSSION OF LEAVE OF ABSENCE AT 6:20 P.M.**

## **BOARD MEMBERS PRESENT IN EXECUTIVE SESSION**

**BROODER, CASTELLI, CEI, HLAVAC, MCKAY, VOTTO**

## **STAFF MEMBERS PRESENT IN EXECUTIVE SESSION**

**MENZO, LATORRE, LAVALETTE, MANCUSI**

January 23, 2017

**OTHERS PRESENT IN EXECUTIVE SESSION**

**MOTION TO COME OUT OF EXECUTIVE SESSION AT 7:38 P.M.**

**MOTION: CASTELLI , SECOND BY HLAVAC**

**VOTE: UNANIMOUS APPROVAL TO COME OUT OF EXECUTIVE SESSION AT 7:38 P.M.**

*Meeting reconvened at 7:38 p.m.*

**CONSENT AGENDA**

**ADMENDMENT MADE TO CONSENT AGENDA TO ACCEPT ITEMS 7.1 – 7.20 AND REMOVE ITEM 7.21**

**MOTION: CASTELLI, SECOND BY HLAVAC**

**VOTE: Unanimous approval to accept items 7.1 – 7.20 as listed below and remove item 7.21**

Approval to Accept Board of Education Minutes dated December 19, 2016

Approval to Accept Special Board of Education Minutes dated January 19, 2017

Approval to Accept Financial Report for December 2016

Approval to Accept Cafeteria Financial Report for December 2016

Approval of Proposed Adoption of Revised Policy: 5113 – Attendance, Absences Tardiness/Dismissals and Truancy

Approval of Proposed Adoption of Revised Policy: 6146 – Graduation Requirements/Standards of Mastery

Approval of Proposed Adoption of Revised Regulation: 6153a – Educational Field Trips

Approval of Proposed Sheehan High School Trip to Quebec City, Canada on March 10-13, 2017

Approval and Signing of Agreement for the Operation of Wintergreen Inter-district Magnet School

Approval of Proposed Addition of High School Course: Introduction to Computer Science

Approval of Proposed Revision to World Language Leveling Guidelines for Incoming Ninth Graders

Approval of Proposed Adoption of Elementary STEP Curriculum

Approval of Proposed Adoption of Middle School STEP Curriculum

Approval to Accept GIFT of Portrait Restoration from Winter Thru Museum/University of Delaware – Program in Art Conservation donated to Moses Y. Beach Elementary School – Value of \$5,500.

Approval to Accept GIFT of School Supplies from 3M – NAEIR Headquarters, donated to Moses Y. Beach Elementary School – Value of \$3,038.

Approval to Accept Monetary GIFT Donated to the Wallingford Public Schools for Literacy and Numeracy Materials, from Anthem Blue Cross Blue Shield, Attn: Karen Mordecai – Value of \$2,500.

Approval to Accept GIFT of School Supplies from 3M donated to Mark T. Sheehan High School – Value of \$3,038.

Approval to Accept GIFT of School Supplies from 3M, donated to James H. Moran Middle School – Value of \$2000.

Approval to Accept GIFT of School Supplies from 3M – NAEIR Headquarters, donated to Lyman Hall High School – Value of \$1,061.

Approval to Revise the Authorized Signatures on the ED-099 Agreement for Child Nutrition Program

January 23, 2017

## **ITEMS REMOVED FROM THE CONSENT AGENDA**

### **APPROVAL OF PROPOSED REDO / RETAKE GUIDELINES FOR GRADES 6 – 12**

**MOTION: HLAVAC, SECOND BY BROODER**

**VOTE: A Roll Call Vote was made for the Approval of Proposed Redo / Retake Guidelines for Grades 6 – 12**

**AFFIRMATIVE – BROODER, CASTELLI, CEI, HLAVAC, MCKAY  
NEGATIVE – VOTTO**

*Motion Passed*

Mr. Votto asked to have item 7.21 removed because he was not at the committee meeting and requested a roll call vote.

## **CORRESPONDENCE**

Mr. Votto thanked the donors for the gifts as listed on the Consent Agenda: GIFT of Portrait Restoration from Winter Thru Museum/University of Delaware – Program in Art Conservation donated to Moses Y. Beach Elementary School – Value of \$5,500.; GIFT of School Supplies from 3M – NAEIR Headquarters, donated to Moses Y. Beach Elementary School – Value of \$3,038.; Monetary GIFT Donated to the Wallingford Public Schools for Literacy and Numeracy Materials, from Anthem Blue Cross Blue Shield - Value of \$2,500.; GIFT of School Supplies from 3M donated to Mark T. Sheehan High School – Value of \$3,038.; GIFT of School Supplies from 3M, donated to James H. Moran Middle School – Value of \$2000.; GIFT of School Supplies from 3M – NAEIR Headquarters, donated to Lyman Hall High School – Value of \$1,061.

## **COMMITTEE REPORTS**

### **A.C.E.S. Representative**

Ms. Hlavac reported the following: The ACES Governing Board met on January 12, 2017. The minutes of the previous meeting were accepted.

The Executive Director's Report included: Guest Speakers: Commissioner of Education Dianna Wentzell and Deputy Commissioner Ellen Cohn. A three page handout accompanied the remarks given by the guest speakers. The plan entitled "Ensuring Equity and Excellence for All Connecticut Students" may be found on the website - [www.ct.gov/sde](http://www.ct.gov/sde). Accountability scores for schools will be available in late January 2017. Discussion ensued regarding chronic tardiness, chronic absenteeism and barriers to students getting to school.

An update on the Design Plan included information that two new positions have been posted. The budget update for 2016 – 2017 and 2017 – 2018 included information that there is a \$3 million deficit in the current year. There is a tentative agreement for the teachers' contract with the Teachers' Association. A tentative agreement for the Interdistrict Health Insurance Collaborative is being pursued.

January 23, 2017

The Governing Board approved the filing of the fiscal reports (subject to audit) and authorized the acceptance of resignations, confirmation of retirements, leaves of absence, and the hiring of staff / transfers / position changes as detailed on the Human Resources Report. The monthly Early Head Start report was approved.

The Governing Board approved the TEMS school year calendar which was approved by the TEMS Steering Committee.

Under Old Business, The Curriculum and Instruction Report was provided by Erika Forte, the Assistant Executive Director. Ms. Forte indicated that the calendar is being reviewed for scheduling of test administration; building based PD is scheduled to take place on January 13, 2017 and a full day of PD on March 24, 2017 with teachers designing their own PD.

Presented for a first read was the Head Start Performance Standard Policy.

The Governing Board then entered into Executive Session for the purposes of discussing personnel matters.

The Governing Board came out of Executive Session and voted to eliminate five positions: Technology 1.0 fte, Fiscal Services, 1.0 fte, Program Development 1.0 fte, HR Staff 1.0 fte, Secretarial Staff 1.0 fte. Furthermore, the Governing Board voted on a prorated retirement notice for benefits for this year only.

There are 99 Wallingford students attending ACES programs.

Additionally, Ms. Hlavac requested that Dr. Thomas Danehy, the Executive Director of ACES, attend the next Instructional Committee meeting on February 6, 2017 to update the Board of Education members on changes and opportunities at ACES. He has agreed to attend that meeting.

### **Wintergreen Magnet School Steering Committee**

Mr. Votto stated that there has not been a WIMS Steering Committee meeting, that one was scheduled for Wednesday, January 25<sup>th</sup>.

### **School to Career Representative / Business Think Tank**

Dr. Menzo reported that there was a meeting on January 13<sup>th</sup>. The School and Career Specialist presented at the Business Think Tank Meeting. They shared what they do at both high schools. Dr. Menzo would like to invite them to present at an upcoming Board of Education meeting. Dr. Menzo stated the amount of work and services they provide is incredible and has grown greatly. Some of the services they provide include: college representatives attending the high schools on a weekly basis to talk informally to students, students visiting colleges, job shadowing and mentorship opportunities, coordinating a job fair, job sharing. They are reaching more students. The School and Career Specialist have taken on the responsibility of coordinating, along with Liz Landow of Wallingford Center Inc. the Credit for Life event. Dr. Menzo stated that Jane Greaves and Kim McLaughlin have done a great job. They also teach classes, such as financial literacy, resume writing and interview skills. They are also involved in a pilot program with H & R Block, Financial Literacy program for some of our seniors. Dr. Menzo also stated that we have started a program for Wallingford graduates who may have lost their way or need guidance. The School and Career Specialist are available to meet with them. We have graduates who are coming back and using the resources that available through the department. Mrs. McKay thanked the Board of Education for their support of growing the School and Career/Counseling Department.

January 23, 2017

## **PTAC Update**

Dr. Menzo stated the PTAC meeting was held on Tuesday, January 17<sup>th</sup>. There was a presentation and update on the bus cameras and bus safety from Redflex. Dr. Menzo thanked Lt. DeMaio of the Wallingford Police Department who has done an incredible job. He also thanked Tammy Raccio, who has been very helpful and Mary Ann Croce of the Transportation Department. Redflex has been committed to this as well as the Wallingford Police Department and our staff.

Dr. Menzo stated that they also had a budget update, a Mastery-Based Learning update and had a conversation about increasing parental involvement at the school based level and the district level.

## **Plan of Conservation Development**

There has not been a meeting.

## **Food Services Strategic Plan Committee**

Dr. Menzo stated there is nothing to report.

## **OLD BUSINESS**

There was no old business brought before the Board.

## **INSTRUCTIONAL COMMITTEE**

### **APPROVAL OF APPOINTMENT OF CANDIDATES FOR HIGH SCHOOL COACHING POSITION**

**MOTION: CEI, SECOND BY HLAVAC**

**VOTE:** Unanimous approval that the Board of Education accept the appointment of candidates to coaching positions

**Mark T. Sheehan High School** - Sarah Wyant  
**Softball Coach**

**Lyman Hall High School** - Bill Weyrauch  
**Football Coach**

### **APPROVAL OF ACCEPTANCE OF LEAVE OF ABSENCE FOR SARA HUNTER TO BE APPROVED, WITHOUT PAY AND BENEFITS**

**MOTION: CEI, SECOND BY HLAVAC**

**VOTE:** Unanimous approval that the Board of Education approve a \*leave of absence for **Sara Hunter** be approved, without pay and benefits, and in accordance with the provision of the current teachers' contract.

**APPROVAL OF ACCEPTANCE OF LEAVE OF ABSENCE FOR REBECCA BANNING TO BE APPROVED, WITHOUT PAY AND BENEFITS**

**MOTION: CEI, SECOND BY HLAVAC**

**VOTE:** Unanimous approval that the Board of Education approve a \*leave of absence for **Rebecca Banning** be approved, without pay and benefits, and in accordance with the provision of the current teachers' contract.

**Presentation of Proposed Adoption of Revised Policy: 6142 – Basic Instructional Program**

Dr. Menzo stated that there were two policies on the agenda for presentation, this policy as well as the next policy will go on consent next month and asked if there were any questions. There were no questions regarding the two policies.

**Presentation of Proposed Adoption of Revised Policy: 6142.10 – District Wellness Policy**

**OPERATIONS COMMITTEE**

Mr. Brooder reported that at the Operations Committee meeting the forecasts for food service were reviewed, as well as the monthly financial reports and budget. There were also two budget workshops scheduled. The first budget meeting reviewed the Sustained Services and the second will review the Strategic Plan.

Dr. Menzo spoke about the timeline of the budget process. Mrs. McKay suggested Board of Education Members review the priority list of the Strategic Plan and determine what priorities they were comfortable with, as well as the percentage rate of the Strategic Plan Budget. Dr. Menzo stated the Operations meeting scheduled for February 13<sup>th</sup> will be a budget meeting.

**NEW BUSINESS**

Mrs. McKay stated there was no new business to report.

**ADMINISTRATION**

**Administrative Report**

Dr. Menzo gave his report as listed below.

- The Credit for Life event will be held on February 22<sup>nd</sup> at the Parks & Recreation Department. There are 90 volunteers. The event helps students understand a day in the life of an adult, based on the salary of the profession they have chosen. There will be thirty two financial advisors



January 23, 2017

available to meet with students. All sophomores in the district participate. The first session runs from 8:30 – 11:00 a.m. and the second session runs 11:30 a.m. – 1:00 p.m.

- *Coffee Conversations with the Superintendents* is ongoing. There was a session last Thursday. The next one is scheduled for February 14<sup>th</sup>. This is a way to continue to reach out to parents. The conversations have been varied, some on basic policies, some on basic activities and it's a way for parents to come out and share their ideas.
- February 2<sup>nd</sup> there is a lip-synch contest - Dr. Menzo will a judge.
- February 2<sup>nd</sup> – 2<sup>nd</sup> Annual International Celebration will be held at Lyman Hall High School, 5:00 – 7:30 p.m.
- January 18<sup>th</sup> – We had visitors from South Portland Public Schools in Maine attend our district to meet with high school and middle school teachers to hear some of their experiences and also had questions answered on transitioning to a mastery-based learning environment. We are inviting a curriculum staff member back on March 13<sup>th</sup> to attend an Operations Committee meeting and a District Leadership meeting. The South Portland Public School district has already transitioned their Pre-K – 5 schools, middle schools and currently transitioning their high schools. Their district is similar to our district in size and demographics. There will be more opportunities to connect this school district moving forward.

## **ANNOUNCEMENTS**

Wednesday, January 25, 2017	Special Operations Committee	6:00 p.m.
Monday, January 30, 2017	Special Operations Co. (If needed)	6:00 p.m.
Wednesday, February 1, 2017	Special Operations Co. (If needed)	6:00 p.m.
Monday, February 6, 2017	Instructional Committee	7:00 p.m.
Wednesday, February 8, 2017	Special Operations Co. (If needed)	6:00 p.m.
Monday, February 13, 2017	Operations Committee	7:00 p.m.

**Board of Education  
Conference Room  
100 South Turnpike Road**

## **DATE OF THE NEXT MEETING**

Monday, February 27, 2017	Board of Education	Robert Parisi Town Council Chambers 7:00 p.m.
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## **ADJOURNMENT**

Mrs. McKay adjourned the meeting at 8:11 p.m.

**Secretary**

**Mike Votto**



