

**WALLINGFORD BOARD OF EDUCATION
TOWN COUNCIL CHAMBERS – TOWN HALL
45 SOUTH MAIN STREET, WALLINGFORD
MONDAY, DECEMBER 21, 2015
6:00 p.m.**

Mission

To inspire through innovative and engaging experiences that lead all learners to pursue and discover their personal best.

Vision

Wallingford Public Schools, in partnership with our families and community, will provide a safe, healthy, and supportive environment that ignites an enduring passion for excellence in every learner, so that each becomes a life-long contributor to the local, national and global communities.

MINUTES

CALL TO ORDER

Mrs. McKay, Chairman of the Board, called the meeting to order at 6:10 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Clerk of the Board, Elizabeth Napolitano, called the roll.

BOARD MEMBERS PRESENT

CASTELLI, CEI, HLAVAC, MCKAY, SHORTELL, VOTTO

STAFF MEMBERS PRESENT

MENZO, PARKHURST, LAVALETTE, WINTERS, VEILLEUX, MANCUSI, WONG, DEPTULA, NAPOLITANO

STUDENT BOARD REPRESENTATIVES

Sheehan High School Student Board representative, Isabelle Fazzina, was not available to give a report.

Lyman Hall High School Student Board representative, Logan Metzger

- December is a relatively slow month as the winter sports are only just starting and school time is cut short by vacation. However, this hasn't stopped us from doing great things.
- Both the Toys for Tots drive and the Food Drive went extremely well. Toys for Tots collected more toys than ever before and the NHS run Food Drive collected thousands of food items.
- The Holiday Concert was held on the 16th and it went wonderfully. The choir then performed the next day at the Senior Center for 200+ Wallingford seniors.
- Last Friday the 18th, the freshman and the juniors had a leadership academy that was extraordinary.
- Cheerleading tryouts ended on the 10th with five new members making the Varsity Squad: Courtney Schroeder, Adaja Rashba, Angie Owen, Elysia Rodriguez and also myself.
- The Girls' Basketball team has started their season 2 and 0 and the Boys are looking forward to a great season as well. Also, good luck to the boys for their game tonight.
- Today, we announced what the spring musical will be. It will be *Shrek the Musical!*

- As for upcoming events in January, we will be holding our second blood drive on the 13th.
- We will also be hosting a Parents Night for the Spanish Community of Wallingford on the 14th.
- Beginning on January 21st and continuing through the 26th will be the midterms for all grades.
- I think I speak for the whole school when I say that we are looking forward to 11:55 on Wednesday when the last bell before vacation will ring.
- To wrap it up, Happy Holidays to all of you from the Lyman Hall family!

PRESENTATION OF AWARDS

Recognition of Staff Member of the Month – Tom Lucibello

Danielle Bellizzi, Principal at Pond Hill Elementary School, came before the Board to say a few nice words about Tom Lucibello, the school custodian. She said he does a phenomenal job and is a very kind person. She explained that everyone who knows him respects him. In October, for Custodians Day, the staff put together a video to honor him.

Recognition of Outgoing Board members

Dr. Menzo called Mr. Shortell before the Board to present him with a book to be presented to Highland Elementary School in his honor and a set of marble bookends inscribed with his name. Dr. Menzo also explained that Mr. Bolat has a book in his honor being presented to Parker Farms Elementary School along with bookends, and Mr. Marrone has a book being presented in his honor to Stevens Elementary School and a set of bookends also. Board members all had some nice words to say to Mr. Shortell,

QUESTION AND ANSWER SESSION

There were no questions brought before the Board.

MOTION TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF LEAVES OF ABSENCE AND DISCUSSION OF APPOINTMENT OF CANDIDATE TO COACHING POSITION AT 6:20 P.M.

MOTION: VOTTO, SECOND BY SHORTELL

VOTE: Unanimous approval to go into Executive Session for Discussion of Leaves of Absence and Discussion of Appointment of Candidate to Coaching Position at 6:20 p.m.

BOARD MEMBERS PRESENT IN EXECUTIVE SESSION

CASTELLI, CEI, HLAVAC, MCKAY, SHORTELL, VOTTO

STAFF MEMBERS PRESENT IN EXECUTIVE SESSION

MENZO, PARHURST, LAVALETTE

OTHERS IN EXECUTIVE SESSION

CORSO

MOTION TO COME OUT OF EXECUTIVE SESSION AT 6:28 P.M.

MOTION: CASTELLI, SECOND BY SHORTELL

VOTE: UNANIMOUS APPROVAL TO COME OUT OF EXECUTIVE SESSION AT 6:28 P.M.

CONSENT AGENDA

APPROVAL TO REMOVE ITEMS 7.14, 7.15 AND 7.16 FROM THE CONSENT AGENDA

MOTION: SHORTELL, SECOND BY CASTELLI

VOTE: UNANIMOUS APPROVAL TO REMOVE ITEMS 7.14, 7.15 AND 7.16 FROM THE CONSENT AGENDA

MOTION: CASTELLI, SECOND BY SHORTELL

VOTE: UNANIMOUS APPROVAL TO APPROVE ITEMS 7.1 – 7.13 AND ITEMS 7.17 – 7.22

Approval to Accept Special Board of Education Minutes dated November 23, 2015
Approval to Accept Financial Report for November 2015
Approval to Accept Cafeteria Financial for November 2015
Approval of Proposed Approval of Intervention Proposal
Approval of Proposed Approval of FinalSite/Website Change
Approval of Proposed Adoption of New H.S. Grade 9 English Language Arts Unit 3 - Power
Approval of Proposed Adoption of New H.S. Grade 10 English Language Arts Unit 3 –
Oppression
Approval of Proposed Adoption of New H.S. Grade 11 English Language Arts Unit 3 – The
Rise of the Individual
Approval of Proposed Deletion of H.S. Course – Contemporary Issues
Approval of Proposed Deletion of H.S. Course – Civics
Approval of Proposed Adoption of New H.S. Course – Controversies in Today's Society
Approval of Proposed Deletion of H.S. Course – English 4
Approval of Proposed Adoption of New H.S. Course – Senior Seminar in English Language
Arts – Academic & Honors
Approval to Accept GIFT of \$7,000 to 21st Century Innovation Project, Wallingford Center &
HUBCAP Center
Approval of Request to Use the Rebate from the Eversource for Steam Trap Review and
Other Energy Saving Projects Up to the Amount of the Rebate
Approval of Transfer from Account #100B Contingency to Account #111B Certified Salaries-
Teachers for \$58,263
Approval of Transfer from Account #100B Contingency to Account #890D Other Expenses –
Board of Education for \$3,000
Approval of Transfer from Account #100B Contingency to Account #611D Instructional
Supplies – Software for \$1,530
Approval to Accept GIFT of \$500 from Theresa Waltz to Wallingford Adult Education Program

ITEMS REMOVED FROM THE CONSENT AGENDA

MOTION TO TABLE ITEMS 7.14, 7.15 AND 7.16

MOTION: HLAVAC, SECOND BY MCKAY

VOTE: ROLL CALL VOTE MADE

AFFIRMATIVE: HLAVAC, MCKAY

NEGATIVE: CASTELLI, CEI, SHORTELL, VOTTO

Motion failed

MOTION TO ADD TO THE AGENDA: DISCUSSION AND POSSIBLE ACTION ON ITEMS 7.14, 7.15, AND 7.16 WITH ADDITION OF THE BASIC LEVEL

MOTION: VOTTO. SECOND BY CASTELLI

VOTE: ROLL CALL VOTE MADE

AFFIRMATIVE: CASTELLI, CEI, HLAVAC, MCKAY, SHORTELL, VOTTO

Motion passed

Mr. Shortell explained that the reason they are asking this to be voted on separately because usually the courses are approved by the department chairs. He was concerned that they take the place of English 4 for seniors but there is no basic course for those students who might need it.

Mrs. Castelli said will recuse herself from approving these items unless there is a basic level added.

Mr. Votto responded that he is not convinced that it's a good idea to remove the basic course at this time.

MOTION TO APPROVE ITEMS 7.14 PROPOSED ADOPTION OF NEW H.S. COURSE – SENIOR SEMINAR IN ENGLISH LANGUAGE ARTS – GENERAL, 7.15 PROPOSED ADOPTION OF NEW H.S. COURSE – MYTHOLOGY AND MONSTERS AND 7.16 PROPOSED ADOPTION OF NEW H.S. COURSE – LIFE, LOVE, DEATH AND IMMORTALITY WITH ADDITION OF BASIC LEVEL

MOTION: SHORTELL, SECOND BY HLAVAC

VOTE: ROLL CALL MADE

AFFIRMATIVE: CASTELLI, CEI, HLAVAC, MCKAY, SHORTELL, VOTTO

Motion passed

CORRESPONDENCE

Mr. Votto said a gift was accepted for \$7,000 from the Walton family Foundation and thanked Theresa Waltz for her gift of \$500 to the Wallingford Adult Education program. He reported that thank you notes were received from the family of Santiago Chochque, the Lyman Hall Music Parents and the family of Audrey Burke.

COMMITTEE REPORTS

A.C.E.S. Representative

Mrs. Castelli stated that she was not able to attend the last meeting. She announced that she will be stepping aside and Mrs. Hlavac would be taking her place as the representative.

Wintergreen Magnet School Steering Committee

Mr. Parkhurst reported there was no meeting this month. He said the next meeting is in January.

School to Career Representative/Business ThinkTank

Dr. Menzo reported the next meeting is on January 8th.

PTAC Update

Dr. Menzo reported there was no meeting this month since they held the parent forum at the Vo-Ag Community room on November 30 where they worked on the SWOT analysis.

Lyman Hall Athletic Complex Improvement Committee

Mr. Deptula reported they haven't met this month and the next meeting is in May of 2016.

Plan of Conservation Development

Mr. Bolat was not available to give a report.

Food Services Strategic Plan Committee

Mrs. Wong reported that the Complaint Log had two complaints – one about ice cream and the other about discolored bread. She stated that the Comment Card has been placed on the website. The amount of time to eat lunch analysis was performed and it was decided to pilot a program having the students who get just milk and the students who get hot lunch do the reverse procedure.

Dr. Menzo responded that the Comment Card needs to be more specific. He said all they need is the time it takes the students to get through the line. He stated that they only need the average time it takes by the grade.

OLD BUSINESS

There was no old business brought before the Board

INSTRUCTIONAL COMMITTEE

Presentation of Proposed Adoption of Revised Policy: Testing Programs – IL

Mr. Parkhurst reported the only change is that the SBAC replaces the Mastery Test.

Presentation of Proposed Adoption of Revised Policy: Student Health Services – 5141

Mr. Parkhurst stated there are a couple of changes. He said the first change was in which grades the Health screenings are done. He also stated that on page two there is a change that students who did not receive the screening will be notified by the school nurse and why they did not have it.

Presentation of Proposed Adoption of Revised Regulation: Student Health Services – 5141a

Mr. Parkhurst reported there are a couple of changes. The first reflects changes for screenings that can be done by another trained staff member if the nurse is not available. The other change was the first paragraph under Postural screening and the first paragraph under Hearing Screening.

Mrs. Hlavac requested to know what prowess is to allow other people other than the nurse to administer the screenings.

Presentation of Proposed Adoption of Revised Regulation: Health Assessments and Immunizations – 5141.3a

Mr. Parkhurst stated that the two changes are on page 2. The first is the elimination of paragraph number three and a statement is required if immunizations violate religious beliefs.

APPROVAL OF ACCEPTANCE OF LEAVE OF ABSENCE FOR ELIZABETH BAKER, WITHOUT PAY AND BENEFITS

MOTION: CEI, SECOND BY SHORTELL

VOTE: Unanimous approval that a *leave of absence for **Elizabeth Baker**, be approved, without pay and benefits, and in accordance with the provision of the current teachers' contract.

APPROVAL OF ACCEPTANCE OF LEAVE OF ABSENCE FOR JULIA LADRIGAN, WITHOUT PAY AND BENEFITS

MOTION: CEI, SECOND BY SHORTELL

VOTE: Unanimous approval that a *leave of absence for **Julia Ladrigan**, be approved, without pay and benefits, and in accordance with the provision of the current teachers' contract.

APPROVAL OF APPOINTMENT OF CANDIDATE TO COACHING POSITION

MOTION: CEI, SECOND BY SHORTELL

VOTE: Unanimous approval that the Board of Education accept the appointment of a candidate to a coaching position.

Lyman Hall High School

Courtney Shanley

Girls' Lacrosse

APPROVAL OF ACCEPTANCE OF RESIGNATION, WITH REGRET, OF MELISSA MAZZARO, EFFECTIVE DECEMBER 5, 2015

MOTION: CEI, SECOND BY SHORTELL

VOTE: Unanimous approval a motion that the Board of Education accept, with regret, the resignation of **Melissa Mazzaro**, effective 12/5/2015.

Melissa Mazzaro has been a special education teacher since August 2009.

OPERATIONS COMMITTEE

Report on Operations Committee meeting

Business Manager, Linda Winters, gave the report. She stated there were three budget transfers, the Cafeteria financial, the Board of Education financial, and discussion about using a rebate received from Eversource for repairs and maintenance.

NEW BUSINESS

There was no new business brought before the Board

ADMINISTRATION

Administrative Report

Dr. Menzo gave his report as listed below.

- He stated that he has attended many school activities and he is proud of the students and staff for getting involved.
- He announced that he rang the bell at Stop and Shop and the instrumental teachers from Rock Hill and Pond Hill joined him and made it fun. Also, the Rock Hill School nurse and retired Physical Education teacher.
- Last Friday there was Leadership training sponsored by Chick fil A. Craig Turner and Dr. Menzo facilitated the event. The students engaged in conversation about being a leader. He said this is a pilot program, and they will meet once a month for the school year.
- He announced that we are co-sponsors for a viewing of the movie "Most Likely to Succeed". The program will take place at Choate on January 7th at 7:00 p.m.
- On January 11th at 6:00 p.m. the Board of Education budget will be presented at Lyman Hall Ag Science Community room.
- He thanked Joan Traccolo for her donation to Adult Education in the amount of \$100.

ANNOUNCEMENTS

Monday, tbd	Instructional Committee	Vo-Ag Community Room	6:00 p.m.
Monday, January 11	Operations Committee	Vo-Ag Community Room	6:00 p.m.

DATE OF NEXT MEETING

Monday, January 25 Board of Education

Town Council Chambers

7:00 p.m.

ADJOURNMENT

Mrs. McKay adjourned the meeting at 7:25 p.m.

Mike Votto Secretary