

**WALLINGFORD BOARD OF EDUCATION
BOARD OF EDUCATION MEETING
TOWN COUNCIL CHAMBERS
45 SOUTH MAIN STREET
WALLINGFORD, CT 06492
Monday, December 19, 2016
6:00 P.M.**

Mission

To inspire through innovative and engaging experiences that lead all learners to pursue and discover their personal best.

Vision

Wallingford Public Schools, in partnership with our families and community, will provide a safe, healthy, and supportive environment that ignites an enduring passion for excellence in every learner, so that each becomes a life-long contributor to the local, national and global communities.

MINUTES

CALL TO ORDER

Mrs. McKay called the meeting to order at 6:04 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

A roll call was made by Linda Lavelle

BOARD MEMBERS PRESENT

BROODER, CASTELLI, CEI, GLIDDEN, HLAVAC, MCKAY, REYNOLDS, VOTTO

BOARD MEMBERS ABSENT

STAFF MEMBERS PRESENT

**MENZO, LAVALETTE, PARKHURST, ARUM, MANCUSI, DEPTULA, LAVELLE
Doerr entered executive session at 6:47 p.m.**

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STUDENT BOARD REPRESENTATIVES

Grace Mandy, Student Representative for Lyman Hall High School came before the Board to give her report as listed below.

- December 6th – Student Camille Henry presented a resolution on Mastery-Based Learning at the state capital – High School Reimagined
- December 13th - Unified Theater – Blast from the Past Show and Bake Sale was held
- Last Week – A Seminar for interpreting PSAT scores was held and was very informative
- December 14th – A Toys for Tots event was held. MTS beat LHHS with the total amount of toys donated
- The Ag-Ed Winter Shop has closed, but the students did very well with raising money from the sale of holiday wreaths and arrangements
- Winter Sports have started up – Hockey, Indoor Track, Basketball and others. Girls Basketball has gone 2 – 0 winning against Immaculate and Guilford
- December 22nd – Rivalry Night – Girls and Boys Varsity Basketball play against Sheehan, they're hoping for 2 victories
- The School Store – *Packy's* is officially open. They have had a lot of visitors and sales. It provides students with a chance to show their school pride by purchasing LHHS apparel and gain experience with sales
- December 21st – Holiday Concert – 100th Anniversary Celebration – Alumni have been invited to attend and students have worked hard to ensure the success of the concert
- December 23rd – Ugly Sweater Day
- December 23rd – Early Release Day

Rajan Doering, Student Representative for Mark T. Sheehan High School came before the Board and reported the following:

- December
 - December 1st-14th - Toys for Tots
 - Pennies for Patients continuing through December 5th
 - December 5th - 16th - Sophomore Career Lessons
 - December 6th - Fall Sports Awards – 7:00 pm (snow date 12/7) - Board invited
 - December 22nd - Basketball double-header against LHHS, Holiday Sweater Day, Blood Drive
 - Sports Captains attend Leadership Conference
 - Continuing work in subcommittee
- January
 - Athletics - continuing winter sports seasons (basketball, hockey, boys swim & dive, indoor track)
 - January 11th - Open meeting for input on Student Council, open tutoring during Office-45
 - Midterms start January 19th
 - January 21st - Ice hockey against LHHS - Spirit Day on January 20th

PRESENTATION OF AWARDS

Recognition of the Mark T. Sheehan High School Golf Team 2016 SCC Division II Champions

Dr. Menzo invited Mrs. McKay to join him in recognizing the Mark T. Sheehan High School Golf Team for earning the title of 2016 SCC Division II Champions. Dr. Menzo recognized William Eli Dyer for being

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chosen as the Division II Golfer of the Year. Eli was invited to the podium to help distribute certificates. Dr. Menzo congratulated the students and their parents as well. The following students were invited to the meeting to receive certificates: Trevor Biel, William Dyer, Kenneth McCracken, Jacob Meaney, William Midolo and Matthew Wilson. The Coach, Kevin Ainsworth and Assistant Coach, Mark Powers were invited to attend as well.

Recognition of Brook Johnson for her Artwork - Chosen for ACES Holiday Cards

Dr. Menzo invited Brook Johnson, an ACES student to come before the Board of Education to be recognized for her artwork. Brook's artwork was chosen by ACES to be used on their Holiday Cards. Dr. Menzo displayed a copy of the Holiday Card for everyone to see. Dr. Menzo thanked Brook and expressed his gratitude and how proud he was for her hard work. He also thanked Brook's parents and grandparents as well. Mrs. McKay also thanked and congratulated Brook.

Recognition of Elisabeth Brown 8th Grade, James H. Moran Middle School – Individual Connecticut Cross-Country State Champion for 2016

Dr. Menzo invited Mr. Scurso, Math Teacher and Coach of the Cross Country Team at Moran Middle School. Mr. Scurso spoke about Elisabeth Brown. He was her Coach for Cross-Country and Track and Field. In 6th grade she ran really well and finished 103rd in the state. In 7th grade she ended up finishing 8th in the state. She worked very hard during the summers and the school year. In 8th grade she finished number one out of 400 of the top runners in the State of Connecticut. Dr. Menzo congratulated Elisabeth and thanked her for all of her hard work.

Mastery Based Learning Update – Presentation by Camille Henry (LHHS) & Sydney Carim (MTS) *Agenda Item Moved from 12.1*

Dr. Menzo invited Camille Henry (LHHS) and Sydney Carim (MTS) to come before the Board. Dr. Menzo stated that two weeks ago Camille and Sydney, were a part of a small group from Wallingford Public Schools that went up to the State Capital to participate in *High Schools Reimagined*. Wallingford was one of twenty districts that participated in the event. The purpose was to come up with resolutions that will be presented to the legislature in regards to Mastery-Based Learning. Sydney and Camille shared the Power Point presentation on Wallingford's Resolution. Wallingford's Resolution is number 10: *Be it resolved that the legislature permit districts to develop accredited community mentorship programs, as well as inter-district collaborations that promote mentoring by local business for the purpose of sharing resources, guidance and monitoring of such programs. This includes allowing districts to be flexible in the development of student schedules and the allocation of personnel.* The main goal is to give students hands on experience which will then transfer into credits for graduation. The general purpose is to get students out into the community, working with local businesses to gain knowledge and provide experiences which would benefit their future without them being restricted with school schedules and closed classrooms. Benefits to students include making graduation requirements more relevant to individual preferences. It allows students to create their own flexible schedule. It encourages students to take up what interest them and helps to narrow down their choices for the future. It also encourages students to get involved with the community and local businesses.

Dr. Menzo spoke briefly about the proposal. Mr. Cei asked if they did any research on how this is done in other countries and suggested looking into this going forward, he also thanked them for their hard work. Mrs. McKay also thanked them for their work.

QUESTION AND ANSWER SESSION

Mrs. Tammy Raccio, 123 Chimney Hill Road, System-wide PTAC Chairperson and parent, came before the Board to present Mr. Parkhurst with a thank you gift. Mrs. Raccio thanked Mr. Parkhurst for all of his hard work with System-wide PTAC and always answering all of their questions.

**MOTION TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF LEAVE OF ABSENCE;
DISCUSSION OF APPOINTMENT OF CANDIDATES TO ADMINISTRATIVE POSITIONS;
DISCUSSION OF APPOINTMENT OF CANDIDATE TO TEACHING POSITION AND DISCUSSION OF
TENTATIVE AGREEMENT WITH WALLINGFORD PUBLIC SCHOOL CUSTODIANS' UNION AT 6:30
P.M.**

MOTION: HLAVAC, SECOND BY CASTELLI

VOTE: UNANIMOUS APPROVAL TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF LEAVE OF ABSENCE; DISCUSSION OF APPOINTMENT OF CANDIDATES TO ADMINISTRATIVE POSITIONS; DISCUSSION OF APPOINTMENT OF CANDIDATE TO TEACHING POSITION AND DISCUSSION OF TENTATIVE AGREEMENT WITH WALLINGFORD PUBLIC SCHOOL CUSTODIANS' UNION AT 6:30 P.M.

BOARD MEMBERS PRESENT IN EXECUTIVE SESSION

BROODER, CASTELLI, DOERR, GLIDDEN, HLAVAC, MCKAY, REYNOLDS, VOTTO
Doerr entered executive session at 6:47 p.m.

STAFF MEMBERS PRESENT IN EXECUTIVE SESSION

MENZO, LAVALETTE, MANCUSI
Mancusi left executive session at 6:42 p.m.

OTHERS PRESENT IN EXECUTIVE SESSION

MOTION TO COME OUT OF EXECUTIVE SESSION AT 7:16 P.M.

MOTION: HLAVAC, SECOND BY REYNOLDS

VOTE: UNANIMOUS APPROVAL TO COME OUT OF EXECUTIVE SESSION AT 7:16 P.M.

Meeting reconvened at 7:17 p.m.

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CONSENT AGENDA

MOTION: HLAVAC, SECOND BY CASTELLI

VOTE: Unanimous approval to accept items 7.1 – 7.20 as listed below.

Approval to Accept Board of Education Minutes dated November 28, 2016
 Approval to Accept Special Board of Education Minutes dated November 28, 2016
 Approval to Accept Special Board of Education Minutes dated December 12, 2016
 Approval to Accept Special Board of Education Minutes dated December 14, 2016
 Approval to Accept Financial Report for November 2016
 Approval to Accept Cafeteria Financial Report for November 2016
 Approval to Accept the 2017 – 2018 School Calendar
 Approval of Proposed Modification of High School Course: Food Service 1
 Approval of Proposed Modification of High School Course: Food Service 2
 Approval of Proposed Modification of High School Course: Hospitality Business Management
 Approval of Proposed Deletion of High School Course: Advanced Placement Spanish 5
 Approval of Proposed Deletion of High School Course: Advanced Placement French 5
 Approval of Proposed Addition of New High School Course: Advanced Placement Spanish 6
 Approval of Proposed Adoption of New H.S. Spanish 5 Unit 4: Beauty and Aesthetics
 Approval of Proposed Adoption of New H.S. Spanish 5 Unit 5: Science and Technology
 Approval of Proposed Revision to World Language Leveling Guidelines for Incoming Ninth Graders
 Approval of Proposed Adoption of Revised STEP Entrance and Exit Criteria
 Approval to Accept GIFT of a Hyundai Elantra SE 2017 Car, Donated to the Wallingford Public Schools
 from Tod Moynihan, Meriden Hyundai, 318 South Broad Street, Meriden
 Approval to Name the Parker Farms Elementary School Media Center in honor of Patricia Crowley
 Approval to Accept Transfer from Account 730A, New Instructional Equipment to 739B, Replace Non-
 Instructional Equipment in the amount of \$87,900.

ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda.

CORRESPONDENCE

Mr. Votto acknowledged thank you notes from Liz Brophy and Patrice McCarthy. Dr. Menzo also reported a donation of a car from Tod Moynihan and Bob Doyle, owners of Meriden Hyundai. The car is a 2017 Elantra SE, donated to the Wallingford Public Schools which will be raffled and given to someone at the end of May. All school groups will sell raffle tickets for the car and 80% of the proceeds from the sale of the tickets will go to the school groups and 20% will be given to central office. Mr. Votto thanked Meriden Hyundai for their generous donation. Mrs. McKay and Dr. Menzo also thanked Meriden Hyundai.

COMMITTEE REPORTS

A.C.E.S. Representative

Ms. Hlavac reported the following: The ACES Governing Board met on December 8, 2016. The minutes of the previous meeting were accepted as presented.

Student designers of the annual holiday note cards and T-shirt were introduced to the Governing Board. One of our Wallingford students, Brooke Johnson, was honored as one of the designers of a note card.

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The Executive Director's Report included a review of the report: the Next Generation of ACES, a Collective Vision of the Preferred Future by Susan Leddick PKR, Inc.

The Governing Board approved the filing of the fiscal reports (subject to audit) and authorized the acceptance of resignations, confirmation of retirements, leaves of absence, and the hiring of staff/transfers/position changes as detailed on the Human Resources Report. The monthly Early Head Start report was approved.

The Governing Board approved the new ACES Design plan and the ACES and the CASDD/EIBI 2017 – 2018 school year calendars.

The revision of the student school year for Wintergreen Interdistrict Magnet School was discussed. The revision proposed included decreasing the student days per year to 180 days. Ms. Hlavac indicated that she was not in agreement with this change. She voted no on the proposal since the original concept of this school included a specialized curriculum with an extended day and extended year program. The motion passed.

Under Old Business, The Curriculum and Instruction Report was provided by Erika Forte the Assistant Executive Director. Ms. Forte indicated that the next professional development day will be in January and will be building based. Also in January the State Department of Education CTAA Unit will be hosted at Village School.

The Governing Board approved job descriptions for the Chief Officer for the ACES Institute and Director of Marketing and Outreach. The Governing Board approved the ACES Organizational Chart based on the new Design Plan.

Furthermore, the Governing Board voted not to fund the following positions for the 2017 – 2018 school year: the Early Childhood Director, an early childhood teacher and an Assistant Executive Director. The Governing Board also voted to eliminate the program at St. Raphael's.

There are 99 Wallingford students attending ACES programs.

Wintergreen Magnet School Steering Committee

Mr. Votto expressed concerns regarding the changes in the WIMS program. The program in general has changed since we first became involved with WIMS, such as extended day and the number of student school days. Mrs. Hlavac also expressed her concerns regarding the reduction in the number of student days. Dr. Menzo reported that he checked to see if there would be a reduction in the tuition amount in accordance with the reduction in the number of student days and was told no. Dr. Menzo also stated the recent agreement with WIMS has not been signed by Wallingford as of yet. Without a signed agreement Wallingford cannot vote. The agreement had not been signed due to concerns by Board members of various changes to the language of the agreement, Dr. Menzo will add this to the next Instructional Committee Meeting to discuss.

School to Career Representative / Business Think Tank

Dr. Menzo reported the next meeting is on January 13th. There will be a presentation by the Career Center Coordinators on activities that have been done so far this year and what is planned moving forward.

PTAC Update

Dr. Menzo stated the next meeting will be on January 17th. The next meeting will focus on the budget. The budget presentation will be on the January 9th and it gives parents an opportunity to ask questions and to get a better understanding of the budget and the process.

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Lyman Hall Athletic Complex Improvement Committee

Mr. Deptula reported the project is almost complete with the exception of two punch list items that will be updated in the spring. It was determined that this committee report will be removed from the agenda going forward.

Plan of Conservation Development

There has not been a meeting.

Food Services Strategic Plan Committee

Dr. Menzo reported there has not been a meeting.

OLD BUSINESS

There was no old business brought before the Board.

INSTRUCTIONAL COMMITTEE

Mastery-Based Learning Update – *Was moved to Presentation*

Presentation of Strategic Planning Updates

Dr. Menzo reported that the Strategic Planning updates for December are in the packet. They will also be posted on the Wallingford Public Schools website.

Presentation of Proposed Adoption of Revised Policy: 5113 – Attendance, Absences, Tardiness / Dismissals and Truancy

Mr. Parkhurst reported that the policy reflects the new state law, which states after June 2017 we cannot file Family with Service Needs due to attendance issues with students.

Presentation of Proposed Adoption of Revised Policy: 6146 – Graduation Requirements / Standards of Mastery

Mr. Parkhurst reported that the change to the policy is the deletion of the note that is under physical education that exempts a student due to medical needs. It will remain in the Program of Studies, it is just not listed as a graduation requirement.

Presentation of Proposed Adoption of Revised Regulation: 6153a – Educational Field Trips

Mr. Parkhurst reported that the policy has two changes noted. The first change involves the four step planning process for coordinating a field trip, the purpose is to make that consistent across all of the schools and the second change is to the guidelines and expectations for chaperones which have been updated and chaperones are required to sign off on it.

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APPROVAL OF ACCEPTANCE OF LEAVE OF ABSENCE

MOTION: CEI, SECOND BY DOERR

VOTE: Unanimous approval that the Board of Education accept, the *leave of absence for **Danny Almeida**, without pay, and in accordance with the provision of the current teachers' contract.

APPROVAL OF APPOINTMENT OF CANDIDATES TO ADMINISTRATIVE POSITIONS

MOTION: CEI, SECOND BY DOERR

VOTE: Unanimous approval that the Board of Education approve the appointment of the following candidates to positions of Administrative, as of a mutually agreed upon date, as recommended by the Superintendent of Schools:

Lyman Hall High School

Assistant Principal - Amy Holt

MOTION: CEI, SECOND BY DOERR

VOTE: Unanimous approval that the Board of Education approve the appointment of the following candidates to positions of Administrative, as of a mutually agreed upon date, as recommended by the Superintendent of Schools:

Central Office

Assistant Superintendent for Curriculum - Carrie LaTorre

APPROVAL OF APPOINTMENT OF CANDIDATE TO TEACHING POSITION

MOTION: CEI, SECOND BY DOERR

VOTE: Unanimous approval that the Board of Education approve the appointment of the following candidate to a teaching position for the 2016-2017 school year, contingent upon proper Connecticut certification, as recommended by the Superintendent of Schools:

Pupil Personnel Department

Special Education Mark T. Sheehan High School - Linda Williams

OPERATIONS COMMITTEE

Mr. Brooder reported that the food service reports, financial reports and transfers were discussed.

NEW BUSINESS

Mrs. McKay stated there was no new business to report.

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ADMINISTRATION

Administrative Report

Dr. Menzo gave his report as listed below.

- The 2017 – 2018 Calendar was approved and will be sent to parents via email blast.
- *Coffee Conversations with the Superintendents* have been scheduled and notice had been sent to parents via email blast and posted on the website.
- A letter from Mr. Deptula will be going out to parents regarding Radon Testing at the schools as required by the State of Connecticut. All of the reports are filed at the schools.
- Students do not have school on January 2nd. Professional Development is scheduled for teachers who are required to attend. Dr. Menzo encouraged everyone to look at the Professional Development template – link on the school website. It ties all of the Professional Development with the District's Mission and Goals for the Mastery-Based Learning.
- Greg Tang will present at Professional Development for Math and Wallingford is very excited to have him as a presenter.
- Dr. Menzo congratulated Shawn Parkhurst and wished him the best as he moves on to the Cheshire Public Schools and a new position as Assistant Superintendent of Curriculum.

ANNOUNCEMENTS

Tuesday, January 3, 2017

Monday, January 9, 2017

Wednesday, January 18, 2017

Wednesday, January 25, 2017

Monday, January 30, 2017

Instructional Committee

Operations Committee

Operations Committee

Operations Committee

Operations Committee

Board of Education Conference Room

100 South Turnpike Road

6:00 p.m.

6:00 p.m.

6:00 p.m.

6:00 p.m.

6:00 p.m.

DATE OF THE NEXT MEETING

Monday, January 23, 2017

Board of Education

Robert Parisi

Town Council Chambers

7:00 p.m.

ADJOURNMENT

Mrs. McKay adjourned the meeting at 7:40 p.m.

Secretary

Mike Votto

