

**WALLINGFORD BOARD OF EDUCATION  
TOWN COUNCIL CHAMBERS – TOWN HALL  
45 SOUTH MAIN STREET, WALLINGFORD  
MONDAY, MAY 23, 2016  
7:00 p.m.**

<b>Mission</b>
To inspire through innovative and engaging experiences that lead all learners to pursue and discover their personal best.
<b>Vision</b>
Wallingford Public Schools, in partnership with our families and community, will provide a safe, healthy, and supportive environment that ignites an enduring passion for excellence in every learner, so that each becomes a life-long contributor to the local, national and global communities.
<b>MINUTES</b>

**CALL TO ORDER**

Mrs. McKay called the meeting to order at 7:05 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

The Clerk of the Board, Betty Napolitano, called the roll.

**BOARD MEMBERS PRESENT**

CASTELLI, CEI, DOERR, GLIDDEN, HLAVAC, MCKAY, REYNOLDS, VOTTO

ABSENT - BROODER

**STAFF MEMBERS PRESENT**

MENZO, PARKHURST, LAVALETTE, WINTERS, MANCUSI, DEPTULA, NAPOLITANO

**STUDENT BOARD REPRESENTATIVES**

Sheehan High School Student Board representative, Isabelle Fazzina, came before the Board to give her report as listed below.

- At Sheehan the month of May has been very busy and exciting for the staff and students.
- The school year is coming to a close, and before we all know it, graduation day will be here.
- They kicked off with AP testing.
- The junior Prom was on May 27<sup>th</sup> at Zandris.
- On May 10<sup>th</sup>, Sheehan's National Honor Society held field day for students, also the school's AP students had their art show at the HUBCAP.
- On May 12<sup>th</sup>, the school had an International Night, filled with food, music, and the opportunity to learn about other cultures.
- Varsity Scholars award ceremony was last Thursday May 19<sup>th</sup>. Congratulations to all the students receiving the honor.
- On May 20<sup>th</sup>, the Drama students put on their annual One Act play.
- Saturday, May 21<sup>st</sup> was the senior Prom which was held at the Farmington Club.

- Tomorrow the SCC track meet will be held at John J. Riccitelli field. Good luck to all athletes competing.
- The schools Spring Concert is taking place tomorrow night also.
- On Thursday Sheehan is having an assembly for the celebration of excellence at the school.
- Friday, is an exciting day for the seniors because they will be attending their outing at the Farmington Club.
- June is going to be a very busy month due to events such as Post season sports, sports awards night, school assemblies, the senior yearbook ice cream social, exams and last but not least graduation.

**Lyman Hall High School Student Board representative, Logan Metzger, came to the meeting and gave his report.**

Logan was not available to give a report until later in the meeting.

- Good evening everyone. I apologize for my tardiness. I must say, I was very worried that I wouldn't make it tonight due to the fact that it has been my goal and my challenge to make the one and only Mr. Votto laugh.
- AP Testing began Monday May 2<sup>nd</sup>
- Jr Prom was Friday May 6<sup>th</sup>
- Regular AP testing ended on Friday May 13<sup>th</sup> in time for Senior prom
- The AgEd department has been hosting their plant sale this month and the AgEd Fair begins tomorrow.
- Varsity scholar awards was last Thursday. 51 scholars were recognized. And it took a while.
- The music department is hosting a music festival this Friday
- June 3<sup>rd</sup> is the Pops Concert and the ultimate Frisbee match

**PRESENTATION OF AWARDS**

**Commendation of the 2015-2016 Student Board Representatives**

Dr. Menzo called Isabelle Fazzino, Student Board representative from Mark T. Sheehan High School, before the Board and thanked her for representing Sheehan so well and keeping the Board up to date with what was going on. He presented her with a certificate of excellence.

Logan Metzger from Lyman Hall High School was not available to receive his certificate.

**Presentation of the CABE Student Leadership Awards**

Dr. Menzo explained that this award is presented to students who exhibit leadership skills and their willingness to take on challenges. He stated that on behalf of the Board and himself he is happy to present the CABE Student Leadership Awards. He called Mr. DaPonte, Assistant Principal at Dag Hammarskjold, before the Board to present the certificates to Lea Cioffi and Brian Fernando. Mr. Piacentini, Principal at Moran Middle School, gave certificates to Natalie DiDomenico and Julian Nirmal. Mrs. Duthie, Principal at Mark T. Sheehan High School, awarded certificates to Katherine Sabo and Kenneth McCracken. Mr. Corso, Principal at Lyman Hall High School, presented certificates to Daniel Messier and Katelyn Canestri.

**Commendation of the Highest Ranking Scholar from Lyman Hall High School**

Dr. Menzo called Julia Dallas Neri from Lyman Hall before the Board to present her with a certificate and a glass star award for being the Highest Ranking Scholar.

**Commendation of the Highest Ranking Scholar from Mark T. Sheehan High School**

Dr. Menzo called Stephanie Santillo from Mark T. Sheehan before the Board to present her with a certificate and a glass star award for being the Highest Ranking Scholar from Sheehan.

**Recognition of the High School Students who Achieved Scores of Distinction on the Scholastic Achievement Test**

Dr. Menzo said these students should be commended for their talent and hard work. He announced that these students received a 650 or better on their Scholastic Achievement tests.

He called Mr. Corso, Principal of Lyman Hall High School, before the Board to present the students with certificates. Students who received the certificate from Lyman Hall were: Anna Aldrich, Laura Bennett, McKenzie Campbell, Justin Carrubba, Muhammed Celebi, Leann Clark, Monica Demers, Marisa Donarumo, Elizabeth Dringoli, Robert Driscoll, Lily Edeen, Margaret Huang, Matthew Lavoie, Maxwell Lazon, Shirley Lin, Megan McNabb, Logan Metzger, Kiersty Neeman, Julia Neri, Brendan O'Connell, Kayla Pavelkops, Jarod Pazarskis, Erika Ringstrom, Zachary Ruggiero, Jordan Shaw, William Shields, Olivia Spence, Alexa Tangredi, Jason Thomas, Esau Vanhouten, Victoria Wall, Jared Whittier, Presley Whilwhite, Jacob Wolansky, Hunter Yasensky, Maggie Yeung, and Hanna Zammarieh.

Dr. Menzo called Mrs. Duthie, Principal of Mark T. Sheehan High School, before the Board to present certificates to students. Students who received 650 or better on the test were: Andrew Amarante, Maisha Azam, Lauren Blum, Charles Chica, Naha Chowdhury, Nolan Cloutier, Mark DeVince, Mauro Gozzo, Jack Grube, John Hauselt, Carly Hoelscher, Ashley Hutchinson, Jillian Jordan, Ying Liu, Jason Madej, Kaarish Maniar, Ian Mayne, Jenna Ollodart, Dean Podaras, Kaitlyn Roseberry, Katherine Sabo, Stephanie Santillo, Madelyn Severson, Jennifer Skulski, Eric Thompson, Shreya Timilsina, Mary Torres, and Eric Wintjen.

#### **Recognition of Students in C.R.E.W.**

Dr. Menzo called Jennifer Castelli and Mike Tyrrell before the Board to present certificates to students who went to New Orleans, Louisiana to help Habitat for Humanity build houses and put fences up. Students and chaperones who received certificates were: Victoria Pasion, Allie Tolla, Megan Lane, Tommy Cremin, Nick Blair, Chris Poronsky, Mike Castelli, Scott Baur, Jared Dickinson, Rebecca Hilton, Camdyn Pegg, Megan Partesano, Emma Lupo, and Kayla Merrill.

#### **Recognition of First Place winner in the Town wide Spelling Bee**

Dr. Menzo announced that Kevin Gilhuly, a Moran student, was the first place winner in the Town Wide Spelling Bee. He was not available to receive his certificate.

#### **Recognition of Staff Member of the Month – Kristina Kiely**

Mrs. Lavalette came before the Board to say that Kristina Kiely is one of the most positive people who sees the good side in everything. She is a great problem solver. Mrs. Lavalette read into the minutes a note from Rob Ariciero, Principal at Moses Y. Beach.

#### **QUESTION AND ANSWER SESSION**

There were no questions brought before the Board from the audience.

#### **MOTION TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF ACCEPTANCE OF RETIREMENTS, DISCUSSION OF LEAVES OF ABSENCE, DISCUSSION OF CANDIDATES FOR TEACHING POSITIONS, DISCUSSION OF DEPARTMENT HEADS, TEAM LEADERS AND SUBJECT AREA COORDINATORS, DISCUSSION OF CONFIDENTIAL ATTORNEY CLIENT PRIVILEGED DOCUMENT REGARDING POSSIBLE ACTION AND AGREEMENT WITH OFFICE DEPOT AT 7:47 P.M.**

**MOTION: HLAVAC, SECOND BY VOTTO**

**VOTE:** Unanimous Approval To Go Into Executive Session For Discussion of Acceptance of Retirements, Discussion of Leaves of Absence, Discussion of Candidates for Teaching Positions, Discussion of Department Heads, Team Leaders and Subject Area Coordinators, Discussion of Confidential Attorney Client Privileged Document Regarding Possible Action and Agreement with Office Depot at 7:47 p.m.

#### **BOARD MEMBERS PRESENT IN EXECUTIVE SESSION**

**CASTELLI, CEI, DOERR GLIDDEN, HLAVAC, MCKAY, REYNOLDS, VOTTO**

#### **STAFF MEMBERS PRESENT IN EXECUTIVE SESSION**

**MENZO, LAVALETTE, PARKHURST**

**MOTION TO COME OUT OF EXECUTIVE SESSION AT 8:55 P.M.**

**MOTION: HLAVAC, SECOND BY VOTTO**

**VOTE: UNANIMOUS APPROVAL TO COME OUT OF EXECUTIVE SESSION AT 8:55 P.M.**

**CONSENT AGENDA**

**MOTION: HLAVAC, SECOND BY CASTELLI**

**VOTE: UNANIMOUS APPROVAL OF CONSENT AGENDA ITEMS 7.1 – 7.20 AS LISTED BELOW**

- Approval to Accept Board of Education Minutes dated April 25, 2016
- Approval to Accept Special Board of Education Minutes dated April 27, 2016
- Approval to Accept Special Board of Education Minutes dated May 16, 2016
- Approval to Accept Special Board of Education Minutes dated May 18, 2016
- Approval to Accept Financial Report for April 2016
- Approval to Accept Cafeteria Financial for April 2016
- Approval of Graduation Candidates from Lyman Hall High School *Pursuant to Completion of All Graduation Requirements*
- Approval of Graduation Candidates from Mark T. Sheehan High School *Pursuant to Completion of all Graduation Requirements*
- Approval of Candidates from Wallingford High School *Pursuant to Completion of all Graduation Requirements*
- Approval to Accept GIFT from Cherie Ottochian & Kelly Lagase, Aetna Foundation to Mark T. Sheehan High School Girls' and Boys' Basketball \$600
- Approval to Accept GIFT of two iPads from Toby Carmody to Wallingford Public Schools Information Technology Department valued at \$538.
- Approval to Accept GIFT of 8 iMacs and 10 iPads from Choate Rosemary Hall Foundation, Inc. to Wallingford Public Schools Information Technology Department valued at \$5,900
- Approval to Accept GIFT of \$2,000 to support graduates of Wallingford Adult Education who Pursue a post-secondary education and/or career training opportunity from Liberty Bank
- Approval to Accept GIFT of \$1,000 to support graduates of the Wallingford Adult Education Program who are pursuing a post-secondary education and/or career training opportunity from Goldman Sachs Philanthropy Fund, David and Theresa Waltz
- Approval of Proposed Social Studies Graduation Standards/Performance Indicators
- Approval of Proposed Health Education Standards and Indicators
- Approval of Proposed Physical Education Standards and Indicators
- Approval of Proposed High School Music Department (Band/Chorus/Jazz/Strings) Trip to Walt Disney World Resort in Orlando, Florida on April 5-10, 2017
- Approval of Proposed Adoption of New Textbook for Grade 8 United States History – *Discovering Our Past: A History of the United States*
- Approval of Proposed Adoption of New Textbook for Grade 9 United States Government and Politics (Basic & Academic Levels) – *Magruder's American Government*

**ITEMS REMOVED FROM THE CONSENT AGENDA**

There were no items removed from the Consent Agenda

**CORRESPONDENCE**

Mr. Votto reported and thanked the donors for the gifts received from Cherie Ottochian and Kelly Lagase, the Aetna Foundation for \$600 to Sheehan High Girls and Boys Basketball; a gift of two iPads from Toby Carmody to the Information Technology Department valued at \$538; a gift of eight iMacs and Ten iPads from Choate Rosemary Hall Foundation to the Information Technology Department valued at \$5,900; a gift of \$2,000 to support graduates of Wallingford Adult Education who pursue a post-secondary

education and/or career training opportunity from Liberty Bank; and a gift of \$1,000 to support graduates of the Wallingford Adult Education program who are pursuing a post-secondary education and/or career training opportunity from Goldman Sachs Philanthropy Fund, David and Theresa Waltz. He also said thank you notes were received from libraries at the Yalesville Elementary School, Moses Y. Beach, Parker Farms, Highland, Rock Hill, Cook Hill and the Wallingford Public Library for the donation of books. A thank you note was also received from Civics First for use of Moran Middle School for the mock trials and a thank you note from the Petrucci family for the flowers sent.

## **COMMITTEE REPORTS**

### **A.C.E.S. Representative**

Mrs. Hlavac read her report into the minutes as listed below.

“The ACES Governing Board met on May 12, 2016. The minutes of the previous meeting were accepted. The Governing Board approved the filing of the fiscal reports (subject to audit) and authorized the following: acceptance of resignations, confirmation of retirements, leaves of absence, and the hiring of staff/transfers/position changes as detailed on the Human Resources Report. The monthly Early Head Start report was approved. The Terms for Employment for Assistant Executive Director were approved. The terms included the following; Salary \$153,782 + 3%, \$3,000 annuity, High Deductible Plan with HAS as offered to administrators or non-bargaining group @ their premium rate, retirement notice stipulations and other benefits of the Administrator’s Agreement, portable life insurance. The Governing Board approved the following program budgets for the year 2016-2017: The Office of the Asst. Executive Director for Schools and Programs, the Office of the Asst. Executive Director for Human Resources and Special Services, the Office of the Asst. Executive Director for Finance and Operations, Program Development. The Governing Board approved the Healthy Certification and also approved the renewal of the Chartwell’s Food Service Management Contract for the period of July 1, 2016 through June 30, 2021. Erika Forte, Asst. Executive Director indicated in the Curriculum and Instruction Report that the SBAC and SAT testing has been completed. CTAA is being completed. The State has been invited to ACES to observe the struggle that some students have with testing. Staff members are working on writing curriculum now and over the summer and work continues on the evaluation plan. Under New Business there was a presentation by Jason Hiruo to the Governing Board regarding a Pilot for International Programming. The key players in this endeavor would be: ACES, ECA, ACES TEMS, the Ningbo, Shenzhen, Liaocheng Bureaus of Education, the Shanghai Bureau of Global Education and the ACES Magnet School families. International families are seeking the elements of “STEAM”, science, technology, engineering, arts, and mathematics. Partnerships have been established already and thirty students returned last month from China. There are already 26 families interested in hosting students here for up to one year. Outcomes for students include: generating cultural competency and real world relevance, building a network of language teachers and cultural experts, developing global-cultural learning programs throughout the region, strengthening partner school programs and addressing 21<sup>st</sup> Century student’s needs. The Governing Board voted to approve the pilot for ACES International Programming and acceptance of international students. There are 101 Wallingford students attending ACES programs.

### **Wintergreen Magnet School Steering Committee**

Mr. Parkhurst reported there was no meeting.

### **School to Career Representative/Business ThinkTank**

Dr. Menzo reported there was a meeting two weeks ago. At that meeting there was an update on the Innovation team, a brief update on the partnership with Office Depot and update on the internships. Mr. Cei report a lot has been accomplished.

### **PTAC Update**

Dr. Menzo reported there was a meeting last week with updates on items that were discussed throughout the year. He said some of the things discussed were the budget, bus cameras, school photography, and field trip guidelines for chaperones and how to select chaperones. There was an update on Wallingford Promise and the Parent Choice Awards. The Dress Code Committee provided a survey regarding dress codes. He thanked Tammy Raccio and Beth Raccio.

## **Lyman Hall Athletic Complex Improvement Committee**

Mr. Deptula reported that a request for \$11,500 was requested but a credit was received for \$13,000 so they won't need the \$11,500. Relay for Life was hosted there and it went fine. He announced that the coating will be done on the track in July and will take about three weeks.

## **Plan of Conservation Development**

There was no meeting.

## **Food Services Strategic Plan Committee**

There was no meeting.

## **OLD BUSINESS**

There was no old business brought before the Board

## **INSTRUCTIONAL COMMITTEE**

*Mrs. Lavalette, Assistant Superintendent of Personnel, gave the Annual Teacher Evaluation Report as listed below.*

### **ANNUAL TEACHER EVALUATION REPORT**

In accordance with C.G.S. 10-151b, Evaluation by Superintendent of Certain Educational Personnel, I am reporting the status of such evaluations to the Wallingford Board of Education. 457 tenured, and 122 non-tenured teachers and certified educational specialists were evaluated through Wallingford's teacher evaluation process which included progress on identified Student Learning Objectives, observations of their performance and practice related to the Common Core of Teaching, and parent feedback.

27 administrators were evaluated through Wallingford's administrator evaluation process which included progress on identified Student Learning Objectives, observations of leadership practice related to the Common Core of Leadership, teacher effectiveness, and feedback from parents, students, and teachers. Central Office administrators were also evaluated through this process utilizing feedback from principals, selected subsets of teachers, other district specialists, and relevant family members.

The Teacher Evaluation Committee, under the leadership of Kristina Kiely, worked throughout the year to further adapt Connecticut's System for Educator Evaluation and Development to the unique needs of the district. Specifically, the committee,

- Revised the document to make it more accessible to teachers and administrators;
- Updated the procedures related to requests for a change in observer;
- Refined the dispute resolution process;
- Clarified issues related to the goal setting process;
- Adopted Connecticut's Adult Educator Evaluation and Support Plan to address the unique needs of teachers in our Adult Education Program; and
- Established a timeline for the evaluation process aligned with the requirements of the WEA contract.

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These changes will take effect for the 2016-2017 school year.

40 trained cooperating teachers worked with student teachers. 19 mentor teachers worked with beginning elementary teachers, 9 mentor teachers worked with beginning middle school teachers and 10 mentor teachers worked with beginning high school teachers through State of CT new teacher induction program, TEAM.

The district professional development program, must, by law, be linked to the results of teacher evaluations. This year the professional development program included the following topics:

*Mr. Parkhurst read this section of the report.*

## **2015-2016 Professional Development Program**

The district's professional development program focused on two day offerings in August and two-day offerings in November as well as various single and multiple day workshops offered throughout the year. The district-wide offerings consisted of workshops that were district led, building-based and self-directed related to the district's four focus areas.

The August workshops were on the following topics:

- Google Training
- STAR Universal Screening & Reports
- Responsive Classroom
- Graduation Standards Review
- Dyslexia Identification Process
- District Assessment Review

The November workshops were on the following four focus areas:

- Proactive Student Supports
- Models of Excellence
- Intervention
- Engaging & Empowering Learners

Additionally, staff engaged in self-selected workshops based on interest:

- Teacher Evaluation Training: Goal Setting
- Teacher Evaluation Training: Mid-Year Check
- CCSS Unit Planning
- Teacher Evaluation Training: Year-End Summary
- Data Teams
- Google Training
- NEASC
- High School Reform
- Assessment Calibration
- Responsive Classroom
- Independent Reading
- Leveled Assessment
- Number Talks
- Mastery Based Learning

The intent of this report is to inform you of the status and effectiveness of the Teacher Evaluation Program. As you can see, the evaluation process, through specific action plans, allowed teachers to work on many areas designed to strengthen and support their work with students.

## **APPROVAL OF ACCEPTANCE OF RETIREMENTS**

### **APPROVAL OF ACCEPTANCE OF RETIREMENT, WITH REGRET, OF DENISE PAYTON, EFFECTIVE JUNE 30, 2016**

**MOTION:** CEI, SECOND BY DOERR

**VOTE:** Unanimous approval that the Board of Education accept, with regret, the retirement of **Denise Payton** effective June 30, 2016.

**Denise Payton** has been a Family Consumer Science teacher at the high school level since 8/2012.

**APPROVAL OF ACCEPTANCE OF RETIREMENT, WITH REGRET, OF DEBORAH DAYO EFFECTIVE JUNE 30, 2106**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that the Board of Education accept, with regret, the retirement of **Deborah Dayo**, effective June 30, 2016.

**Deborah Dayo** has been the Principal of Yalesville Elementary School from November 2010 to present for a total of 6 years of service in the Wallingford Public Schools.

**APPROVAL OF ACCEPTANCE OF RETIREMENT, WITH REGRET, OF ANNE MUELLER, EFFECTIVE JUNE 30, 2016**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that the Board of Education accept, with regret, the retirement of **Anne Mueller**, effective June 30, 2016.

**Anne Mueller** has been a Library/Media Specialist since 8/2011.

**APPROVAL OF ACCEPTANCE OF RESIGNATION, WITH REGRET, OF ELIZABETH HESS EFFECTIVE JUNE 30, 2016**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that the Board of Education accept, with regret, the resignation of **Elizabeth Hess** effective June 30, 2016.

**Elizabeth Hess** has been a Social Worker at Cook Hill Elementary School since 8/2014.

**APPROVAL OF ACCEPTANCE OF RESIGNATION, WITH REGRET, OF THOMAS BROPHY EFFECTIVE JUNE 30, 2016**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that the Board of Education accept, with regret, the resignation of **Thomas Brophy** effective June 30, 2016.

**Thomas Brophy** has been a Math teacher at Lyman Hall High School since 8/2015.

**APPROVAL OF ACCEPTANCE OF RESIGNATION, WITH REGRET, OF PATRICK HUBENY EFFECTIVE JUNE 30, 2016**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that the Board of Education accept, with regret, the resignation of **Patrick Hubeny** effective June 30, 2016.

**Patrick Hubeny** has been a Math teacher at Mark T. Sheehan High School since 8/2005.



**APPROVAL OF ACCEPTANCE OF RESIGNATION, WITH REGRET, OF TANYA GRANGER  
EFFECTIVE JUNE 30 2016**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that the Board of Education accept, with regret, the resignation of **Tanya Granger** effective June 30, 2016

**Tanya Granger** has been a Special Education teacher at the middle school and high school level since 8/2014.

**APPROVAL OF ACCEPTANCE OF RESIGNATION, WITH REGRET, OF CHRISTOPHER FOGLIO  
EFFECTIVE JUNE 30, 2016**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that the Board of Education accept, with regret, the resignation of **Christopher Foglio** effective June 30, 2016.

**Christopher Foglio** has been a Special Education teacher at Lyman Hall High School since 8/2013.

**APPROVAL OF ACCEPTANCE OF LEAVE OF ABSENCE FOR MEGAN ROBINSON, WITHOUT PAY  
AND BENEFITS**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that a \*leave of absence for **Megan Robinson**, be approved, without pay and benefits, and in accordance with the provision of the current teachers' contract.

**APPROVAL OF ACCEPTANCE OF LEAVE OF ABSENCE FOR MARISUE PAYNE, WITHOUT PAY  
AND BENEFITS**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that a \*leave of absence for **Marisue Payne**, be approved, without pay and benefits, and in accordance with the provision of the current teachers' contract.

**APPROVAL OF ACCEPTANCE OF LEAVE OF ABSENCE FOR DEBORAH GENOVESE, WITHOUT  
PAY AND BENEFITS**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that a \*leave of absence for **Deborah Genovese**, be approved, without pay and benefits, and in accordance with the provisions of the current teachers' contract.

**APPROVAL OF ACCEPTANCE OF LEAVE OF ABSENCE FOR MELISSA TAGLIATELA WITHOUT  
PAY AND BENEFITS UNTIL MAY 31, 2016**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that a \*leave of absence for **Melissa Tagliatela**, be approved, without pay and benefits, and in accordance with the provisions of the current teachers' contract until May 31, 2016.

**APPROVAL OF APPOINTMENT OF CANDIDATES TO TEACHING POSITIONS**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that the Board of Education approve the appointment of the following candidates to teaching positions for the 2016-2017 school year, contingent upon proper Connecticut certification, as recommended by the Superintendent of Schools:

<b><u>Pupil Personnel Services</u></b>	<b><u>Special Education Teachers</u></b>
Adam Horvath	
Blanka Jamsek	
Arianne Macy	
Sandra Moya	
Ian Lynch-Passarelli	
Sarah Pohorilak	
Jessica Simkus	
Ann Taylor	

**APPROVAL OF APPOINTMENT OF DEPARTMENT HEADS, TEAM LEADERS, AND SUBJECT AREA COORDINATORS**

**APPROVAL OF DEPARTMENT HEADS AND TEAM LEADERS AT LYMAN HALL HIGH SCHOOL**

**MOTION: CEI, SECOND BY DOERR**

**VOTE: Unanimous approval** that the Board of Education approve the named individuals on the list as Department Heads and Team Leaders for appointment to their listed positions at Lyman Hall High School for the 2016-2017 school year, as recommended by the Superintendent of Schools and contingent upon State of Connecticut Department Chairperson certification. I further move that the above-referenced list be included as a part of the minutes of this Board of Education meeting.

Ag-Ed	Rebecca Rose
Art and Music	Jane Haffner
Guidance	Susan Lorenzo
Language Arts	Ken Daly
Mathematics	Boyd Johnson
Science	Crystal LaVoie
Social Studies	Patricia Taylor

**APPROVAL OF DEPARTMENT HEADS AND TEAM LEADERS FOR SHEEHAN HIGH SCHOOL**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that the Board of Education approve the named individuals on the list as Department Heads and Team Leaders for appointment to their listed positions at Mark T. Sheehan High School for the 2016-2017 school year, as recommended by the Superintendent of Schools and contingent upon State of Connecticut Department Chairperson certification. I further move that the above-referenced list be included as a part of the minutes of this Board of Education meeting.

Art and Music	Paige Sperry
Language Arts	Peter Wiesen
Science	Kelly Watrous
Social Studies	Heather Brinton
Guidance	Michelle Catucci
Athletics	Christopher Daily

**APPROVAL OF SUBJECT AREA COORDINATORS AT DAG HAMMARSKJOLD MIDDLE SCHOOL**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that the Board of Education approve the named individuals on the list as Subject Area Coordinators for appointment to their listed positions at Dag Hammarskjold Middle School for the 2016-2017 school year, as recommended by the Superintendent of Schools. I further move that the above-referenced list be included as part of the minutes of this Board of Education meeting.

Language Arts  
Mathematics  
Science  
Social Studies

Wendy Baker  
Jill Bystrek  
George Giacco  
Kristen Baltramaitis

**APPROVAL OF SUBJECT AREA COORDINATORS AT MORAN MIDDLE SCHOOL**

**MOTION: CEI, SECOND BY DOERR**

**VOTE:** Unanimous approval that the Board of Education approve the named individuals on the list as Subject Area Coordinators for appointment to their listed positions at Moran Middle School for the 2016-2017 school year, as recommended by the Superintendent of Schools. I further move that the above-referenced list be included as part of the minutes of this Board of Education meeting.

Language Arts  
Mathematics  
Science  
Social Studies

Natalie Bohlman  
Tammy Clancy  
Christopher Baker  
Aimee Giangrave

**APPROVAL TO CONTINUE FEDERAL ADULT EDUCATION GRANTS**

Mr. Flinter, Adult Education Director, came before the Board to explain that this is a continuation of the grants that he has presented the past four years.

**MOTION: CEI, SECOND BY VOTTO**

**VOTE:** Unanimous approval to continue Federal Adult Education Grants

**OPERATIONS COMMITTEE**

**Report on Operations Committee meeting**

Mrs. Glidden reported that there was discussion about the outside vendor for the Food Service Program, reduced the budget, discussion about the cafeteria report and the Board financial report.

**APPROVAL OF 2016-2017 BOARD OF EDUCATION BUDGET OF \$98,739,026**

**MOTION: GLIDDEN, SECOND BY HLAVAC**

**VOTE: A roll call vote was taken**

**AFFIRMATIVE: CASTELLI, CEI, DOERR, GLIDDEN, HLAVAC, MCKAY, REYNOLDS, VOTTO**

***Motion passed***

**APPROVAL TO IMPLEMENT HEALTHY FOOD CERTIFICATION UNDER SECTION 10-215F CT GENERAL STATUTES WITH EXEMPTIONS**

**MOTION: GLIDDEN, SECOND BY HLAVAC**

**VOTE:** Unanimous approval that the board of education shall, pursuant to its Healthy Food Certification and the Connecticut General Statutes Section 10-215f, only allow the sale to students of food items that meet the Connecticut Nutrition Standards. Notwithstanding, it is MOVED that the Board shall exempt certain events in accordance with statute. In exercising such exemptions, the board of education shall only provide food items to students that do not meet the Connecticut Nutrition Standards when the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store.

**MOTION: GLIDDEN, SECOND BY HLAVAC**

**VOTE:** Unanimous approval that the board of education shall only allow the sale to students of beverages listed in Section 10-221q of the Connecticut General Statutes, however, it is MOVED that the board shall exempt certain events in accordance with statute. MOVED that the board shall only allow the sale to students of beverages not so listed when the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store.

**MOTION: GLIDDEN, SECOND BY HLAVAC**

**VOTE:** Unanimous approval that, pursuant to guidance from the State Department of Education, an event shall be considered an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity, such as a soccer game, school play or interscholastic debate. However, soccer practices, play rehearsals and debate team meetings shall not be considered events. The "regular school day" shall be the period from midnight before to 30 minutes after the end of the official school day.

**ADMINISTRATION**

Dr. Menzo reported on his Administrative Report as listed below.

- He attended the Varsity Scholar events.
- He announced that students were in Washington, D.C. for the Invention Convention.
- He announced the FFA Awards will take place next Tuesday.
- There will be a CAN pinning ceremony on June 9<sup>th</sup>.
- The Mastery Based Learning sessions are scheduled for May 31<sup>st</sup> at Lyman Hall and June 1<sup>st</sup> at Sheehan High School.
- There will be a Town Charter Revision meeting at Town Hall that Linda Winters and Shawn Parkhurst will attend.
- Tomorrow night Mr. Deptula will attend with Dr. Menzo the Town Council meeting for the approval of the lease at 100 South Turnpike Road and capital improvements also.
- He announced Credit for Life will take place on February 22, 2017 at the Hilton Garden Inn
- HUBCAP received a \$10,000 grant from AT & T.
- There will be a shuttle bus to HUBCAP from the schools beginning in February for CAPSTONE projects and internships.
- He attended the Relay for Life and the Food Truck was a highlight.
- Tomorrow there will be a MakerSpace event at Moran Middle School.
- Graduation is on June 17<sup>th</sup> and Project Graduation will take place that night at Youth Services.

**ANNOUNCEMENTS**

06/06/16 Instructional Committee  
06/13/16 Operations Committee

**Board Conference Room**

100 S. Turnpike Road 7:00 p.m.  
100 S. Turnpike Road 7:00 p.m.

**DATE OF NEXT MEETING**

Monday, June 27, 2016 Board of Education

**Robert Parisi**  
**Town Council Chambers**  
7:00 p.m.

**ADJOURNMENT**

Mrs. McKay adjourned the meeting at 9:56 p.m.

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Mike Votto **Secretary**