

**WALLINGFORD BOARD OF EDUCATION MEETING
LYMAN HALL HIGH SCHOOL – VO AG DEPARTMENT
COMMUNITY ROOM
70 POND HILL ROAD, WALLINGFORD
MONDAY, MAY 20, 2013**

To inspire, educate and support all students as they discover and pursue their personal best.

Wallingford Public Schools, with families and community, will distinguish itself with innovative teaching and learning experiences in a safe and supportive environment. Our goal is to ignite passion for learning and excellence in every student so that each becomes a life-long contributor to the local and global communities.

MINUTES

CALL TO ORDER

Chairperson, Roxane McKay, called the meeting to order at 7:10 p.m.

PLEDGE OF ALLEGIANCE

Dr. Menzo spoke about the 21st Innovation Project which began as professional development and with the help of Patty Pursell, Jan Murphy and Kate O'Donnell to define problems in the school district and community. He said this turned into a substantial contribution commitment. They identified a problem with the district not having a 100% graduation rate. He called the representatives from the businesses that contributed to the podium and presented them with a plaque. The businesses were Component Engineers, Gale International, Midstate Medical Center, Quest Diagnostics and White Way Cleaners. He also recognized Dr. Kevin Basmadjian, Dean of the Education Department at Quinnipiac College.

Mrs. McKay came to the podium to recognize Dr. Menzo for starting this project by asking businesses for contributions and she gave kudos to the businesses that said yes when they were asked for financial contributions.

ROLL CALL

The Clerk of the Board, Elizabeth Napolitano, called the roll.

BOARD MEMBERS PRESENT

BROODER, CEI, MANSFIELD, MARRONE, MCKAY, MILLER, REYNOLDS, VOTTO

BOARD MEMBERS ABSENT

CASTELLI – on vacation

STAFF MEMBERS PRESENT

MENZO, COHN, GUARINO, BACKUS, WINTERS, DEPTULA, WONG, MANCUSI, NAPOLITANO

STUDENT BOARD REPRESENTATIVES

Mackenzie Mendygral, Student Board representative from Sheehan was unavailable to attend the meeting tonight because she has the SCC track meet at Sheehan. Tony Chen, filled in for Mackenzie and gave a report as listed below.

- Juniors just had their prom at Laure View Country Club earlier this month.
- AP testing is being wrapped up as this month comes to an end
- Class elections came to a conclusion last Friday with many students getting involved
- Spring sports are coming to an end. All the teams have made outstanding accomplishments this season with the majority of the teams qualifying for States.
- Upcoming events include the blood drive on June 5th.
- Seniors just had their outing at Holiday Hill and have their prom this weekend at the Aquaturf.
- On June 20th the seniors will take their final exams and celebrate with the class at a social on June 25th.
- Finals begin on June 24th for all other students.
- Seniors will be graduating on June 28th.

Jeff Zakrzewski, Student Board President from Lyman Hall came to the podium to give his report as listed below.

- AP testing finals for seniors are over
- The spring athletics season is drawing to an end
- On May 30th – June 14th
- Junior Prom was a success on May 11th
- Senior Prom will take place this Friday, May 24th.
- Students Against Destructive Decisions put on an assembly previous to the proms to show how to make good decisions while driving
- Vo Ag Fair will begin on Tuesday, May 21st
- Ag Ed Awards will be presented on May 29th
- The seniors are registered to vote on May 29th during all lunches
- The underclassmen awards are to be presented on May 30th
- Senior awards will be presented on June 14th
- June 14th the Lyman Hall Annual Talent Show and a newly created field day will take place
- The Varsity Scholars will be awarded on June 4th
- Seniors will have their CNA Pinning Ceremony on June 11th

PRESENTATION OF AWARDS

Recognition of High School Students who Achieved Scores of Distinction on the Scholastic Achievement Test

Mr. Francese, Assistant Principal, came before the Board to present the Sheehan High School students with a certificate of achievement for reaching a score of 650 or better on their SAT 1 or SAT 2 as listed: Nicholas Bartek, Daniel Baum, Alex Branzell, Devyn Brewster, Joseph Burns, Elizabeth Capot, Ryan Carboni, Rachael Carnale, Lyndsay Crescenti, Matthew Daniels, Charisse DeVecchio, Victoria Dest, Krystina Diaz, Kseniya Doborvolsky, Richard Dow, Patrick Duffany, Timothy Earley, Julia Eldridge, Michael Espada, Jose Estrada, Marissa Gadacy, Sarah Gansley, William Hauselt, Marisa Lenti, Nicholas Marek, Marykate McCracken, Kristen McNally, Jenna Montefiore, Lauren Moscato, Ethan Noble, Jonathan Partesano, Vandan Patel, Michael Pelletier, Jessica Pereira, Denisse Noel Perez, Austin Rivera, Katherine Robison, Alexander

Salazar, Austin Scelzo, Noelle Shepard, Joseph Skulski, Hugh Soriano, Anthony Stasulli, Melissa Therrien, Kevin Thompson, Gabriel Umkehr, and Mallorie Urban.

Mr. Bryant, Principal, came before the Board to present the Lyman Hall High School students with a certificate of achievement for reaching a score of 650 or better on their SAT 1 or SAT 2 as listed: Dylan Baldwin, Claire Benham, Julia Blanchard, Ryan Bohne, Laura Brooks, Lauren Clark, Nathan Dean, Amy Demers, Benjamin Dringoli, Alexis Farkash, Katherine Fiorillo, Claire Hendershot, Svyatoslav Korneyev, Sarah Lavoie, Steven Lin, Derek Lyon, Kevin Mackiewicz, Michael Marinelli, Sarah Mcquade, Jennifer Messier, Michelle Milner, Keara O'Connor, Gretchen Oestreicher, Katherine Orourke, Abigail Page, Alyssa Pichulo, Torrey Proto, Shelby Raynor, Carolina Reyes, Jacob Struble, Kimberly Towne, Jordan True, Jeffrey Zakrewski, and Elizabeth Zorn.

Commendation of the Highest Ranking Scholar from Lyman Hall High School

Dr. Menzo stated that this is a tremendous accomplishment.

**RESOLUTION
WALLINGFORD BOARD OF EDUCATION**

WHEREAS, the attainment of high scholastic achievement should be encouraged and acknowledged; and

WHEREAS, the attainment of the highest ranking scholastic average is an outstanding honor that should be fully appreciated and commended; and

WHEREAS, LAUREN CLARK, a graduating senior of Lyman Hall High School in Wallingford, has achieved the highest academic standing for four years of her high school education;

BE IT RESOLVED, that the Wallingford Board of Education wholeheartedly unites in congratulating Lauren Clark for her noteworthy and, indeed, remarkable accomplishment and wishes her success in her future endeavors; and

BE IT FURTHER RESOLVED, that on this twentieth day of May, in the year 2013, Lauren Clark is hereby officially honored

by the nine members of the Wallingford Board of Education.

**Roxane McKay, Chairperson
Michael Votto, Secretary
Jay Cei
Chet Miller
Patrick Reynolds**

**Joseph Marrone, Vice-Chairperson
Kathy Castelli
Christine Mansfield
Michael Brooder**

Commendation of the Highest Ranking Scholar from Mark T. Sheehan High School

**R E S O L U T I O N
WALLINGFORD BOARD OF EDUCATION**

WHEREAS, the attainment of high scholastic achievement should be encouraged and acknowledged; and

WHEREAS, the attainment of the highest ranking scholastic average is an outstanding honor that should be fully appreciated and commended; and

WHEREAS, RACHAEL CARNALE, a graduating senior of Mark T. Sheehan High School in Wallingford, has achieved the highest academic standing for four years of her high school education;

BE IT RESOLVED, that the Wallingford Board of Education wholeheartedly unites in congratulating Rachael Carnale for her noteworthy and, indeed, remarkable accomplishment and wishes her success in her future endeavors; and

BE IT FURTHER RESOLVED, that on this twentieth day of May, in the year 2013, Rachael Carnale is hereby officially honored

by the nine members of the Wallingford Board of Education.

Roxane McKay, Chairperson
Michael Votto, Secretary
Jay Cei
Chet Miller
Patrick Reynolds

Joseph Marrone, Vice-Chairperson
Kathy Castelli
Michael Brooder
Christine Mansfield

Commendation of the 2012-2013 Student Board Representatives

**R E S O L U T I O N
WALLINGFORD BOARD OF EDUCATION**

WHEREAS, the Wallingford Board of Education recognizes the importance of student representation in matters pertaining to the school; and

WHEREAS, the Board wishes to encourage continued participation and commend outstanding contributions of student representatives; and

WHEREAS, MACKENZIE MENDYGRAL, President of the Mark T. Sheehan High School Student Assembly, has represented the Sheehan High School students outstandingly at Board of Education meetings during 2012 - 2013;

BE IT RESOLVED, THEREFORE, that the Board of Education on this Twentieth day of May, in the year 2013, hereby commends and thanks Mackenzie Mendygral for her service, and takes this opportunity to congratulate her parents, Mr. & Mrs. John Mendygral, and her school advisor,

Susan Gage, for their encouragement, support and guidance.

by the nine members of the Wallingford Board of Education.

**Roxane McKay, Chairperson
Michael Votto, Secretary
Jay Cei
Chet Miller
Patrick Reynolds**

**Joseph Marrone, Vice-Chairperson
Kathy Castelli
Michael Brooder
Christine Mansfield**

**R E S O L U T I O N
WALLINGFORD BOARD OF EDUCATION**

WHEREAS, the Wallingford Board of Education recognizes the importance of student representation in matters pertaining to the school; and

WHEREAS, the Board wishes to encourage continued participation and commend outstanding contributions of student representatives; and

WHEREAS, JEFFREY ZAKRZEWSKI, President of the Lyman Hall High School Student Assembly, has represented the Lyman Hall High School students outstandingly at Board of Education meetings during 2012 - 2013;

BE IT RESOLVED, THEREFORE, that the Board of Education on this Twentieth day of May, in the year 2013, hereby commends and thanks Jeffrey Zakrzewski for his service, and takes this opportunity to congratulate his parents, Mr. & Mrs. Alan Zakrzewski, and his school advisor, Patrick Kozloski, for their encouragement, support and guidance.

by the nine members of the Wallingford Board of Education.

**Roxane McKay, Chairperson
Michael Votto, Secretary
Jay Cei
Chet Miller
Patrick Reynolds**

**Joseph Marrone, Vice-Chairperson
Kathy Castelli
Michael Brooder
Christine Mansfield**

Mayor Dickinson came to the podium to say a few words of encouragement to the students receiving awards. He said information is the most valuable thing. He said these students have acquired valuable knowledge and should put it to good use.

Chairperson, Roxane McCay, came to the podium and read a note from the Vice-Chairman, Vinny Cervoni, and the Chairman, Robert Parisi, of the Wallingford Town Council.

“The SAT exams represent a point in your education when you are asked to apply eleven years of knowledge accumulated, in the interest of securing the best educational opportunities available to you after high school. The acknowledgement you receive tonight reflects the fact that you have certainly done well enough in your studies to achieve a high level of accomplishment on the SAT, allowing you to secure for yourself excellent educational opportunities after high school. You are a credit to the success of Wallingford’s educational system and a credit to yourselves. We are certainly proud and wish you the best of luck for a successful future!”

Presentation of the CABA Student Leadership Awards

Mrs. Cocchiola, Principal at Dag Hammarskjold, came to the podium to present certificates to Katie Broun and Mark Bissell. Mr. Bryant came to the podium to present certificates to Ariana Dadario and Adam Murphy. Mr. Francese came to the podium to present certificates to Hailey Fitzgerald and Timothy Early.

Recognition of Wallingford Spelling Bee Winner - Christianna Colello

Christianna was not available to accept her certificate. Dr. Menzo reported that she came in first place in the Wallingford Spelling Bee.

Meeting recessed at 7:50 p.m.

Regular meeting reconvened at 7:55 p.m.

Y.M.C.A. Community Service and Options – Sean Doherty

Mr. Doherty came before the Board to show a presentation of what the Y.M.C.A. offers students and adults for programs at both locations.

QUESTION AND ANSWER SESSION

There were no questions brought to the Board

MOTION TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF CANDIDATE FOR HEAD COACH POSITION AT 8:25 P.M.

MOTION: CEI, SECOND BY MILLER

VOTE: Unanimous approval to go into Executive Session for Discussion of Candidate for Head Coach position at 8:25 p.m.

BOARD MEMBERS PRESENT IN EXECUTIVE SESSION

BROODER, CEI, MARRONE, MCKAY, MILLER, REYNOLDS, VOTTO

STAFF MEMBERS PRESENT IN EXECUTIVE SESSION

MENZO, COHN, GUARINO

MOTION TO COME OUT OF EXECUTIVE SESSION AT 8:31 P.M.

MOTION: CEI, SECOND BY MILLER

VOTE: Unanimous approval to come out of Executive Session at 8:31 p.m.

CONSENT AGENDA

MOTION: MARRONE, SECOND BY VOTTO

VOTE: Unanimous approval to accept items 7.1-7.11 and 7.13 as listed below

Approval to Accept BOE **Minutes** dated April 22, 2013
Approval to Accept Special BOE **Minutes** dated May 6, 2013
Approval to Accept Special BOE **Minutes** dated May 13, 2013
Approval to Accept Special BOE **Minutes** dated May 13, 2013
Approval to Accept Board of Education **Financial Report** for April 2013
Approval to Accept Board of Education **Cafeteria Financial Report** for April 2013
Approval to Accept **Transfer** from Account Number 611A – Instructional Supplies to Account #324A –
Field Trips – Transportation \$3,876
Approval of Graduation Candidates from Lyman Hall High School *Pursuant to Completion of All
Graduation Requirements*
Approval of Graduation Candidates from Mark T. Sheehan High School *Pursuant to Completion of All
Graduation Requirements*
Approval of Candidates from Wallingford High School *Pursuant to Completion of all Graduation
Requirements*
Approval of Proposed Academic Criteria for Student-Athletes
Approval to Accept **GIFT** of Office and School supplies to Lyman Hall High School from 3M
Corporation with a value of approximately \$1,000

ITEMS REMOVED FROM THE CONSENT AGENDA

Moved under Instructional items: Approval of Proposed New: Attendance, Absences, Tardiness/Dismissals
and Truancy Regulation – 5113a

CORRESPONDENCE

Mr. Votto reported that the Gift accepted under the Consent Agenda was for office and school supplies
to Lyman Hall High School from 3M Corporation with a value of approximately \$1,000.

COMMITTEE REPORTS

A.C.E.S Representative

Mrs. Castelli was not available to give a report. Dr. Menzo reported that she attended the last meeting
for this school year.

Wintergreen Magnet School Steering Committee

Mr. Votto reported that there was no meeting this month.

Building Committee Representative for Vo-Ag Building Project

Dr. Menzo reported that they are waiting for the legislative decision.

School to Career Representative

Mr. Miller said he attended the last meeting of the year.

Report from Roof Project Committee Representative

Mr. Marrone began by saying that the minutes of the last meeting are in the Board packets. He said the bids were opened and accepted.

PTAC Update

Dr. Menzo reported that the meeting was sparsely attended. He is hoping that once the new officers are Elected at each school in June there will be more involvement. He is also hopeful that the parent SEE Program will bring more parent involvement.

Lyman Hall Athletic Complex Improvement Committee

Dr. Menzo reported that there is a meeting tomorrow night to discuss the architect and design. He said they are also waiting for the grant.

OLD BUSINESS

There was no old business brought before the Board.

INSTRUCTIONAL COMMITTEE

Discussion and Approval of the Innovation Grant and Commitment to Continue the Initiatives Developed with this grant "Aligning Agricultural Education Courses with Common Core State Standards"

MOTION: CEI, SECOND BY VOTTO

VOTTO: UNANIMOUS APPROVAL TO ACCEPT THE INNOVATION GRANT AND COMMITMENT TO CONTINUE THE INITIATIVES DEVELOPED WITH THIS GRANT "ALIGNING AGRICULTURAL EDUCATION COURSES WITH COMMON CORE STANDARDS".

Discussion and Approval of the 2013-2014 IDEA Grant application

Mr. Mancusi, Pupil Personnel Director, explained that this special education grant was submitted to help with improving plans for the programs.

MOTION: CEI, SECOND BY MARRONE

VOTE: UNANIMOUS APPROVAL OF THE 2013-2014 IDEA GRANT APPLICATION

APPROVAL OF APPOINTMENT OF CANDIATE TO HEAD COACH POSITION

MOTION: CEI, SECOND BY BROODER

VOTE: Unanimous approval that the Board of Education accept the appointment of the following candidate to a head coach position for the 2013-2014 school year, as recommended by the Superintendent of Schools:

Lyman Hall High School

Christopher Mendyka - Cheerleading

APPROVAL OF ACCEPTANCE OF RETIREMENT OF JOANN BITEL, WITH REGRET, EFFECTIVE JUNE 30, 2013

MOTION: CEI, SECOND BY MILLER

VOTE: Unanimous approval that the Board of Education accept, with regret, the retirement of **JoAnn Bitel**, effective June 30, 2013.

JoAnn Bitel was a second grade teacher at Rock Hill School from August, 1968 to June, 1979 and from August, 1996, to the present; she has been a library-media specialist at the elementary level for a total of **twenty-nine years** of service in the Wallingford Public Schools.

APPROVAL OF LEAVE OF ABSENCE FOR ROSALIND SALZ FROM JUNE 1 – 28, 2013, WITHOUT PAY AND BENEFITS

MOTION: CEI, SECOND BY MARRONE

VOTE: Unanimous approval that a *leave of absence for **Rosalind Salz** from June 1-28, 2013, be approved, without pay and benefits, and in accordance with the provisions of the current teachers' contract.

*The leave is personal and confidential. (**Rosalind Salz** is currently on a maternity leave and is requesting a leave of absence from June 1 -28, 2013.)

APPROVAL OF ACCEPTANCE OF RESIGNATION OF JAN O. GUARINO, WITH REGRET, EFFECTIVE JUNE 30, 2013

MOTION: CEI, SECOND BY MILLER

VOTE: Unanimous approval that the Board of Education accept, with regret, the resignation of **Jan O. Guarino**, effective June 30, 2013.

Jan O. Guarino has been the Assistant Superintendent for Personnel since August, 2009.

BOARD CONSIDERATION TO RESCIND THE NON-RENEWAL OF TEACHING CONTRACTS IN THE WALLINGFORD PUBLIC SCHOOLS

SUPERINTENDENT'S RECOMMENDATION

In my capacity as Superintendent of Schools, I recommend that the Wallingford Board of Education rescind the nonrenewal of the teaching contracts for the following named individuals, and that the Board authorize me to offer them contracts for full-time teaching positions for the 2013-2014 school year:

**NON-RENEWAL LIST
2012/13**

| SCHOOL | NAME |
|------------------|-----------------------|
| Lyman Hall | Alise Knickerbocker |
| | Kathryn Dal Zin |
| | Emily Picard |
| | Tamara Cheyette-Cohen |
| | R. Eric Stratmann |
| | Catherine Shortell |
| | Robert Brewster |
| | Melissa Boyce |
| | Patrick Kozloski |
| | Alan Riggs |
| | Diana Tseperkas |
| | |
| M.T. Sheehan | Michele Dwyer |
| | Daniel Wostbrock |
| | Vincent Sarullo |
| | Jennifer Churma |
| | Christina Cavallaro |
| | Rachel Clukey |
| | Cynthia Frank |
| | Susan Hudson |
| | Christina Ireland |
| | Denise Payton |
| | Johann Rene |
| | |
| Dag Hammarskjold | Christine Rich |
| | Paul Santagata |
| | Cristina Cardona |
| | Yvarlene Carrion |
| | Vanessa Ciaffaglione |
| | Michelle DiMauro |
| Moran | Julie Thomas |

| | |
|-----------------|-----------------------|
| | Katherine Azzinaro |
| | Elizabeth Baker |
| | Stefanie Sonstrom |
| | |
| Cook Hill | David Palmer |
| | |
| Parker Farms | Brittany French |
| | |
| Pond Hill | Dana Blasczyk |
| | |
| Rock Hill | Megan Robinson |
| | |
| Stevens | Stephanie Desjardins |
| | Melissa Stango-Herald |
| | Melissa Tagliatela |
| | |
| Yalesville | Eleanor Kirkpatrick |
| | Salz, Rosalind |
| | |
| Adult Education | Michael Lavoie |
| | Robert Lombardi |
| | |
| Curriculum | Kimberly Nash |
| | |
| | |
| Pupil Personnel | Melissa Benevento |
| | Brian Roman |
| | Lauren Finnegan |
| | Andrea Flanders |
| | Regina Kosior |
| | Christine McCabe |
| | Beth McLellan |
| | Emily Banach |
| | Zoe Dolan |
| | Chelsea Polletta |
| | Daryl Ostapowicz |
| | Duane Samuel |
| | Brian Maglione |
| | |
| Special Area | Nathan Milbrandt |
| | Christopher Vece |
| | Christine Amarone |
| | Kathleen Marino |

BOARD APPROVAL TO RESCIND THE NON-RENEWAL OF TEACHING CONTRACTS IN THE WALLINGFORD PUBLIC SCHOOLS

MOTION: CEI, SECOND BY MILLER

VOTE: Unanimous approval that the Board of Education rescind the nonrenewal of the teaching contracts of the following named individuals and authorize the Superintendent of Schools to offer them contracts for full-time teaching positions for the 2013-2014 school year:

NON-RENEWAL LIST

2012/13

| SCHOOL | NAME |
|------------------|-----------------------|
| Lyman Hall | Alise Knickerbocker |
| | Kathryn Dal Zin |
| | Emily Picard |
| | Tamara Cheyette-Cohen |
| | R. Eric Stratmann |
| | Catherine Shortell |
| | Robert Brewster |
| | Melissa Boyce |
| | Patrick Kozloski |
| | Alan Riggs |
| | Diana Tseperkas |
| | |
| M.T. Sheehan | Michele Dwyer |
| | Daniel Wostbrock |
| | Vincent Sarullo |
| | Jennifer Churma |
| | Christina Cavallaro |
| | Rachel Clukey |
| | Cynthia Frank |
| | Susan Hudson |
| | Christina Ireland |
| | Denise Payton |
| | Johann Rene |
| | |
| Dag Hammarskjold | Christine Rich |
| | Paul Santagata |
| | Cristina Cardona |
| | Yvarlene Carrion |
| | Vanessa Ciaffaglione |
| | Michelle DiMauro |
| Moran | Julie Thomas |
| | Katherine Azzinaro |
| | Elizabeth Baker |
| | Stefanie Sonstrom |
| | |
| Cook Hill | David Palmer |

| | |
|-----------------|-----------------------|
| | |
| Parker Farms | Brittany French |
| | |
| Pond Hill | Dana Blasczyk |
| | |
| Rock Hill | Megan Robinson |
| | |
| Stevens | Stephanie Desjardins |
| | Melissa Stango-Herald |
| | Melissa Tagliatela |
| | |
| Yalesville | Eleanor Kirkpatrick |
| | Salz, Rosalind |
| | |
| Adult Education | Michael Lavoie |
| | Robert Lombardi |
| | |
| Curriculum | Kimberly Nash |
| | |
| Pupil Personnel | Melissa Benevento |
| | Brian Roman |
| | Lauren Finnegan |
| | Andrea Flanders |
| | Regina Kosior |
| | Christine McCabe |
| | Beth McLellan |
| | Emily Banach |
| | Zoe Dolan |
| | Chelsea Polletta |
| | Daryl Ostapowicz |
| | Duane Samuel |
| | Brian Maglione |
| | |
| Special Area | Nathan Milbrandt |
| | Christopher Vece |
| | Christine Amarone |
| | Kathleen Marino |

Presentation of Proposed New: Attendance, Absences, Tardiness/Dismissals and Truancy Policy – 5113 and Proposed New: Attendance, Absences, Tardiness/Dismissals and Truancy Regulation – 5113a

Mr. Cei reported that this has been discussed at the Instructional Committee meetings and will go to the Consent Agenda at the next Board meeting for approval.

OPERATIONS COMMITTEE

Report on Operations Committee Meeting

Mr. Miller reported that the last meeting took place on May 13th. He said the committee reviewed the Cafeteria financial report, the Board financial report, one transfer of appropriation, had a brief discussion about the budget, discussed the new high school athletic regulation policy, and the new attendance, Absences policy and regulation. He stated that they also had a brief update on negotiations.

ADMINISTRATION

Administrative Report

Dr. Menzo gave his administrative report as listed below.

- A parent SEE meeting was held on May 11th. It was a six hour session with parents attending from all schools. He announced that the program will be eleven weeks of two hour sessions. The parents will then attend a Board meeting in October
- Nine grants were submitted which were written by teachers and administrators
- He announced that we will be partnering with CEA to collaborate and offer teachers support with the Common Core Standards. He said a survey in terms of their readiness will be made of all teachers to determine their level of readiness to offer help to other teachers.
- He announced that there will be no school for students on Friday, May 24th but teachers will have a professional development day.
- A High School Innovation team will be established next year based on available funding. The members of the team will teach either on day A or B with the off day as an opportunity to complete research and work on implementing the high school reform plan. If funded, the team will consist of four teachers from each high school.
- He met with the Alternative High School students to look at the drawings and make suggestions for what the classrooms will look like. They will come to see the Sheehan space next Tuesday. On June 6th the parents of those students will come with the students to see the actual drawing of the floor plans.
- Central office will be moving to the Hall Elton building in shifts: Superintendent's Office on June 13 & 14th, Curriculum on June 17th – 19th, Personnel Dept. on June 24-26, Business Office on July 22nd and Curriculum Resource teachers at the end of August
- Dr. Menzo reported that we are moving forward with bids for credit card companies where we could pay bills and receive about a 1.5% return to us.

ANNOUNCEMENTS

| | | Board Conference Room |
|--------------------|-------------------------|------------------------------|
| Monday, 6/03/13 | Instructional Committee | 6:00 p.m. |
| Wednesday, 6/05/13 | Special Board meeting | 6:00 p.m. |
| Monday, 6/10/13 | Mentor Reception | 6:00 p.m. |
| | Operations Committee | 7:00 p.m. |

DATE OF NEXT MEETING

| | | Drama/Lecture Room |
|-----------------|--------------------|---------------------------|
| Monday, 6/17/13 | Board of Education | 7:00 p.m. |

ADJOURNMENT

Mrs. McKay adjourned the meeting at 9:30 p.m.

Secretary

Michael Votto