

**WALLINGFORD BOARD OF EDUCATION  
TOWN COUNCIL CHAMBERS – TOWN HALL  
45 SOUTH MAIN STREET, WALLINGFORD  
MONDAY, FEBRUARY 22, 2016  
7:00 p.m.**

**Mission**

To inspire through innovative and engaging experiences that lead all learners to pursue and discover their personal best.

**Vision**

Wallingford Public Schools, in partnership with our families and community, will provide a safe, healthy, and supportive environment that ignites an enduring passion for excellence in every learner, so that each becomes a life-long contributor to the local, national and global communities.

**MINUTES**

**CALL TO ORDER**

Mrs. McKay, Chairman of the Board, called the meeting to order at 7:05 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Elizabeth Napolitano, Clerk of the Board, called the roll

**BOARD MEMBERS PRESENT**

**BROODER, CASTELLI, DOERR, GLIDDEN, HLAVAC, MCKAY, REYNOLDS, VOTTO**

**STAFF MEMBERS PRESENT**

**MENZO, PARKHURST, LAVALETTE, WINTERS, VEILLEUX, MANCUSI, DEPTULA, NAPOLITANO**

**STUDENT BOARD REPRESENTATIVES**

**Isabelle Fazzino, Student Board representative from Sheehan High School, came before the Board to give her report which is listed below.**

The month of February flew by fast at Sheehan this year. The start of the third quarter has been filled with excitement for the upcoming events at the school. Even though school was set on pause because of the sudden winter weather, the month was ultimately successful. The month of February started off with seniors being measured for graduation caps and gowns. The excitement for graduation has picked up because of the receiving of graduation tassels. Senior Joyce Yang held a Valentine's Day flower gram to spread the love across Sheehan. Today, the sophomores went to a Credit for Life field trip to learn how to spend their money efficiently later in life. Saturday, February 13<sup>th</sup>, the Sheehan track team went to States. Senior Griffin Cobb placed first in the 600m. Senior Madison Burns placed second in the 300 m. and fourth in the 55m. Sophomore Beslen Childers placed second in the shotput event. Saturday, February 20<sup>th</sup>, the three athletes advanced to State opens, where Cobb placed sixth. He is now getting ready to compete at New England's. Many classes are preparing for the new SAT, which all juniors will take in school on March 2<sup>nd</sup>. The Sheehan juniors are holding a semi-formal Spring Fling on March 12<sup>th</sup>. On March 15<sup>th</sup>, the school is holding an intramural Volleyball tournament for students. March 17<sup>th</sup> is the opening of the spring musical, "All Shook Up". The Student Council continues to plan a spring event of a talent competition.

**Logan Metzger. Lyman Hall Student Board representative, came before the Board and gave a report.**

We have a lot of athletics-related news so I figured I'd group all of that together and save it for the end. So to begin, the 10<sup>th</sup> graders had their Credit for Life seminar today and I must say that it sounds awesome and I am jealous. We have begun our new online course selection this year and the 10<sup>th</sup> graders are currently in the process of choosing their courses for next year. The spelling bee is almost upon us as it is this Thursday and I have heard that the teachers have a team that is ready for the competition. Moving into March, we will have CAPT testing on the 2<sup>nd</sup> which means that I get to sleep in. The Hundredth Anniversary Committee meeting is being held on the 3<sup>rd</sup> and the Post High School planning night is coming up on the 8<sup>th</sup> for juniors and their parents. And finally, sports: Both the boys' and the girls' basketball teams have qualified for states. The hockey team beat Sheehan this past weekend and has also qualified for their state tournament. Our indoor track team has had an amazing end to their season: Mackenzie Wall finished 4<sup>th</sup> in hurdles, Jon Gill finished 1<sup>st</sup> in the 1000 meters, and John Wittick placed 1<sup>st</sup> in the 55 meter hurdles. The boys' sprint medley team placed first at SCCs and then second at the state open this weekend. Both Jon Gill and John Wittick have qualified for New England's and John Wittick and the SMR team have good chances at qualifying for Nationals. The winter sports are wrapping up in amazing fashion and many athletes are now getting prepared for the spring season. We're looking forward to a great end of the year as school spirit remains high and great events continue to be planned. Thank you.

### **PRESENTATION OF AWARDS**

There were no awards presented at this meeting.

### **QUESTION AND ANSWER SESSION**

There were no questions brought to the Board from the audience.

### **MOTION TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF APPOINTMENT OF SPECIAL EDUCATION COORDINATOR, DISCUSSION OF APPOINTMENT OF CANDIDATE TO TEACHING POSITION, DISCUSSION OF APPOINTMENT OF CANDIDATE TO COACHING POSITION AND DISCUSSION OF ACCEPTANCE OF LEAVE OF ABSENCE AT 7:10 P.M.**

**MOTION: HLAVAC, SECOND BY BROODER**

**VOTE: UNANIMOUS APPROVAL TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF APPOINTMENT OF SPECIAL EDUCATION COORDINATOR, DISCUSSION OF APPOINTMENT OF CANDIDATE TO TEACHING POSITION, DISCUSSION OF APPOINTMENT TO COACHING POSITION AND DISCUSSION OF ACCEPTANCE OF LEAVE OF ABSENCE AT 7:10 P.M.**

### **BOARD MEMBERS PRESENT IN EXECUTIVE SESSION**

**BROODER, CASTELLI, DOERR, GLIDDEN, HLAVAC, MCKAY, REYNOLDS, VOTTO**

### **STAFF MEMBERS PRESENT IN EXECUTIVE SESSION**

**MENZO, PARKHURST, LAVALETTE, MANCUSI, CORSO**

### **MOTION TO COME OUT OF EXECUTIVE SESSION AT 7:25 P.M.**

**MOTION: HLAVAC, SECOND BY VOTTO**

**VOTE: UNANIMOUS APPROVAL TO COME OUT OF EXECUTIVE SESSION AT 7:25 P.M.**

## **CONSENT AGENDA**

**MOTION: HLAVAC, SECOND BY VOTTO**

**VOTE: UNANIMOUS APPROVAL TO ACCEPT ITEMS 7.1 – 7.3 AND 7.7 – 7.14**

Approval to Accept Special Board of Education Minutes dated January 25, 2016  
Approval to Accept Financial Report for January 2016  
Approval to Accept Cafeteria Financial for January 2016  
Approval of Proposed Adoption of New H.S. Course – Pre-Engineering and Advanced Manufacturing  
Approval of Proposed Modification of H.S. Course – Computer Repair  
Approval of Proposed Modification of H.S. Courses – Computer Programming and Advanced  
Computer Programming  
Approval to Accept Transfer from Account #530B – Communication – Postage to Account #330E-  
Professional/Tech services \$2,520  
Approval to Accept Transfer from Account #100B – Contingency to Account #611D – Instructional Supplies  
– Software \$7,950  
Approval of Field Trip for C.R.E.W. to work with Habitat for Humanity building houses in New Orleans from  
April 11-16, 2016  
Approval to Accept **GIFT** of 5 Shaped Desks, 5 mesh chairs, 2 Bistro height tables, 5 stools, and 5 Safeco  
chairs from Office Depot to Moran & Dag Middle Schools valued at \$2,000  
Approval to Accept **GIFT** of 340 Movie Theater Seats from Holiday Cinemas Stadium 14 to Moran Middle  
School valued at \$17,000.

## **ITEMS REMOVED FROM THE CONSENT AGENDA**

**MOTION: HLAVAC, SECOND BY VOTTO**

**VOTE: Unanimous approval to table items 7.4 – 7.6 as listed below**

Approval of Proposed Adoption of New H.S. Grade 9 Literary Themes and Genres – Unit:  
Justice; Approval of Proposed Adoption of New H.S. Grade 10 World Literature – Unit 4: Science and  
Technology Approval of Proposed Adoption of New H.S. Grade 11 American Literature – Unit 4:  
Reclaiming the American Dream

Mr. Parkhurst explained that these items have some additional changes to be made and will be brought  
back to the Board at another time.

## **CORRESPONDENCE**

Mr. Votto reported that donations were received from Office Depot to Moran and Dag Middle Schools of  
5 shaped desks, 5 mesh chairs, 2 Bistro height tables, 5 stools, and 5 Safeco chairs. Also received  
was a gift of 340 movie theater seats from Holiday Cinemas Stadium 14 to Moran Middle School.

## **COMMITTEE REPORTS**

### **A.C.E.S. Representative**

Mrs. Hlavac read her report as recorded below.

“The ACES Governing Board met on February 11, 2016. The minutes of the previous meeting were  
accepted. The Executive Director reported on the early retirement incentive plan proposal, the contract for  
administrators, budget requests for special education schools, and the plan for self-insurance. The  
Governing Board approved the filing of the fiscal reports (subject to audit) and authorized the following:  
acceptance of resignations, confirmation of retirements, leaves of absence, and the hiring of  
staff/transfers/position changes as detailed on the Human Resources Report. The monthly Early Head  
Start report was approved. The calendar for the Wintergreen Interdistrict Magnet School was approved.  
The calendar is in compliance with the regional calendar and was previously approved by the WIMS

Steering Committee. The proposed special education program budgets for the 2016-2017 school year for Mill Road School, Whitney High East/West, Whitney High North, Village School, Village School EIBI and the Center for Autism and Developmental Disorders were presented for approval. The Governing Board discussed the proposed budgets and requested that the budgets be reviewed again for further cost savings prior to approval. The Governing Board ratified the ACES Administrators Association Contract for the period July 1, 2016 through June 30, 2019. The contract includes: a high deductible health plan, premium share costs of 17% for 2016-2017, 18% for 2017-2018 and 19% for 2018-2019; GWI of 3% for 2016-2017, 3.25% for 2017-2018 and 3.5% for 2018-2019. The Governing Board also approved the wage schedules for non-union/hourly employees for 2016-2017. Under Old Business, the Governing Board approved the move to Self-Insurance for Health and Dental Insurance effective July 1, 2016 and approved the Early Retirement Incentive Plan. The Curriculum Report included information on: SBAC, SAT and CMT for Science testing; mid-year assessments and the ACES Summer Academy. ACES is developing curriculum writing teams and a STEM summer program @ TEMS. There are 103 Wallingford students attending ACES programs.

### **Wintergreen Magnet School Steering Committee**

Mr. Parkhurst reported that there was a report regarding the 2016-2017 calendar, the principal's report about the Tinkering Lab which is the same as our Maker Space.

### **School to Career Representative/Business ThinkTank**

Dr. Menzo reported the next meeting is on Friday, March 11<sup>th</sup>.

### **PTAC Update**

Dr. Menzo stated there was a great turnout at the meeting last Tuesday night. There was discussion about the cameras on the busses, the bid for photographers, the Mastery Based Learning, parents gathered to work on the Prom Pledge, and Walk Me Walk Through. The next meeting is scheduled for March 15<sup>th</sup>.

### **Lyman Hall Athletic Complex Improvement Committee**

Mr. Deptula stated there was nothing to report.

### **Plan of Conservation Development**

There has been no meeting recently.

### **Food Services Strategic Plan Committee**

There has been no meeting. It has to be rescheduled.

### **OLD BUSINESS**

**Approval of January 4, 2016 Minutes tabled from January Board meeting**

**MOTION: HLAVAC, SECOND BY VOTTO**

**VOTE: Unanimous approval to accept the minutes of January 4, 2016**

### **INSTRUCTIONAL COMMITTEE**

**Presentation of Proposed Adoption of New Policy: Cellular Telephones – 4118.6**

Mr. Parkhurst reported that this is the second review. He said it regards certified and non-certified use of cellphones.

**Presentation of Proposed Adoption of Revised Policy: Use of Tobacco/Substitute Devices –1316 to Policy: Smoking – 1316**

Mr. Parkhurst reported there was a change in wording to include electronic nicotine.

**Presentation of Proposed Adoption of New Policy – Concussion Management for Student Sports – 5141.7**

Mr. Parkhurst announced that this policy had some changes made to it. It is a new mandated policy.

**Presentation of Proposed Adoption of New Regulation: Concussion Management for Student Sports – 5141.7a**

Mr. Parkhurst reported the only change was that #2 has been removed

**Presentation of Proposed Adoption of Revised Regulation: Field Trips – 6153a**

The addition was made to say a requirement of travel insurance has to be purchased.

**APPROVAL OF APPOINTMENT OF SPECIAL EDUCATION COORDINATOR**

**MOTION: DOERR, SECOND BY HLAVAC**

**VOTE:** Unanimous approval that the Board of Education approve the appointment of **Jonathan Goodison** to the position of Special Education Coordinator, as of a mutually agreed upon date, as recommended by the Superintendent of Schools.

**APPROVAL OF APPOINTMENT OF CANDIDATE TO TEACHING POSITION**

**MOTION: DOERR, SECOND BY HLAVAC**

**VOTE:** Unanimous approval that the Board of Education approve the appointment of the following candidate to a teaching position for the 2015-2016 school year, contingent upon proper Connecticut certification, as recommended by the Superintendent of Schools:  
**K-2 Interventionist**  
Karen Ruszkowski - Interventionist

**APPROVAL OF APPOINTMENT OF CANDIDATE TO COACHING POSITION**

**MOTION: DOERR, SECOND BY HLAVAC**

**VOTE:** Unanimous approval that the Board of Education accept the appointment of a candidate to a coaching position:  
**Lyman Hall High School**  
Tony Crane - Girls' Soccer

**APPROVAL OF ACCEPTANCE OF LEAVE OF ABSENCE, WITHOUT PAY AND BENEFITS, FOR CHERYL DIBENEDETTO**

**MOTION: DOERR, SECOND BY HLAVAC**

**VOTE:** Unanimous approval that a \*leave of absence for **Cheryl DiBenedetto**, be approved, without pay and benefits, and in accordance with the provision of the current teachers' contract.

**OPERATIONS COMMITTEE**

**Report on Operations Committee meeting**

Mr. Brooder reported there was review of the Cafeteria financial report, the Board of Education financial report (which shows a small surplus), some appropriations, discussion of the C.R.E.W. trip to New Orleans, the Food Service RFP and the Budget.

**APPROVAL OF 2016-2017 BUDGET IN THE AMOUNT OF \$100,828,229 AT 4.48%**

**MOTION: BROODER, SECOND BY GLIDDEN**

**ROLL CALL VOTE: Affirmative: BROODER, CASTELLI, DOERR, GLIDDEN, HLAVAC, MCKAY REYNOLDS, VOTTO**

**VOTE: UNANIMOUS APPROVAL OF THE 2016-2017 BUDGET IN THE AMOUNT OF \$100,828,229 AT 4.48%.**

Dr. Menzo explained that the Budget now goes to the Town for approval and then comes back to the Board for approval of or to make changes to it before approval.

*Mrs. Glidden recused herself from voting on Items 13.3 and 13.4 because of conflict of interest.*

**DISCUSSION AND POSSIBLE ACTION ON APPROVAL FOR SUPERINTENDENT TO SIGN THE COALITION AGREEMENT – this item was tabled by motion**

**MOTION TO TABLE ITEM 13.3 DISCUSSION AND POSSIBLE ACTION ON APPROVAL FOR SUPRINTENDENT TO SIGN THE COALITION AGREEMENT**

**MOTION: MCKAY, SECOND BY VOTTO**

**VOTE: UNANIMOUS APPROVAL TO TABLE ITEM 13.3 DISCUSSION AND POSSIBLE ACTION ON APPROVAL FOR SUPERINTENDENT TO SIGN COALITION AGREEMENT**

*The reason for the item to be tabled was there is an alternate person who will sign the document.*

**MOTION TO CONTRACT TO RUN A FAMILY RESOURCE CENTER IF THE COALITION RECEIVES THE GRANT AND \$22,000 IS ALLOCATED FOR SUCH SERVICE**

Dr. Menzo reported that the Board is being contracted to run a Family Resource Center if the Coalition receives the grant. \$42, 900 has been budgeted and if the \$22,000 is received from the grant it will cost the school district \$22,990.

**MOTION: BROODER, SECOND BY VOTTO**

**VOTE: UNANIMOUS APPROVAL TO CONTRACT TO RUN A FAMILY RESOURCE CENTER IF THE COALITION RECEIVES THE GRANT AND \$22,000 IS ALLOCATED FOR SUCH SERVICE**

**APPROVAL OF THE RFP FOR OUTSOURCING FOOD SERVICE AS REVISED**

Linda Winters explained about clarification from the State to meet their requirements on the RFP process. There are financial terms to be completed by the contractor. An addendum will be made to add a Dietitian to the program. The rating sheet should read in this order: 26, 11, 5, 10, 9, 5, 9 25 to equal 100 points.

**MOTION: BROODER, SECOND BY VOTTO**

**A ROLL CALL VOTE WAS MADE:**

**Affirmative: BROODER, CASTELLI, DOERR, GLIDDEN, HLAVAC, MCKAY, REYNOLDS, VOTTO**

**VOTE: UNANIMOUS APPROVAL OF THE RFP FOR OUTSOURCING FOOD SERVICE AS REVISED**

**NEW BUSINESS**

There was no new business brought to the Board.

**ADMINISTRATION**

Administrative Report

Dr. Menzo gave his Administrative report as listed below.

- Dr. Menzo thanked the cafeteria workers for being in the audience and being committed to meeting with Central Office and for making some changes.
- Credit for Life took place at Zandri’s Stillwood Inn today with over 400 students participating. Sponsors included Chic Fil A, G&G Beverages, Wallingford Education Foundation, United Bank.
- Thursday, February 25<sup>th</sup>, there will be a Spelling Bee at Moran Middle School at 7:00 p.m. There will be raffles, an audience spelling bee and a live auction. Dr. Menzo will be the emcee.
- Mastery Based Learning workshops will be taking place on March 1<sup>st</sup> at Lyman Hall from 6:30-9:00 p.m. There will be other presentations made on March 10<sup>th</sup> at Dag, March 16<sup>th</sup> at Moran, March 23<sup>rd</sup> at Sheehan and March 30<sup>th</sup> at 100 South Turnpike Road, There will be other presentations in May and another in the fall.
- Wednesday’s weather is predicting some inclement weather so if there is a delay there will be a full day of school instead of early release.
- The Town Library was flooded because of a pipe that burst and there was a lot of damage to books and carpet. There will be a dress down day held soon to help the Library to get repairs done and replace books.
- He attended the presentation of *James and the Giant Peach* at Dag Hammarskjold.
- He also attended a presentation on Multi-Culturalism at Cook Hill Elementary School
- Yalesville also had a reading night.

**ANNOUNCEMENTS**

03/07/16	Instructional Committee
03/14/16	Operations Committee

**Board Conference Room**

100 S. Turnpike Road	6:00 p.m.
100 S. Turnpike Road	6:00 p.m.

**DATE OF NEXT MEETING**

Monday, March 28, 2016 Board of Education

**Robert Parisi  
Town Council Chambers**

7:00 p.m.

**ADJOURNMENT**

Mrs. McKay adjourned the meeting at 8:35 p.m.

\_\_\_\_\_  
**Mike Votto** Secretary