

**WALLINGFORD BOARD OF EDUCATION MEETING
TOWN COUNCIL CHAMBER, TOWN HALL
SOUTH MAIN STREET, WALLINGFORD
MONDAY, MARCH 24, 2014**

Mission: To inspire, educate and support all students as they discover and pursue their personal best.

Vision: Wallingford Public Schools, with families and community, will distinguish itself with innovative teaching and learning experiences in a safe and supportive environment. Our goal is to ignite passion for learning and excellence in every student so that each becomes a life-long contributor to the local and global communities

CALL TO ORDER

Mrs. McKay, Chairman of the Board, called the meeting to order at 7:12 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

The Clerk of the Board, Elizabeth Napolitano, called the Roll.

BOARD MEMBERS PRESENT

Castelli, Cei, Hlavac, Marrone, McKay, Miller, Shortell
ABSENT – Brooder, Votto

STAFF MEMBERS PRESENT

Menzo, Parkhurst, McNamara, Mancusi, Wong, Deptula, Napolitano

STUDENT BOARD REPRESENTATIVES

Kaitlyn Marunda, Lyman Hall High School Board Representative was not available. **Matthew Arellano, Vice President of the Student Council** gave the report as listed below.

- Winter sports season is wrapping up. Mr. Bryant congratulated the following team/athletes: Girls Basketball: reach State quarterfinals; Lyman Hall/HK co-op hockey team: reached first round of State finals; Christopher Ruggiero: broke school record in shot-put; Boys swim team sent five students to opens and broke six records
- Faculty basketball game and college fair is tomorrow, March 25th
- Unified sports is starting to get underway
- Exciting time for seniors: acceptance letters are starting to be sent out
- Mr. Bryant would like to congratulate Jenna True on her acceptance to the U.S. Air Force Academy
- Throughout the next couple of weeks, SBAC testing will begin for juniors. This replaces the CAPT tests.
- There will be a blood drive in May. There will be more information to follow.

Mackenzie Mendygral, Sheehan High School Board Representative, came before the Board to give her report.

- There will be a pennies for patients who have lymphoma and leukemia
- There will be a drive for peanut butter instead of a canned food drive
- The Faculty Slam will be against Lyman Hall tomorrow, March 25th , at 7:00 p.m. at Sheehan High School
- SBAC testing will begin for some juniors tomorrow
- The end of the year is approaching and many seniors are starting to figure out where to go for college
- AP Test signups are on for May 31st

PRESENTATION OF AWARDS

Recognition of Staff Member of the Month

Dr. Menzo called Debi Mrozowski, secretary at Rock Hill School, before the Board. He said she is a very special person. He reported that she saved a gentleman by performing CPR and used the AED to save his life. He said she is being honored because she stepped up to do the right thing. He stated it is a tribute to Rock Hill School to have the training for their staff. He thanked her for demonstrating skill and taking control of the situation. Dr. Menzo presented Debi with flowers and a certificate of excellence.

Recognition of Gifted and Talented Management Team (STEP)

Dr. Menzo called the STEP management team before the Board to give a presentation. Nancy Harrington, Jim Andreson, Kristina Waldron and Karen Ripa reported that this is the second year of implementation of the program. They showed a Claymation video made by a sixth grade class which ASPCA is going to use on their website, a video by Jim Andreson's class and a video project about endangered animals titled "Raising Awareness" where the students made the video and raised money to help animals all over the world. Dr. Menzo presented certificates and a token of appreciation to all the members of the management team: Jan Murphy, Rob Mancusi, James Andreson, Nancy Harrington, Karen Ripa and Kristina Waldron.

Recognition of Math Management Team

Dr. Menzo invited Christie Madancy, Math Curriculum Resource before the Board to give a brief presentation about what the Math Management Team has been doing. She explained how they are working with the Common Core alignment which suggests 10 units of study for implementation but after looking at the students' needs the team decided to offer 6 units of study. She also explained where they stand currently in implementation.

Recognition of Board Appreciation Month

Dr. Menzo explained that every year Board Appreciation Month takes place in March. He stated that every year a list of books the elementary school library needs is obtained from the school's librarians. From that list we choose a book that might suit the Board member that we are donating the book from. Betty also made business cards for the Board members. He thanked the Board for listening to the public, administrators and teachers and said we are blessed to have a Board like them.

QUESTION AND ANSWER SESSION

Michelle Kogut, 84 Tankwood Road, came before the Board with a concern about the Smarter Balance Assessment Test and how it is being administered. She was concerned that her granddaughter was missing class time and it would be hard to make it up.

Cheryl Bardeau, 206 North Elm Street, came before the Board with a concern about the regional calendar. Dr. Menzo explained that the calendar was on hold until next year by the State.

MOTION TO GO INTO EXECUTIVE SESSION AT 8:15 P.M. FOR DISCUSSION OF A CANDIDATE FOR A HEAD COACH POSITION AND DISCUSSION REGARDING IT DIRECTOR POSTIONS AND JOB DESCRIPTION AND POSSIBLE ACTION

MOTION: MARRONE, SECOND BY MILLER

VOTE: UNANIMOUS APPROVAL TO GO INTO EXECUTIVE SESSION AT 8:15 P.M. FOR DISCUSSION OF A CANDIDATE FOR A HEAD COACH POSITION AND DISCUSSION REGARDING IT DIRECTOR POSITION AND JOB DESCRIPTION AND POSSIBLE ACTION

BOARD MEMBERS PRESENT IN EXECUTIVE SESSION

CASTELLI, CEI, HLAVAC, MARRONE, MCKAY, MILLER, SHORTELL

STAFF MEMBERS PRESENT IN EXECUTIVE SESSION

MENZO, PARKHURST, MCNAMARA

MOTION TO COME OUT OF EXECUTIVE SESSION AT 9:30 P.M.

MOTION: MARRONE, SECOND BY MILLER

VOTE: UNANIMOUS APPROVAL TO COME OUT OF EXECUTIVE SESSION AT 9:30 P.M.

The regular Board meeting reconvened at 9:31 p.m.

Mrs. McKay moved item 12.3 up on the agenda.

Discussion and Approval of Flexibility Options for Teacher Evaluations for 2013-2014 year

Mr. McNamara invited Mr. DaPonte, Ms. Kiely, Ms. Worth, and Mr. Snyder before the Board to give a summary of what flexibility options for teacher evaluations are. Mr. DaPonte explained that the Review of Practice is either formal or informal. Kristine said there was a reduction from two Student Learning Objectives to one and it was decided not to go with this option. Mr. Snyder reported that they want to keep one formal observation, pre- and post- and one review of practice which is formal for tenured staff. The Non-tenured staff will receive three pre- and post- and three review of practice which is the same as it always has been.

MOTION FOR THE 2013-2014 SCHOOL YEAR, TENURED TEACHERS WHO RECEIVED A PROFICIENT OR EXEMPLARY RATING (OR THE EQUIVALENT IN A PRE-EXISTING EVALUATION PLAN) DURING THE 2012-2013 SCHOOL YEAR, AND NOT ON A SUPERVISED ASSISTANCE PLAN, SHALL BE EVALUATED WITH A MINIMUM OF ONE FORMAL IN-CLASS OBSERVATION WITH A PRE AND POST CONFERENCE, AND ONE FORMAL REVIEW OF PRACTICE WITH A POST CONFERENCE.

MOTION: MCKAY, SECOND BY MILLER

VOTE: APPROVAL TO ACCEPT THE FLEXIBILITY OPTIONS FOR TEACHER EVALUATIONS FOR 2013-2014

**AFFIRMATIVE: CASTELLI, CEI, HLAVAC, MARRONE, MCKAY, MILLER
NEGATIVE: SHORTELL**

Motion passed

CONSENT AGENDA

MOTION: MILLER, SECOND BY MARRONE

VOTE: UNANIMOUS APPROVAL TO ACCEPT THE CONSENT AGENDA ITEMS AS LISTED BELOW

Approval to Accept Special BOE **Minutes** dated February 24, 2014
Approval to Accept **Cafeteria Financial Report** for February 2014
Approval to Accept **Board of Education Financial Report** for February 2014
Approval of Proposed Human Resource Specialist Job Description
Approval of Proposed Adoption of New Policy: Aquatic Activity Safety - 6142.63
Approval to Accept **GIFT** of iPad, iPad 2, MacBook Air, iLife DVD and iPad Charger to E.C. Stevens Elementary School from John Zito - Yale Law School, 127 Wall Street, New Haven, CT valued over \$500
Approval to Accept **GIFT** of Installation of hood and exhaust fan for the Food Truck from Barry Chuba, Graybar Metals, Milford, CT \$2,000
Approval to Accept Grant Scholarship to Adult Education for \$2,000 to support graduates who are pursuing a post-secondary education and/or career training opportunity from the Liberty Bank Foundation, Sue Murphy, Wethersfield, CT \$2,000
Approval to Accept **GIFT** of Plexiglass for the HUBCAP Wallingford Project from SABIC Polymershapes, Hamden, CT \$500

TEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda.

CORRESPONDENCE

Mr. Marrone read the Proclamation into the minutes as listed below.

PROCLAMATION National Assistant Principals Week March 31 through April 4, 2014

WHEREAS, the assistant principal is a member of the school administrative team who interacts with virtually every sector of the school community, including support staff, instructional staff, students, and parents; and

WHEREAS, assistant principals play a pivotal role in the instructional leadership of the school by conducting instructional supervision, mentoring teachers, recognizing the achievements of staff, encouraging collaboration, ensuring the implementation of best practices, monitoring student achievement goals and progress, facilitating and modeling data driven decision-making to inform instruction, and guiding reflection geared toward targeted intervention and continual school improvement; and

WHEREAS, assistant principals are entrusted with maintaining a warm and inviting, safe, and orderly school environment that supports the growth and achievement of each and every student; and

WHEREAS, the day-to-day logistical operations of school require assistant principals to monitor and address facility needs, attendance, transportation issues, and scheduling, as well as supervise extra and co-curricular events; and

WHEREAS, the National Association of Elementary School Principals supports and recognizes assistant principals through professional learning experiences and recognizes the investment in their development to the future of school leadership; and

WHEREAS, the week of March 31 through April 14, 2014, would be appropriate to designate as **National Assistant Principals Week**.

Signed this twenty-fourth day of March, 2014

Roxane McKay

Mr. Marrone also thanked the donors listed on the Consent Agenda for their donations. He also reported that correspondence was received from Christine Mansfield and Bonnie Symansky.

COMMITTEE REPORTS

A.C.E.S Representative

Mrs. Castelli reported that they reviewed recommended changes to the uniform regional calendar which includes delaying mandatory implementation until 2017. The Committee on Education hearing was held on March 17th with the resulting recommendation from this committee to the full General Assembly that they pass this bill. Reviewed and approved a three year teacher's contract. The search for a new executive director is underway and 3 finalists have been identified. An ad hoc committee will interview these finalists and I am a member of said committee. Interviewing began this Wednesday. The major portion of our meeting revolved around reviewing and approving several of the ACES budgets. Overall, there is a 1.7% average increase. ACES is respectful of our districts and their financial limitations. They looked carefully at, and made any necessary adjustments to both staffing and programing that would allow for appropriate program execution and ensuring the needs of students are met.

Wintergreen Magnet School Steering Committee

Mr. Parkhurst reported that he attended the Steering Committee meeting and they approved a 2.21% budget increase. There was discussion offering professional development around the teacher evaluation. He stated there was one calendar change.

School to Career Representative/Business Think Tank

Mr. Miller attended the February 27th meeting. He explained that there was an update on the Expert database regarding job shadowing and job mentoring. The HUBCAP project was Discussed. There was also discussion about the CAPSTONE project which is a course in Creativity. The next step will be Post High School experience and getting work experience. The next meeting is scheduled for Friday, April 11th.

Report from Roof Project Committee Representative

Mr. Marrone reported there hasn't been any meeting.

PTAC Update

Dr. Menzo reported that there were two meetings. One was for re-structuring at 5:00 p.m. and the other was the regular System wide PTAC meeting at 6:00 p.m. He stated that they discussed having sub-committees. A Parent Ambassador Program was offered to serve incoming families.

Lyman Hall Athletic Complex Improvement Committee

Mr. Deptula reported that they are waiting for the design firm to give approvals.

OLD BUSINESS

There was no old business brought before the Board.

INSTRUCTIONAL COMMITTEE

Presentation of Proposed Adoption of Revised Policy: Foreign Exchange Students-5111.1

Mr. Parkhurst reported that there was one required change to the policy. It was "Students entering the United States on F-1 visas may remain in the United States for no more than twelve months." This policy will go to the full Board for approval at the April meeting.

APPROVAL OF APPOINTMENT OF CANDIDATE TO HEAD COACH POSITION

MOTION: CEI, SECOND BY MILLER

VOTE: Unanimous approval that the Board of Education approve the appointment of the following candidate to a head coach position for the 2013-2014 school year, as recommended by the Superintendent of Schools:

Lyman Hall High School Danielle Ieraci - Tennis (Girls')

APPROVAL OF RESOLUTION TO AUTHORIZE DR. MENZO TO SIGN THE GRANT AWARDS

MOTION: CEI, SECOND BY MILLER

VOTE: UNANIMOUS APPROVAL OF RESOLUTION TO AUTHORIZE DR. MENZO TO SIGN THE GRANT AWARDS

OPERATIONS COMMITTEE

Report on Operations Committee Meeting

Mr. Miller reported that the Board reviewed the cafeteria and the financial reports. He stated that there is a fluctuating balance in the surplus account.

Discussion and Possible Action for End of School Year for 2013-2014

Dr. Menzo recommended to the Board 180 days for the students for 2013-2014 school year. The teachers would have to go four more days according to their contract. Tuesday, June 24th would be the last student day. Both Monday, June 23rd and Tuesday, June 24th will be half days, but will be full days for teachers. If there are any more snow days they will go to the end of the year and April vacations will not be taken away. Tuesday, June 24th will be graduation day.

MOTION TO REDUCE THE NUMBER OF STUDENT DAYS FROM 184 TO 180 DAYS FOR 2013-2014

MOTION: SHORTELL, SECOND BY MARRONE

VOTE: A ROLL CALL VOTE WAS MADE

AFFIRMATIVE: CASTELLI, CEI, HLAVAC, MARRONE, MCKAY, MILLER, SHORTELL

Motion passed

MOTION FOR LAST DAYS OF SCHOOL TO BE JUNE 23, 2014 AND JUNE 24, 2014 HALF DAYS

MOTION: SHORTELL, SECOND BY CASTELLI

VOTE: A ROLL CALL VOTE WAS MADE

AFFIRMATIVE: CASTELLI, CEI, MCKAY, MILLER, SHORTELL

NEGATIVE: HLAVAC, MARRONE

Motion passed

ADMINISTRATION

Administrative Report

Dr. Menzo gave his administrative report as listed below.

- He announced that the Wizard of Oz at Sheehan High School was a great performance
- He will be looking forward to approval of the district calendar at the April 28th Board meeting
- Moran will be performing Xanadu
- Lyman Hall High School will have a performance on May 1st of Beauty and the Beast
- There will be a 4th Annual College and Career Fair at Lyman Hall.
- A Senior Citizen Prom will be held on April 29th at the Senior Center. He said seniors and student participate. There will be a D.J. and dinner served.
- He announced that Ken Daly and Vicky Reed are on the Common Core State Standards Committee Task force where they will review and make recommendations.
- David Ruff from NESSC will talk to teachers on Thursday regarding SBAC grading.
- There was a video at the NESSC conference showing New England area states and it highlighted Wallingford students
- He recognized Shawn Parkhurst for attending the ASCD Conference in California who presented with Dr. Robert Marzano on "Effective Teaching Strategies".

ANNOUNCEMENTS

Tuesday, 04/08/14	System Wide PTAC
Monday, 04/21/14	Operations Committee
Monday, 04/21/14	Instructional Committee

Board Conference Room:

6:00 p.m.
6:00 p.m.
to follow

DATE OF NEXT MEETING

Monday, 04/28/14	Board of Education
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Drama Lecture Room – Sheehan H.S.

7:00 p.m.

ADJOURNMENT

Mrs. McKay adjourned the meeting at 10:25 p.m.

Secretary

Mike Votto