

**WALLINGFORD BOARD OF EDUCATION  
COMMUNITY ROOM – VO-AG DEPARTMENT  
LYMAN HALL HIGH SCHOOL, POND HILL ROAD, WALLINGFORD  
WEDNESDAY, MAY 27, 2015**

**Mission**

**To inspire, educate and support all students as they discover and pursue their personal best.**

**Vision**

**Wallingford Public Schools, with families and community, will distinguish itself with innovative teaching and learning experiences in a safe and supportive environment. Our goal is to ignite passion for learning and excellence in every student so that each becomes a life-long contributor to the local and global communities.**

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Chairman Roxane McKay at 7:11 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

The Clerk of the Board, Betty Napolitano, called the roll.

**BOARD MEMBERS PRESENT**

**BOLAT, CASTELLI, HLAVAC, MARRONE, MCKAY**

**STAFF MEMBERS PRESENT**

**MENZO, PARKHURST, LAVALETTE, MANCUSI, WONG, DEPTULA, NAPOLITANO**

**STUDENT BOARD REPRESENTATIVES**

**Michaela Mendygral, Mark T. Sheehan High School Student Board Representative, was not available to give her report.**

**Kimberly Flynn, Student Board representative from Lyman Hall High School, came before the Board to give her report as listed below.**

- May has been an exciting month for Lyman Hall
- Before we had prom, Students Against Destructive Decisions performed a “mock car crash” to show the negative effects of drunk and distracted driving and to encourage students to make smart decisions on prom night
- Juniors enjoyed their prom at Zandris
- Seniors, including myself, had a great prom this past Friday at Aqua Turf where we crowned Mr. Bryant the greatest Prom King ever as he has attended 60 proms.
- Many students took AP exams this May and are eager to receive their scores in July
- Student Council held their last blood drive of the year where 50 units of blood were donated
- Vo-Ag held the annual Vo-Ag fair this month and many people attended
- Marching Band did a fantastic job in the Memorial Day parade
- Lyman Hall is presenting our musical, Mary Poppins, tomorrow night and Friday night at 7 and Saturday at 4. We hope all can attend this amazing event performed by many talented students
- Seniors are enjoying our final days at Lyman Hall and are preparing for exams and graduation on June 19<sup>th</sup>.

## **PRESENTATION OF AWARDS**

### **Presentation to the Staff Member of the Month**

Dr. Menzo called Donna Karmann, Greeter at Lyman Hall High School, to the podium and asked Dave Bryant to say a few words. Mr. Bryant thank her for keeping the students safe and for all her hard work. Dr. Menzo presented her with a Certificate of Excellence.

### **Presentation of the CABE Student Leadership Awards**

Dr. Menzo stated that on behalf of the Board and himself he is happy to present the Connecticut Association of Boards of Education Student Leadership awards to these students who possess great accomplishments in leadership, academics and citizenship. He called Sashi Govin, Principal of Dag Hammarskjold Middle School to the podium to present the certificates to Matthew O'Boyle and Kira DeLeon. Dr. Menzo then called Joe Piacentini, Principal at Moran Middle School, to present Certificates to Mark Amodio and Jocelyn Polansky. David Bryant, Principal at Lyman Hall High School called Maximilian Marino and Celeste Rolon before the Board to receive their certificates and Rosemary Duthie, Principal of Mark t. Sheehan High School to give Robert Hacku and Caroline Bradley the CABE certificates also.

### **Commendation of the Highest Ranking Scholar from Lyman Hall High School**

Dr. Menzo called Ushani Jayasinghe before the Board to receive the award for being the highest ranking scholar at Lyman Hall High School. She was not available but Dr. Menzo said he would go to the school to present it to her.

### **Commendation of the Highest Ranking Scholar from Mark T. Sheehan High School**

Dr. Menzo announced that Krithika Chagari was the highest ranking scholar from Sheehan High School but was unavailable to accept the award tonight.

### **Commendation of the 2014-2015 Student Board Representatives**

Dr. Menzo called Kimberly Flynn, Student Board representative from Lyman Hall before the Board and thanked her for representing Lyman Hall so well and being here to keep us up to date with what was going on. He presented her with a certificate. He then called Michaela Mendygral, Student Board representative from Mark T. Sheehan but she was not available.

### **Recognition of the High School Students who Achieved Scores of Distinction on the Scholastic Achievement Test**

Dr. Menzo stated that these students should be commended for their talent and hard work. He announced that these students received a 650 or better on the Scholastic Achievement Test. Students who received a certificate who are from Mark T. Sheehan were: David Adams, Amanda Barbieri, Caroline Bradley, Krithika Chagari, Andrew Gilmore, Joshua Glynn, Sharon Gudzon, Patrick Guerrette, Robert Hacku, Jonathon Hastings, Eileen Hinman, Brittany Isaacson, Nimanthi Kumara, Augustina Licausi, Joelle MarkAnthony, Michael Moscato, Aubreyanna Murray, Taqua Naeem, Courtney Parent, Shalyn Pierandi, Joshua Pires, Kaitlin Reed, Jennifer Ryan, Sania Saeed, Ian Shaw, Alexandra Talarico, Christopher Torre, Matthew Vacco, and Richard Viscardi.

Students from Lyman Hall who received the Scores of Distinction were: Matthew Abati, Amber Albe, Shawn Barillaro, Emily Bau, Glorianne Bernabe, Brett Bilodeau, Emily Blanchard, Brittany Driscoll, Holland Driscoll, Alanna Gado, Olivia Gauntlett, Jessica Gojuk, Kristin Grabicki, Jonathan Jacobs, Ushani Jayasinghe, Nicholas Juliano, Amberly Lao, Desi Leclair, Marlese Lessing, Alexander May, Stephen Musial, Steve Olenski, Patrick Patrell, Emily Regan, Miren Relucio, Daniel Russell, Quinn Shields, Zachary Sola, Riley Stone, Rachael Whitney, Amen Zaidi, Alex Zammarieh.

Dr. Menzo congratulated Mr. Bryant on his retirement and said Dave is a person who values relationships he has with his staff and students and understands his students. He said he is a steadfast person and shows a sense of humor in his own way.

### **Recognition of John Morrison for receiving the 2015 Master Teacher Seminar from The American Revolution Institute of the Society of the Cincinnati**

Dr. Menzo called John Morrison to the podium to congratulate him and thank him for representing Wallingford so well. Dr. Menzo read from the letter that he received from The Society of the Cincinnati. "With pleasure, The Society of the Cincinnati extends to you this acceptance to the 2015 Master Teachers Seminar. We will support you as you expand your proposed lesson with content instruction and collections research. We may publish your final lesson on our website to share with interested teachers" He went on to read "The Master Teachers Seminar is hosted by the American Revolution Institute of the Society of the Cincinnati, which promotes knowledge and appreciation of the American Independence, fulfilling the aim of the Continental Army officers who founded the Society of the Cincinnati in 1783 to perpetuate the memory of that vast event. The Institute supports advanced study, presents exhibitions and other public programs, advocates preservation and provides resources to teachers and students to enrich understanding of our War for Independence and the principles of the men and women who secure the liberty of the American people." He presented Mr. Morrison with a certificate of excellence.

### **Recognition of Christopher Stone for receiving the Excellence in Elementary Science Teaching Award for 2014-2015 from the Connecticut Science Teachers Association (CSTA)**

Dr. Menzo said Chris was chosen as the Connecticut Science Teacher of the Year from the Connecticut Science Teachers Association. He reported that Chris gets so many students involved in his STEM Academy program and his science and math. He has done a lot for so many students. He presented Chris with a certificate of excellence.

### **QUESTION AND ANSWER SESSION**

There were no questions brought before the Board.

### **MOTION TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF DEPARTMENT HEADS, TEAM LEADERS AND SUBJECT AREA COORDINATORS, DISCUSSION OF CANDIDATES FOR TEACHING POSITIONS AND DISCUSSION OF LEAVES OF ABSENCE AT 7:50 P.M.**

**MOTION: MARRONE, SECOND BY HLAVAC**

**VOTE: APPROVAL TO GO INTO EXECUTIVE SESSIN FOR DISCUSSION OF DEPARTMENT HEADS, TEAM LEADERS AND SUBJECT AREA COORIDNATORS, DISCUSSION OF CANDIDATES FOR TEACHING POSITIONS AND DISCUSSION OF LEAVES OF ABSENCE AT 7:50 P.M.**

### **BOARD MEMBERS PRESENT IN EXECUTIVE SESSION**

**BOLAT, CASTELLI, HLAVAC, MARRONE, MCKAY**

### **STAFF MEMBERS PRESENT IN EXECUTIVE SESSION**

**MENZO, PARKHURST, LAVALETTE, MANCUSI**

### **MOTION TO COME OUT OF EXECUTIVE SESSION AT 8:45 P.M.**

**MOTION: MARRONE, SECOND BY HLAVAC**

**VOTE: UNANIMOUS APPROVAL TO COME OUT OF EXECUTIVE SESSION AT 8:45 P.M.**

*The regular meeting reconvened at 8:46 p.m.*

## **CONSENT AGENDA**

**MOTION: MARRONE, SECOND BY HLAVAC**

**VOTE: Unanimous approval of Items 7.1-7.15 on the Consent Agenda as listed below.**

Approval to Accept Board of Education Minutes dated April 27, 2015  
Approval to Accept the Board of Education Financial Report for April 2015  
Approval to Accept the Cafeteria Financial Report for April 2015  
Approval of Graduation Candidates from Lyman Hall High School *Pursuant to Completion of All Graduation Requirements*  
Approval of Graduation Candidates from Mark T. Sheehan High School *Pursuant to Completion of All Graduation Requirements*  
Approval of Candidates from Wallingford High School *Pursuant to Completion of All Graduation Requirements*  
Approval to Accept the **GIFT** of 3M Supplies to Mark T. Sheehan High School from 3M Supplies for Schools in the amount of \$1,250.  
Approval to Accept **GIFT** of clay, glazes, kiln wash to Moran Middle School from Debbie Jaffe, Kandudesigns LLC, Quinncipiac Street, Wallingford in the amount of \$1,500.  
Approval to Accept **GIFT** of Electric bed, chair, and walker from Jordan Hunt, 380 N. Main St., Wallingford, CT to Allied Health Education in the amount of \$750.  
Approval to Accept **GIFT** of 3 Hill Rom Electric Hospital beds from Bill Badlani, Director of Support Services, Masonic Healthcare Center, 22 Masonic Ave., Wallingford to Wallingford Public Schools, Allied Health Education in the amount of \$2,550  
Approval to Accept **GIFT** of Assistance with clinical preparation of WAE students in both the CAN and Medical Assistant Programs from Gaylord Hospital for a value of \$37,000  
Approval to Accept **GIFT** of Masonicare Health Center's assistance in the WAE Certified Nurse Assistant program for a value of \$25,000  
Approval to Accept **GIFT** of \$750. From Verizon Foundation in recognition of the volunteer Efforts of Keira Merrill to Sheehan High School Girls Swimming  
Approval to Accept **Transfer** from Account #613K- Supplies-Carpentry to Account #421A – Disposal services in the amount of \$7,000  
Approval to Name the Gymnasium Climbing Wall at Rock Hill

Mr. Marrone thanked everyone for the gifts that were received as listed on the Consent Agenda.

## **ITEMS REMOVED FROM THE CONSENT AGENDA**

There were no items removed from the Consent Agenda

## **CORRESPONDENCE**

There was no correspondence to report.

## **COMMITTEE REPORTS**

### **A.C.E.S. Representative**

Mrs. Castelli reported that in Legislative news, the bill passed for the Minimum Budget Requirement (MBR) for a reduction in enrollment. ACES received two CABE Awards for their Annual Report and a video. Frequently asked questions have been posted on the ACES website. There will be a summer reading program for grades 9-12. I Ready will take place for the more challenged students.

### **Wintergreen Magnet School Steering Committee**

Mr. Parkhurst attended the meeting this afternoon. He stated that there was a review of the revised agreement which will be brought to the Board for approval once it is finalized.

### **School to Career Representative/Business ThinkTank**

Mr. Bolat stated that there will be a meeting next Friday.

### **PTAC Update**

Dr. Menzo reported that the parents of incoming Kindergarten students were invited to the last meeting and it was well attended. He said the budget was reviewed with PTAC members and there are still some things under consideration. He stated that there was some discussion about a Guidance Counselor position. The next meeting will be on June 8<sup>th</sup>.

### **Lyman Hall Athletic Complex Improvement Committee**

Mr. Deptula reported that the Town Council approved the track and field project at Lyman Hall last night. He said there will be a review of the plans with the first committee to be sure that nothing is missed.

Dr. Menzo said there is a discussion of elements of the project that were not in the bid. He said they need to look at other areas such as storage and fencing.

### **Plan of Conservation Development**

Mr. Bolat reported that there hasn't been a full Steering committee meeting yet. He said sub-committees have been established and have met.

### **OLD BUSINESS**

No old business was brought before the Board.

### **INSTRUCTIONAL COMMITTEE**

#### **Discussion and Approval of the 2015-2016 IDEA Grant Application**

Mr. Mancusi reported that this application is done annually and is required by the State. He said the pre-school is the larger part of the grant and the grant pays primarily for staffing.

**MOTION: MARRONE, SECOND BY HLAVAC**

**VOTE: Unanimous approval of the 2015-2016 IDEA Grant Application**

#### **Approval of the Application for Federal Adult Education Funds**

Dr. Menzo reported this application is done annually for the three amounts of \$40,000, \$50,000 and \$35,000.

Mr. Flinter stated that this is a continuation of a grant since 2012-2013 school year. He said they are three unique grants and explained what each grant is for.

**MOTION: MARRONE, SECOND BY HLAVAC**

**VOTE: Unanimous approval of the application for the Federal Adult Education Funds**

#### **Approval to Accept the 2016-2017 Wallingford Public Schools District Calendar**

Mrs. Lavalette noted that this is not the upcoming year. She said the public requested an earlier end of school date and ten snow days are to be added to the end of the school year if needed so it won't interfere with April vacation unless there are more than ten snow days. She also stated that November 7<sup>th</sup> will be a student day.

**MOTION: MARRONE, SECOND BY HLAVAC**

**VOTE: Unanimous approval to accept the 2016-2017 Wallingford Public Schools District Calendar**

**APPROVAL OF ACCEPTANCE OF RETIREMENT, WITH REGRET, OF DAVID BRYANT, EFFECTIVE JUNE 30, 2015**

**MOTION: MARRONE, SECOND BY HLAVAC**

**VOTE:** Unanimous approval that the Board of Education accept, with regret, the retirement of **David Bryant**, effective June 30, 2015.

**David Bryant** began working for the Wallingford Public Schools in September of 1979 as a teacher in the Alternative High School. He became the Alternative High School Coordinator in 1982 and an English teacher for Lyman Hall High School in 1983. He became the Assistant Principal of Lyman Hall High School in July of 1989 and the Principal of Lyman Hall High School in May of 2004. He has a total of 36 years of service in the Wallingford Public Schools.

*Recess called at 9:20 p.m.*

*Meeting reconvened at 9:25 p.m.*

**APPROVAL OF ACCEPTANCE OF LEAVE OF ABSENCE**

**MOTION: MARRONE, SECOND BY HLAVAC**

**VOTE:** I make a motion that a \*leave of absence for **Tracey Heller**, be approved, without pay and benefits, and in accordance with the provision of the current teachers' contract.

***Motion failed.***

**APPROVAL OF ACCEPTANCE OF LEAVE OF ABSENCE**

**MOTION: MARRONE, SECOND BY HLAVAC**

**VOTE:** I make a motion that a \*leave of absence for **Danielle Sala**, be approved, without pay and benefits, and in accordance with the provision of the current teachers' contract.

***Motion failed***

**APPROVAL OF APPOINTMENT OF CANDIDATES TO TEACHING POSITIONS**

**MOTION: MARRONE, SECOND BY HLAVAC**

**VOTE:** Unanimous approval that the Board of Education approve the appointment of the following candidates to teaching positions for the 2015-2016 school year, contingent upon proper Connecticut certification, as recommended by the Superintendent of Schools:

**Pupil Personnel Services**

Elisa Palmieri Laudati - School Psychologist  
Sebastian Lombardi - School Psychologist

**Dag Hammarskjold Middle School**

Gianna Gurga - Family Consumer Science

**Lyman Hall High School**

Vincent Testa - Culinary Arts

**Moran Middle School**

Megan Perez - World Language Spanish/French

**APPROVAL OF APPOINTMENT OF DEPARTMENT HEADS, TEAM LEADERS, AND SUBJECT AREA COORDINATORS AT LYMAN HALL HIGH SCHOOL**

**MOTION: MARRONE, SECOND BY HLAVAC**

**VOTE:** Unanimous approval that the Board of Education approve the named individuals on the list as Department Heads and Team Leaders for appointment to their listed positions at Lyman Hall High School for the 2015-2016 school year, as recommended by the Superintendent of Schools and contingent upon State of Connecticut Department Chairperson certification. I further move that the above-referenced list be included as a part of the minutes of this Board of Education meeting.

Art and Music	Jane Haffner
Health and Physical Education	Jason Zettergren
Language Arts	Ken Daly
Mathematics	Boyd Johnson
Science	Crystal LaVoie
Social Studies	Patricia Taylor

**APPROVAL OF APPOINTMENT OF DEPARTMENT HEADS, TEAM LEADERS, AND SUBJECT AREA COORDINATORS AT MARK T. SHEEHAN HIGH SCHOOL**

**MOTION: MARRONE, SECOND BY HLAVAC**

**VOTE:** Unanimous approval that the Board of Education approve the named individuals on the list as Department Heads and Team Leaders for appointment to their listed positions at Mark T. Sheehan High School for the 2015-2016 school year, as recommended by the Superintendent of Schools and contingent upon State of Connecticut Department Chairperson certification. I further move that the above-referenced list be included as a part of the minutes of this Board of Education meeting.

Art and Music	Paige Sperry
Health and Physical Education	John Ferrazzi
Language Arts	Peter Wiesen
Mathematics	Patrick Hubeny
Science	Kelly Watrous
Social Studies	Heather Brinton

**APPROVAL OF APPOINTMENT OF DEPARTMENT HEADS, TEAM LEADERS, AND SUBJECT AREA COORDINATORS AT DAG HAMMARSKJOLD MIDDLE SCHOOL**

**MOTION: MARRONE, SECOND BY HLAVAC**

**VOTE:** Unanimous approval that the Board of Education approve the named individuals on the list as Subject Area Coordinators for appointment to their listed positions at Dag Hammarskjold Middle School for the 2015-2016 school year, as recommended by the Superintendent of Schools. I further move that the above-referenced list be included

as part of the minutes of this Board of Education meeting.

Language Arts	Wendy Baker
Mathematics	Jill Bystrek
Science	George Giacco
Social Studies	Kristen Baltramaitis

### **APPROVAL OF APPOINTMENT OF DEPARTMENT HEADS, TEAM LEADERS, AND SUBJECT AREA COORDINATORS AT MORAN MIDDLE SCHOOL**

**MOTION: MARRONE, SECOND BY HLAVAC**

**VOTE:** Unanimous approval that the Board of Education approve the named individuals on the list as Subject Area Coordinators for appointment to their listed positions at Moran Middle School for the 2015-2016 school year, as recommended by the Superintendent of Schools. I further move that the above-referenced list be included as part of the minutes of this Board of Education meeting.

Language Arts	Natalie Bohlman
Mathematics	Tammy Clancy
Science	Christopher Baker
Social Studies	Aimee Giangrave

### **ANNUAL TEACHER EVALUATION REPORT**

*Mrs. Lavalette, Assistant Superintendent of Personnel, gave the following report.*

In accordance with C.G.S. 10-151b, Evaluation by Superintendent of Certain Educational Personnel, I am reporting the status of such evaluations to the Wallingford Board of Education.

474 tenured, and 94 non-tenured teachers and certified educational specialists were evaluated through Wallingford's teacher evaluation process which included progress on identified Student Learning Objectives, observations of their performance and practice related to the Common Core of Teaching, and parent feedback.

25 administrators were evaluated through Wallingford's administrator evaluation process which included progress on identified Student Learning Objectives, observations of leadership practice related to the Common Core of Leadership, parent feedback, and teacher effectiveness.

36 trained cooperating teachers worked with student teachers. 17 mentor teachers worked with beginning elementary teachers, 6 mentor teachers worked with beginning middle school teachers and 10 mentor teachers worked with beginning high school teachers through State of CT new teacher induction program, TEAM.

The district professional development program, must, by law, be linked to the results of teacher evaluations. This year the professional development program included the following topics:

#### **2014-2015 Professional Development Program**

The district's professional development program focused on one day offerings in August and two-day offerings in November as well as various single and multiple day workshops offered throughout the year. The district-wide offerings consisted of workshops that were district led, building-based and self-directed related to the district's four focus areas.



The August workshops were on the following topics:

- Elementary Math Assessment Calibration
- Music Vertical Articulation (K-12)
- Interventionists Data Analysis & Planning for Implementation (K-12)
- K-2 Curriculum Development /Revisions in Information Technology
- Google Apps for Educators
- Art Curriculum Collaboration/Data Collection Process (K-12)
- PE Assessment Design K-12)
- Assessment Calibration (3-12)
- Step Teachers Curriculum Review/Handbook Design
- SLP's Finalized Speech/Language Protocol (K-12)
- Middle School ELA & Social Studies Assessment Calibration
- Middle School Math Revise Assessments/Continue June Work/Assessment Calibration
- Science NGSS and Curriculum Planning (6-12)
- High School Math Assessment Calibration
- Vo-Ag Curriculum Alignment and Performance Task Review
- High School PBIS and NEASC
- Arts and Alternative Education Personalized Learning Modules

The November workshops were on the following four focus areas:

- Proactive Student Supports
- Models of Excellence
- Intervention
- Engaging & Empowering Learners

Listed below are 2-Hour Early Release and Afterschool PD workshops offered throughout the year on the following topics:

- Teacher Evaluation Training: Goal Setting
- Teacher Evaluation Training: Mid-Year Check
- CCSS Unit Planning
- Teacher Evaluation Training: Year-End Summary
- Data Teams
- Google Training
- NEASC
- High School Reform
- Assessment Calibration
- Responsive Classroom
- Independent Reading
- Leveled Assessment
- Number Talks

The intent of this report is to inform you of the status and effectiveness of the Teacher Evaluation Program. As you can see, the evaluation process, through specific action plans, allowed teachers to work on many areas designed to strengthen and support their work with students.

## **OPERATIONS COMMITTEE**

Report on Operations Committee meeting was made by Mr. Bolat. He stated that the meeting was held on May 18<sup>th</sup> where the minutes were approved, a cafeteria report and a Board financial report were reviewed, a transfer of appropriations was presented and budget was reviewed.

## **ADMINISTRATION**

Dr. Menzo gave his Administrative Report as listed below.

- There is a senior Art Show this week at HUBCAP
- The Wallingford Education Foundation held their annual meeting today where they introduced the recipients of the grants for next year and the grant recipients from last year presented what they did with their grant money.
- He announced that the Mary Poppins show at Lyman Hall will be held tomorrow night until Saturday.
- He thanked the Celebration Committee for having him march in the Memorial Day parade and thanked all the staff and parents for participating.
- He stated that the Wallingford Public Schools was the recipient of the World Affairs Council award at the Hartford Marriott. The Wallingford students lead a presentation. He thanked Kim Moore and Kristin DePodesta for all they did with this project.
- He said we will be honoring the representative from Holiday Cinemas for showing the "I Am Proud" video.
- He reported that there was over thirty real estate agents at the meeting that was held. The Wallingford Public Schools website was shared along with the Parent Ambassador program and other information.
- He announced that they are in the final planning stages for the Career/Tech. meeting to be held on July 14<sup>th</sup> at Sheehan High School. He is working with a number of businesses to do a needs assessment and will then drive to Lyman Hall for lunch. He announced that the goal is to draft an action plan and then the next day come back to plan the next steps. A press release will also be drafted.

## **ANNOUNCEMENTS**

Monday, 06/01/15	Instructional Committee	7:00 p.m. Board Conference Room
Monday, 06/08/15	Operations Committee	7:00 p.m. Board Conference Room
Monday, 06/15/15	Spec. Instructional Committee	6:30 p.m. Board Conference Room

## **DATE OF NEXT MEETING**

Monday, 06/22/15 Board of Education

## **Town Council Chambers**

7:00 p.m.

## **ADJOURNMENT**

Mrs. McKay adjourned the meeting at 9:47 p.m.

Secretary

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Mike Votto