

**WALLINGFORD BOARD OF EDUCATION
BOARD OF EDUCATION MEETING
TOWN COUNCIL CHAMBERS
45 SOUTH MAIN STREET
WALLINGFORD, CT 06492
MONDAY, MARCH 27, 2017
7:00 P.M.**

Mission

To inspire through innovative and engaging experiences that lead all learners to pursue and discover their personal best.

Vision

Wallingford Public Schools, in partnership with our families and community, will provide a safe, healthy, and supportive environment that ignites an enduring passion for excellence in every learner, so that each becomes a life-long contributor to the local, national and global communities.

MINUTES

CALL TO ORDER

Mrs. McKay called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

A roll call was made by Linda Lavelle

BOARD MEMBERS PRESENT

**BROODER, CASTELLI, DOERR, HLAVAC, MCKAY, REYNOLDS
GLIDDEN entered at 7:05 p.m.**

BOARD MEMBERS ABSENT

STAFF MEMBERS PRESENT

MENZO, LAVALETTE, LATORRE, DEPTULA, MANCUSI, ARUM LAVELLE

STUDENT BOARD REPRESENTATIVES

Grace Mandy, Student Representative for Lyman Hall High School came before the Board to give her report as listed below.

March 27, 2017

- The SCC Scholar-leader Banquet was held, students Megan Lane and Alyssa Baldyga were recognized for their outstanding scholarship and leadership.
- Today we also had the opportunity to honor and say goodbye to our retiring teachers, including Mrs. Martha, Mrs. O'Hala, and Mrs. Roselli and we wish them the best in their future.
- Two Lyman Hall students, Jenna Gannon and Gabby Gigola will be presented with the Connecticut High School Fine Arts Awards for their outstanding achievements in the arts.
- Tuesday, April 4th the Student Job /Fair will be held and the Wallingford Health and Fitness Fair.
- Wednesday, April 5th SAT testing will be held
- Thursday, April 6th Parent Teacher Conferences will be held.
- March 27th through April 7th the Bread of Life Drive will be held. Students can donate non-perishable food items which will end with "Bold Saturday" on April 8th. Students will gather to celebrate a successful food drive, collect all donated items, and deliver them to organizations like St. Ann's Soup Kitchen and Pantry, Master's Manna, and W.H.E.A.T. in West Haven.
- Resume workshops will be held in the next few weeks.
- April 10th – April 14th - Spring Break
- April 20th – Summer Job Fair
- Winter sports have come to a close, with our hockey team making it all the way to the semifinals at Yale, but unfortunately losing to Woodstock Academy. Our hockey team did, however, have a huge amount of fans and lots of support from the Lyman Hall WOBMOB. And now it's time for our spring sports to begin.

Rajan Doering, Student Representative for Mark T. Sheehan High School came before the Board and reported the following:

- March
 - Climate surveys
 - Distracted driving assembly
 - Spring musical
 - Athletics
 - Winter Sports Award April 29th - 7:00 p.m. auditorium - Board members are invited
 - March 18th opening day for spring sports / winter season closes
 - Our opening day is April 1st, in scrimmages
 - Andrew Buehler Class S state champion for diving
 - Alyssa Alchimio - Gymnast team of 1 competes with Southington All State Honors
 - All winter sports into post season
 - Course scheduling
 - Blood drive
- April
 - April 5th - SAT, CAPT tests, leadership program
 - April 6th - Parent conferences
 - April 20th - Summer job fair
 - April 21st - Leadership conference
 - April 26th - Administrative Professionals Day

PRESENTATION OF AWARDS

Recognition of Staff Member of the Month – Barbara Comstock, Adult Education Clerk

Sashi Govin came before the Board to say a few words about Barbara Comstock. Barbara Comstock has worked for the Board of Education in the Adult Education Department for 40 years. Mrs. Govin expressed her immense appreciation for all that Barbara does. She is reliable, knowledgeable and has a positive attitude. Dr. Menzo and Mrs. McKay also said a few words thanking Barbara for her service.

March 27, 2017

Recognition of Board of Education Members for Board Member Appreciation Month

Dr. Menzo announced that March is Board Member Appreciation Month and each year since Dr. Menzo has been in Wallingford, a book is chosen to honor each Board Member and donated to a school library. Suggestions for books are made from each of the school's Librarians and Dr. Menzo matches the books to the Board Members. A book plaque is placed in each book acknowledging the book has been donated in honor of the Board Member. Dr. Menzo expressed his gratitude for the Board members and all they do. He stated he has respect and trust for the Board members and he feels fortunate to work with them.

QUESTION AND ANSWER SESSION

There were no questions brought before the Board.

MOTION TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF ACCEPTANCE OF RETIREMENTS, DISCUSSION OF ACCEPTANCE OF RESIGNATION AND DISCUSSION OF APPOINTMENT OF CANDIDATE FOR HIGH SCHOOL COACHING POSITION AT 7:16 P.M.

MOTION: HLAVAC, SECOND BY BROODER

VOTE: UNANIMOUS APPROVAL TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF ACCEPTANCE OF RETIREMENTS, DISCUSSION OF ACCEPTANCE OF RESIGNATION AND DISCUSSION OF APPOINTMENT OF CANDIDATE FOR HIGH SCHOOL COACHING POSITION AT 7:16 P.M.

BOARD MEMBERS PRESENT IN EXECUTIVE SESSION

BROODER, CASTELLI, DOERR, GLIDDEN, HLAVAC, MCKAY, REYNOLDS

STAFF MEMBERS PRESENT IN EXECUTIVE SESSION

MENZO, LATORRE, LAVALETTE, DAILEY
Dailey left executive session at 7:22 p.m.

OTHERS PRESENT IN EXECUTIVE SESSION

MOTION TO COME OUT OF EXECUTIVE SESSION AT 7:29 P.M.

MOTION: HLAVAC, SECOND BY DOERR

VOTE: UNANIMOUS APPROVAL TO COME OUT OF EXECUTIVE SESSION AT 7:29 P.M.

Meeting reconvened at 7:30 p.m.

Mrs. McKay moved items 12.2, 12.3 & 12.4 up on the Agenda

March 27, 2017

APPROVAL OF ACCEPTANCE OF RETIREMENT

MOTION: DOERR, SECOND BY HLAVAC

VOTE: Unanimous approval that the Board of Education accept, with regret, the retirement of **Peter Braunfield**, effective June 30, 2017.

Peter Braunfield has been an Elementary Music teacher since 1982 for a total of 35 years of service in the Wallingford Public Schools.

APPROVAL OF ACCEPTANCE OF RETIREMENT

MOTION: DOERR, SECOND BY HLAVAC

VOTE: Unanimous approval that the Board of Education accept, with regret, the retirement of **Karen Durr**, effective June 30, 2017.

Karen Durr has been a Speech and Language Pathologist since 1992 for a total of 25 years of service in the Wallingford Public Schools.

APPROVAL OF ACCEPTANCE OF RETIREMENT

MOTION: DOERR, SECOND BY HLAVAC

VOTE: Unanimous approval that the Board of Education accept, with regret, the retirement of **Deborah Genovese**, effective June 30, 2017.

Deborah Genovese has been a School Psychologist teacher since 1974 for a total of 43 years of service in the Wallingford Public Schools.

APPROVAL OF ACCEPTANCE OF RETIREMENT

MOTION: DOERR, SECOND BY HLAVAC

VOTE: Unanimous approval that the Board of Education accept, with regret, the retirement of **Nancy Houston**, effective June 30, 2017.

Nancy Houston, has been a Business Education teacher since 2002 for a total of 15 years of service in the Wallingford Public Schools.

APPROVAL OF ACCEPTANCE OF RETIREMENT

MOTION: DOERR, SECOND BY HLAVAC

VOTE: Unanimous approval that the Board of Education accept, with regret, the retirement of **Donna Laich**, effective June 30, 2017.

Donna Laich has been a Physical Education/Health teacher since 1985 and then a School Psychologist since 1993 for a total of 32 years of service in the Wallingford Public Schools.

March 27, 2017

APPROVAL OF ACCEPTANCE OF RETIREMENT

MOTION: DOERR, SECOND BY HLAVAC

VOTE: Unanimous approval that the Board of Education accept, with regret, the retirement of **Julie Lavado**, effective June 30, 2017.

Julia Lavado has been a Librarian/Media Specialist since 2001 for a total of 16 years of service in the Wallingford Public Schools.

APPROVAL OF ACCEPTANCE OF RETIREMENT

MOTION: DOERR, SECOND BY HLAVAC

VOTE: Unanimous approval that the Board of Education accept, with regret, the retirement of **Janet Lawrence**, effective June 30, 2017.

Janet Lawrence has been a Special Education teacher since 1994 for a total of 23 years of service in the Wallingford Public Schools.

APPROVAL OF ACCEPTANCE OF RETIREMENT

MOTION: DOERR, SECOND BY HLAVAC

VOTE: Unanimous approval that the Board of Education accept, with regret, the retirement of **Denise Martha**, effective June 30, 2017.

Denise Martha has been a World Language teacher since 1974 for a total of 43 years of service in the Wallingford Public Schools.

APPROVAL OF ACCEPTANCE OF RETIREMENT

MOTION: DOERR, SECOND BY HLAVAC

VOTE: Unanimous approval that the Board of Education accept, with regret, the retirement of **Teresia O'Hala**, effective June 30, 2017.

Teresia O'Hala has been a Special Education teacher since 1982 for a total of 35 years of service in the Wallingford Public Schools.

APPROVAL OF ACCEPTANCE OF RETIREMENT

MOTION: DOERR, SECOND BY HLAVAC

VOTE: Unanimous approval that the Board of Education accept, with regret, the retirement of **Alan Oblon**, effective June 30, 2017.

Alan Oblon has been a Technology Education teacher since 1979 for a total of 38 years of service in the Wallingford Public Schools.

March 27, 2017

APPROVAL OF ACCEPTANCE OF RETIREMENT

MOTION: DOERR, SECOND BY HLAVAC

VOTE: Unanimous approval that the Board of Education accept, with regret, the retirement of **Carla Roselli**, effective June 30, 2017.

Carla Roselli has been an Agriculture Education teacher since 1994 for a total of 23 years of service in the Wallingford Public Schools.

APPROVAL OF ACCEPTANCE OF RESIGNATION

MOTION: DOERR, SECOND BY HLAVAC

VOTE: Unanimous approval that the Board of Education accept, with regret, the resignation of **Theresa Winkel**, effective March 31, 2017

Theresa Winkel has been a Grade 5 Elementary teacher since August, 1994.

APPROVAL OF APPOINTMENT OF CANDIDATE TO HIGH SCHOOL COACHING POSITION

MOTION: DOERR, SECOND BY HLAVAC

VOTE: Unanimous approval that the Board of Education accept the appointment of the following candidate to a coaching position:

Mark T. Sheehan High School
Volleyball Coach

-

Victoria Sperrazza

CONSENT AGENDA

MOTION: HLAVAC, SECOND BY GLIDDEN

VOTE: Unanimous approval to accept items 7.1 – 7.22 as listed below

Approval to Accept Board of Education Minutes dated February 27, 2017

Approval to Accept Special Board of Education Minutes dated March 13, 2017

Approval to Accept Financial Report for February 2017

Approval to Accept Cafeteria Financial Report for February 2017

Approval to Accept GIFT of Lunch for the Credit for Life Program on February 22, 2017 donated to Wallingford Public Schools, from Chick - fil – A - Todd Langston, 1098 North Colony Street – Value of \$1,000.

Approval to Accept Monetary GIFT donated to Wallingford Public Schools - Credit for Life Program – from the Quinnipiac Chamber of Commerce, 50 North Main St., - Value of \$2,000.

Approval to Accept GIFT of Books donated to Wallingford Public Schools Pre-K through Grade 6 from Anne Varrone-Lederle and Pi Beta Phi Fraternity – Value of \$2,000.

Approval to Accept GIFT of Furniture and Chalkboards donated to Wallingford Public Schools – Board of Education Central Office from Claridge Products & Equipment, 180 North Sherman Avenue, Corona, CA – Value of \$15,000.

Approval to Accept GIFT of Furniture donated to Wallingford Public Schools –Central Office From Safco Products Company, 9300 West Research Center Road, New Hope, MN 55428 – Value of \$30,000.

March 27, 2017

- Approval of Proposed Approval of Lyman Hall and Sheehan High School Trip to Montreal and Quebec, Canada on April 11-14, 2017
- Approval of Proposed Adoption of New M.S. Spanish 6 Unit 1: Global Challenges
- Approval of Proposed Adoption of New M.S. Spanish 6 Unit 2: Personal and Public Identities
- Approval of Proposed Adoption of New H.S. Probability and Statistics Unit 7: Introduction to Inference
- Approval of Proposed Adoption of New H.S. Probability and Statistics Unit 8: Inference in Practice
- Approval of Proposed Adoption of New H.S. Algebra 2 with Financial Applications Unit 7: Income Taxes
- Approval of Proposed Adoption of New H.S. Algebra 2 with Financial Applications Unit 8: Independent Living and Preparing a Budget
- Approval of Proposed Adoption of Reviewed Policy: 6146 – Graduation Requirements/Standards of Mastery
- Approval of Proposed Adoption of Revised Regulation: 6146a – Graduation Requirements/Standards of Mastery
- Approval to Accept GIFT of Sponsorship of the Chick-fil-A Leadership Academy Program for the 2015-2016 school year donated to Wallingford Public Schools, from Chick - fil – A – Todd Langston, 1098 North Colony Street – Value of \$5,000.
- Approval to Accept GIFT of Catering for the Chick-fil-A Leadership Academy Program for the 2015-2016 school year donated to Wallingford Public Schools, from Chick - fil – A – Todd Langston, 1098 North Colony Street – Value of \$4,500.
- Approval to Accept GIFT of Sponsorship of the Chick-fil-A Leadership Academy Program for the 2016-2017 school year donated to Wallingford Public Schools, from Chick - fil – A – Todd Langston, 1098 North Colony Street – Value of \$5,000.
- Approval to Accept GIFT of Catering for the Chick-fil-A Leadership Academy Program for the 2016-2017 school year donated to Wallingford Public Schools, from Chick - fil – A – Todd Langston, 1098 North Colony Street – Value of \$6,000.

ITEMS REMOVED FROM THE CONSENT AGENDA

CORRESPONDENCE

Ms. Hlavac thanked the donors for the gifts as listed on the Consent Agenda: GIFT of Lunch for the Credit for Life Program held on February 22, 2017 donated to Wallingford Public Schools, from Chick - fil – A - Todd Langston – Value of \$1,000.; Monetary GIFT donated to Wallingford Public Schools - Credit for Life Program – from the Quinnipiac Chamber of Commerce - Value of \$2,000.; GIFT of Books donated to Wallingford Public Schools Pre-K through Grade 6 from Anne Varrone-Lederle and Pi Beta Phi Fraternity – Value of \$2,000. ; GIFT of Furniture and Chalkboards donated to Wallingford Public Schools – Board of Education Central Office from Claridge Products & Equipment, 180 North Sherman Avenue, Corona, CA – Value of \$15,000.; GIFT of Furniture donated to Wallingford Public Schools –Central Office From Safco Products Company, 9300 West Research Center Road, New Hope, MN 55428 – Value of \$30,000.; GIFT of Sponsorship of the Chick-fil-A Leadership Academy Program for the 2015-2016 school year donated to Wallingford Public Schools, from Chick - fil – A – Todd Langston – Value of \$5,000.; GIFT of Catering for the Chick-fil-A Leadership Academy Program for the 2015-2016 school year donated to Wallingford Public Schools, from Chick - fil – A – Todd Langston – Value of \$4,500.; GIFT of Sponsorship of the Chick-fil-A Leadership Academy Program for the 2016-2017 school year donated to Wallingford Public Schools, from Chick - fil – A – Todd Langston – Value of \$5,000.; and GIFT of Catering for the Chick-fil-A Leadership Academy Program for the 2016-2017 school year donated to Wallingford Public Schools, from Chick - fil – A – Todd Langston – Value of \$6,000.

March 27, 2017

COMMITTEE REPORTS

A.C.E.S. Representative

Ms. Hlavac reported the following: The ACES Governing Board met on March 9, 2017. The minutes of the January 12, 2017 meeting were approved and the ACES Governing Board Meeting Notes from February 13, 2017 were provided for informational purposes only since a quorum was not present and no actions were taken at the meeting.

The Executive Director's Report started with guest speaker Brendan Sharkey providing a legislative update to the Governing Board. Other items in the report included: the tentative agreement with the Teachers' Association, an update on the Design Plan's six bold steps for 2017, an update on the ACES insurance collaborative, advocacy for magnet funding, the status of the 2016-2017 budget, the Leeder Hill update and the ACES Educational Foundation Gala update.

The Governing Board approved the filing of the fiscal reports (subject to audit) and authorized the hiring of staff and or transfers/position changes, the acceptance of resignations, the confirmation of retirements and lay-offs, and granted the leaves of absence as detailed on the Human Resources Reports. The Early Head Start monthly reports were approved.

The Governing Board ratified the ACES Teachers' Association Agreement for the period July 1, 2017 through June 30, 2020. The contract includes: increases with step of 2.77% in year one, 2.77% in year two and 2.98% in year three, cost share of 17%, 17.5% and 18% with a re-opener for excise tax if needed. The Special Education Budgets for Mill Road School, Village School, EIBI, Whitney High School East / West, Whitney High School North, and the Center for Autism and Developmental Disorders (CASDD) were approved. The Budgets for Behavioral Services, Pupil Services, Technology Services and Transportation were also approved.

The Governing Board approved ACES to join the ACES Health Insurance Collaborative with other towns and schools districts.

The Governing Board approved the 2017 – 2018 Wintergreen Interdistrict Magnet School calendar, which had previously been approved by the WIMS Steering Committee. Mrs. Hlavac voted no on this item since this calendar provides our students with fewer instructional days than our in-district students receive.

Under Old Business, The Curriculum and Instruction Report was provided by Erika Forte, Assistant Executive Director. Ms. Forte indicated that teachers developed their own PD proposals for April, feedback was given and then proposals were approved. New science materials to support the Next Gen Science Standards are being reviewed. Units of study for all schools continue to be developed. Information about the ACES summer academy was provided.

The Governing Board approved the Head Start Performance Standard Policy 1302.12 for a second read. The Executive Director provided an update on the 2015-2016 audit and audit firm. A change of audit firms from CohnReznick to PFK O'Connor Davies has taken place since CohnReznick will no longer be providing this audit service.

There are 97 Wallingford students attending ACES programs.

Wintergreen Magnet School Steering Committee

Mrs. LaTorre reported that she was unavailable to attend the meeting last month. She stated that the next meeting is scheduled for Wednesday and she will attend and will have a report for next month's meeting.

School to Career Representative / Business Think Tank

Dr. Menzo reported the next meeting will be held in May.

PTAC Update

Dr. Menzo reported the meeting was postponed due to the Invention Convention.

March 27, 2017

Plan of Conservation Development

Mr. Reynolds reported there was a meeting in March. The next meeting will be on April 3rd.

Food Services Strategic Plan Committee

There was nothing to report.

OLD BUSINESS

There was no old business brought before the Board.

INSTRUCTIONAL COMMITTEE

Mastery-Based Learning Update

Mrs. LaTorre reported that the committee has taken on a new structure in the last month. The function of the old committee was a K-12 Committee. Under the new structure there is a committee at each level, elementary, middle and high. As we are embarking on structuring Mastery-Based Learning in our schools, the new structure allows for feedback from each level. Each school has a Mastery-Based Learning Committee that looks at next steps and reports issues and needs at that level to the District Leadership Team. There is also a representative at each school that reports monthly to staff members at faculty meetings to make sure all staff members are informed. As the District Leadership Team collects information they will refine the information and share with the Board of Education.

Presentation of Proposed Adoption of Reviewed Policy: 5141.21 – Administering Medications to Students

Dr. Menzo stated that this is the second time this policy has come before the board. He asked if any of the members had any questions regarding the policy. The policy will move to the consent agenda next month.

Presentation of Proposed Adoption of Revised Regulation: 5141.21a – Administering Medications to Students

Mrs. Hlavac stated in reviewing the regulation there seemed to be an omission and she asked the curriculum office to add in “authorized prescriber” to page 7, paragraph 3. Mrs. McKay explained the policy and regulation process.

OPERATIONS COMMITTEE

Report on Operations Committee Meeting

Mr. Brooder reported that there was discussion on the Cafeteria Financial Report and the Board of Education Financial Report. There was also discussion on the Food Service RFP and it was decided to move forward with the RFP for Food Service to explore all of the options available.

March 27, 2017

NEW BUSINESS

Mrs. McKay stated there was no new business to report.

ADMINISTRATION

Administrative Report

Dr. Menzo gave his report as listed below.

- Gift of Books for Moses Y. Beach - Books for Babies Program from Read to Grow, Inc. – Value of \$150.00
- Gift of Boxes of Donuts for the Credit for Life Event on February 22, 2017 from Neil's Donuts and Bake Shop – Value of \$75.00
- Gift of 114 Binders and 35 Boxes of Labels donated to Wallingford Public Schools from Cella Law Firm, PC – Value of \$464.00
- Gift of a Trombone from Mrs. Tori White donated to Pond Hill Elementary School – Value of \$400. - \$500.
- Dr. Menzo thanked all of the donors for their continued support of Wallingford Public Schools' staff and children.
- The Board of Education Budget Presentation is scheduled for April 27, 2017 at 6:30 p.m. in Town Council Chambers
- The Town Council Public Budget Meeting is scheduled for April 20, 2017 in the T. C. Chambers.
- The Wallingford Health and Fitness Fair is scheduled for Tuesday, April 4, 2017, 6:00 – 8:30 p.m. at Mark T. Sheehan High School.
- Staff Appreciation Day is scheduled for Friday, April 7, 2017.
- 25 Students participated in the Invention Convention and 19 of those students are moving on to the State Competition later in April.
- *Hairspray* is performing at Moran this weekend.

ANNOUNCEMENTS

**Board of Education
Conference Room
100 South Turnpike Road**

Monday, April 3, 2017	Instructional Committee Meeting	7:00 p.m.
Monday, April 17, 2017	Operations Committee Meeting	7:00 p.m.
Thursday, April 20, 2017	Town Council Public Budget Hearing - Town Council Chambers - 6:30 p.m.	
Thursday, April 27, 2017	Budget Presentation to Town Council–Town Council Chambers - 6:30 p.m.	

DATE OF THE NEXT MEETING

Monday, April 24, 2017	Board of Education	Robert Parisi Town Council Chambers 7:00 p.m.
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ADJOURNMENT

Mrs. McKay adjourned the meeting at 8:18 p.m.

Secretary

Mike Votto

