

**WALLINGFORD BOARD OF EDUCATION
BOARD OF EDUCATION MEETING
100 SOUTH TURNPIKE ROAD
WALLINGFORD, CT 06492
MONDAY, JULY 25, 2016
7:00 P.M.**

Mission

To inspire through innovative and engaging experiences that lead all learners to pursue and discover their personal best.

Vision

Wallingford Public Schools, in partnership with our families and community, will provide a safe, healthy, and supportive environment that ignites an enduring passion for excellence in every learner, so that each becomes a life-long contributor to the local, national and global communities.

MINUTES

CALL TO ORDER

Mrs. McKay called the meeting to order at 7:12 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

A roll call was made by Linda Lavelle

BOARD MEMBERS PRESENT

BROODER, CASTELLI, CEI, GLIDDEN, HLAVAC, MCKAY

BOARD MEMBERS ABSENT

DOERR, REYNOLDS, VOTTO

STAFF MEMBERS PRESENT

MENZO, LAVALETTE, PARKHURST, MANCUSI, GOODISON VEILLEUX

STUDENT BOARD REPRESENTATIVES

Student Board representatives do not present during the summer.

PRESENTATION OF AWARDS

There were no awards presented at this meeting.

QUESTION AND ANSWER SESSION

There were no questions asked of the Board.

MOTION TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF EMPLOYMENT STATUS RELATED TO TEACHER LEAVE OF ABSENCE; DISCUSSION OF MATTER RELATED TO WEA NEGOTIATIONS; DISCUSSION OF ACCEPTANCE OF RESIGNATIONS; DISCUSSION OF CANDIDATES FOR TEACHING POSITIONS; DISCUSSION OF DEPARTMENT HEADS; DISCUSSION OF TENTATIVE AGREEMENT WITH UPSEU MANAGEMENT AT 7:13 P.M.

MOTION: HLAVAC, SECOND BY GLIDDEN

VOTE: UNANIMOUS APPROVAL TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF EMPLOYMENT STATUS RELATED TO TEACHER LEAVE OF ABSENCE; DISCUSSION OF MATTER RELATED TO WEA NEGOTIATIONS; DISCUSSION OF ACCEPTANCE OF RESIGNATIONS; DISCUSSION OF CANDIDATES FOR TEACHING POSITIONS; DISCUSSION OF DEPARTMENT HEADS; DISCUSSION OF TENTATIVE AGREEMENT WITH UPSEU MANAGEMENT AT 7:13 P.M.

BOARD MEMBERS PRESENT IN EXECUTIVE SESSION

BROODER, CASTELLI, CEI, GLIDDEN, HLAVAC, MCKAY

STAFF MEMBERS PRESENT IN EXECUTIVE SESSION

MENZO, LAVALETTE, PARKHURST, MANCUSI, GOODISON

MANCUSI AND GOODISON left at approximately 7:45 p.m.

OTHERS PRESENT IN EXECUTIVE SESSION

MOTION TO COME OUT OF EXECUTIVE SESSION AT 8:25 P.M.

MOTION: HLAVAC, SECOND BY GLIDDEN

VOTE: UNANIMOUS APPROVAL TO COME OUT OF EXECUTIVE SESSION AT 8:25 P.M.

Meeting reconvened at 8:25 p.m.

CONSENT AGENDA

MOTION: HLAVAC, SECOND BY GLIDDEN

VOTE: Unanimous approval to accept items 7.1 – 7.5 as listed below.

July 25, 2016

Approval to Accept Board of Education Minutes dated June 27, 2016
 Approval to Accept Special Board of Education Minutes dated July 7, 2016
 Approval to Accept GIFT of Gaylord Hospital's assistance and support of the Wallingford Adult Education CNA Program in the amount of approximately \$37,000.00
 Approval to Accept GIFT of Masonicare Health Center's assistance and support of the Wallingford Adult Education CNA Program in the amount of approximately \$25,000.00
 Approval to Accept Gift of 6 Stools from Safco Products Company for Middle School Capstone Rooms valued at \$1,500.00

ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda.

CORRESPONDENCE

Mrs. Hlavac recognized the gifts that are listed on the Consent Agenda: Gaylord Hospital's assistance and support of the Wallingford Adult Education CNA Program, Masonicare Health Center's assistance and support of the Wallingford Adult Education CNA Program, Safco Products Company for a gift of 6 Stools for Middle School Capstone Rooms. Mrs. Hlavac stated the Board was very grateful and thankful for the donations. Mrs. Hlavac also stated the Board received a thank you note from the Stave Family for a floral arrangement sent by the Board.

COMMITTEE REPORTS

A.C.E.S. Representative

Mrs. Hlavac stated there were no meetings to report on.

Wintegreen Magnet School Steering Committee

Mrs. McKay stated there were no meetings to report on.

School to Career Representative / Business Think Tank

Mrs. McKay stated there were no meetings to report on.

PTAC Update

Mrs. McKay stated there were no meetings to report on.

Lyman Hall Athletic Complex Improvement Committee

Dr. Menzo reported that Mr. Deptula will have a written update for the Board. The track will be painted this week and everything is moving forward and on time.

Plan of Conservation Development

Mrs. McKay stated there were no meetings to report on and Board member, Pat Reynolds is the POCD Representative

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Food Services Strategic Plan Committee

Dr. Menzo reported there was no update, but there have been two meetings in the last two weeks with the Health Department, Food Service Staff and the State Department regarding a Food Recovery Program and a Share Table Program. The Share Table Program was the idea of a Moran Capstone student and taken to the next level with the help of a parent. There will be a State pilot program at Moran Middle School, approved by the USDA. Unserved food items in the preparation area can be donated to Masters Manna and any unopened required food items through the food line will be placed on a Sharing Table. Students can take any item without a charge from the Sharing Table and any remaining items will be donated to Masters Manna. Dr. Menzo stated there will be a presentation in September or October to Board members. Dr. Menzo stated the Health Department has been very helpful as well as Alan Belchak, Interim Food Service Director and parents, Jonathan Chappell and Tammy Raccio. Mrs. McKay thanked Dr. Menzo and stated she applauds the effort and is looking forward to the student presentation.

OLD BUSINESS

There was no old business brought before the Board.

INSTRUCTIONAL COMMITTEE

APPROVAL OF ACCEPTANCE OF RESIGNATION, WITH REGRET, OF ALLAYNE SUNDT EFFECTIVE JUNE 30, 2016

MOTION: CEI, SECOND BY GLIDDEN

VOTE: Unanimous approval that the Board of Education accept, with regret, the resignation of **Allayne Sundt** effective June 30, 2016.

Allayne Sundt has been a Math Curriculum Resource Teacher since December 2014.

APPROVAL OF ACCEPTANCE OF RESIGNATION, WITH REGRET, OF MELISSA BOYCE EFFECTIVE JUNE 30, 2016

MOTION: CEI, SECOND BY GLIDDEN

VOTE: Unanimous approval that the Board of Education accept, with regret, the resignation of **Melissa Boyce** effective June 30, 2016.

Melissa Boyce has been a Reading Interventionist and a Grade 2 teacher since August 2012.

APPROVAL OF APPOINTMENT OF CANDIDATES TO TEACHING POSITIONS

MOTION: CEI, SECOND BY GLIDDEN

VOTE: Unanimous approval that the Board of Education approve the appointment of the following candidates to teaching positions for the 2016 – 2017 school year, contingent upon proper Connecticut certification, as recommended by the Superintendent of Schools:

Pupil Personnel Department

Special Education Teacher
Lyman Hall High School

- Krista Esposito

Cook Hill School

Grade One
Grade Two
Grade Two

- Alyssa Andreucci
- Kara Felegian
- Brittany Soucy

Highland Elementary School

Kindergarten
Kindergarten

- Jenna Chik
- Ilana Rashba

Moses Y. Beach Elementary School

Grade 2

- Jenna Quagliaroli

Parker Farms Elementary School

Grade 4

- Kimberly Romano

Rock Hill Elementary School

Grade 4

- Daniel Gaewski

Dag Hammarskjold Middle School

English Grade 7
English Grade 8

- Laci Corridor
- Nicholas Silano

Moran Middle School

English Grade 8
English Grade 7

- Nicole Masciana
- Stefanie Clark

Lyman Hall High School

Agricultural Education Food Science
English

- Nicole Decker-Lawler
- Brittany Oliveira

Mark T. Sheehan High School

School Counselor Department Head

- Lana Pecoske

Curriculum

Math Coach K-5
Health and Wellness Resource Teacher

- Kristina Torre
- Anthony Loomis

Mr. Cei acknowledged Jenna Quagliaroli, who was in the audience and congratulated her and Mrs. McKay congratulated her as well.

APPROVAL OF APPOINTMENT OF DEPARTMENT HEADS

MOTION: CEI, SECOND BY GLIDDEN

VOTE: Unanimous approval that the Board of Education approve the named individual on the list as Department Head and Team Leader for appointment to their listed position at Mark T. Sheehan High School for the 2016-2017 school year, as recommended by the Superintendent of Schools and contingent upon State of Connecticut Department Chairperson certification. I further move that the above-

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referenced list be included as a part of the minutes of this Board of Education meeting.

Math

Jason Bouffard

MOTION: CEI, SECOND BY GLIDDEN

VOTE: Unanimous approval that the Board of Education approve the named individual on the list as Department Head and Team Leader for appointment to their listed position at Lyman Hall High School for the 2016-2017 school year, as recommended by the Superintendent of Schools and contingent upon State of Connecticut Department Chairperson certification. I further move that the above-referenced list be included as a part of the minutes of this Board of Education meeting.

English

James Genova

DISCUSSION AND POSSIBLE APPROVAL OF INNOVATION AND LEADERSHIP EXPLORATION AND DEVELOPMENT OPPORTUNITIES

Dr. Menzo stated he placed a document before the Board members regarding proposals by administrators at Central Office, the building level and a teacher regarding opportunities for professional development for teachers, paraeducators and administrators. With the ever changing profession of teaching there is a need for more opportunities for professional development and to provide time for staff members to explore professional and personal interests related to their craft.

The first proposal was done by Leslie Pacelli – Kukta, Capstone Teacher and Julie Foss, Vice Principal of Moran Middle School, Ignite – Innovation Opportunity, which is based off of the Google 60 40 Model. It is a reduction in work for staff members to do research work with building administrators. Teachers submit a proposal to building administrators and if approved they will partner with a non-grade level peer in the same content area to exchange their prep time to take on one class for the other. Partners will then swap midway through the program.

The next proposal is a Paraeducator Exploration and Development Opportunity. Paraeducators can submit a proposal to principals, which will be reviewed by the Administrative Council, if approved they will have 5 release days to visit and explore their teaching interests and maintain a reflective journal. At the end of the program they will share a summary of their reflective journal of their experiences.

Another proposal – Teacher Leadership Exploration and Development Opportunity is for teachers who can submit a proposal to the Superintendent. The proposal will identify a leadership interest, explore and identify the necessary skills needed for the area of leadership, will require a self-analysis and based on the findings come up with a plan for growth. All proposals will be brought to the Administrative Council for review and consideration. Teachers are provided 10 release days and a \$1,000.00 stipend to: increase their capacity in growth areas identified, research and implement their leadership project and maintain a reflective journal of their experiences. Teachers will then share a summary of their reflective journal. Ten teachers will be accepted into the program.

Mrs. Hlavac asked if the Ignite Program has been vetted through the union. Dr. Menzo stated that the proposal has been shared with all of the unions involved, but he has not heard back from them. It is a voluntary program. The union was supportive of the 21st Century Program and is hoping they will be supportive of the above proposals.

The last proposal – Administrative Innovation and Leadership Exploration and Development Opportunity. Administrators can submit a proposal to the Superintendent that identifies an area of innovation or leadership interest, explores and identifies personal areas for growth. Administrators are provided 5

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release days to increase their capacity in growth areas identified, research and implement their innovation or leadership project and maintain a reflective journal. Upon completion administrators will share a summary of their reflective journal.

Mrs. Glidden asked if there were any other potential cost for the teacher program besides the stipend of \$1,000. each. Dr. Menzo stated the cost for substitutes for the teacher program would be \$8,000. - 10 teachers for 10 days for a total cost of \$18,000. There is a nominal expense for the paraeducators and no cost for administrators. Mrs. McKay asked what was the maximum number of those accepted to the programs for the year. Dr. Menzo stated the teacher and paraeducator program would be no more than 10 and the administrators would be no more than 2 – 3. Mrs. McKay thought it was a great idea for the professional staff. Mr. Cei also agreed and thought it was a great idea and great career move. Dr. Menzo thanked Leslie and Julie again as well as Cindy Lavalette and Shawn Parkhurst.

APPROVAL OF INNOVATION AND LEADERSHIP EXPLORATION AND DEVELOPMENT OPPORTUNITIES

MOTION: MCKAY, SECOND BY BROODER

VOTE: Unanimous approval of Innovation and Leadership Exploration and Development Opportunities

OPERATIONS COMMITTEE

Dr. Menzo stated there was no Operations Committee meeting, but he wanted to welcome Ed Arum, the Interim Business Manager. Ed comes to the district with a wealth of experience. He is very visible and has met with a number of staff members. Dr. Menzo feels, we as a district, have been given a gift and we are very fortunate to have him. Ed will attend the meeting in August to give a report. The Business Manager position has been posted and will close on August 12th. Interviews will be scheduled the week of August 22nd and he is hoping to appoint someone to the position in September with a start date in October.

NEW BUSINESS

Mrs. McKay stated there was no new business to report.

ADMINISTRATION

Dr. Menzo stated Central Office is under construction. Our landlords are very collaborative and supportive of the renovations and on time with the work.

Mrs. Veilluex showed a video that is being shown at movies theaters in Wallingford – *Wallingford Reads*, a video encouraging students to read during the summer. Dr. Menzo thanked Evan Lucier and Karen Veilleux for their work on the video and all of the town officials who participated in the video. Mrs. McKay thanked the Wallingford Cinemas for showing the video.

Dr. Menzo reported students travelled to Germany successfully and will be invited to the next Board of Education meeting.

Next Wednesday Dr. Menzo will be travelling with Christina Olt to go to China with a group of students from August 3rd – August 15th. They will also be invited to an upcoming Board of Education meeting.

We are finishing up final plans for students to travel from Sicily in October and plans for our students to travel to Sicily in April. The plan was the idea of a Capstone student from Sheehan.

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Dr. Menzo stated that Central Office has been very busy this summer with hiring and thanked Cindy Lavalette for all of her hard work with that, as well as thanking all of the administrators involved. He also thanked Mr. Parkhurst for all of the work in the curriculum department. There is scoring criteria written and for facilitating the development of a Learning Kit for Mastery Based Learning for teachers and will be working with a Leadership Team to make a Learning Kit for parents and students in preparation of the 2017 launch.

On Thursday, Central Office is inviting guests to start an Innovation Council that you will be hearing more about. We are a hub for the Northeast and on Friday we are traveling to Samsung in New York City to identify some technology that will be donated for an adult idea lab that we are building at Central Office. It will be a space for teachers, students and administrators. We will keep you informed as we move forward.

ANNOUNCEMENTS

Mrs. McKay stated she did not have any announcements.

DATE OF THE NEXT MEETING

Monday, August 22, 2016

Board of Education

Robert Parisi
Town Council Chambers
7:00 p.m.

ADJOURNMENT

Mrs. McKay adjourned the meeting at 8:48 p.m.



Mike Votto

Secretary