

**WALLINGFORD BOARD OF EDUCATION
OPERATIONS COMMITTEE MEETING
BOARD OF EDUCATION CONFERENCE ROOM
100 SOUTH TURNPIKE ROAD
MONDAY, DECEMBER 5, 2016**

MINUTES

MEETING CALLED TO ORDER

The Operations Committee Meeting was called to order by Mrs. Glidden at 6:02 P.M.

BOARD MEMBERS PRESENT

K. Castelli, J. Cei, A. Doerr, S. Glidden, K. Hlavac, P. Reynolds

STAFF MEMBERS PRESENT

S. Menzo, C. Lavalette, E. Arum, K. Veilleux, R. Mancusi, M. Deptula, A. Belchak, P. DeFilio

OPERATIONS COMMITTEE MEETING MINUTES DATED NOVEMBER 7, 2016

The minutes of the Operations Committee Meeting dated November 7, 2016 were reviewed and accepted as presented.

CAFETERIA FINANCIAL REPORT – NOVEMBER 2016

Mr. Arum presented the Cafeteria Financial Report for November 2016. This year, there have been 61 days of service. Year to date expenses were \$567,014 and year to date income was \$527,435. This resulted in a loss of \$39,579. The \$38,724 subsidy from the Board of Education was not included.

Mr. Arum reported that for the 61 days of service, the income per day in 2016/2017 was \$8,646 compared to \$8,263 in 2015/2016. The expenses per day in 2016/2017 were \$9,295 compared to \$9,379 in 2015/2016.

Mr. Belchak, Interim Food Service Director, stated he is offering samples of new food items to the students to increase lunch participation. He also distributed flyers about the breakfast program.

The consensus of the Operations Committee was to send the Cafeteria Financial Report for November 2016 to the full Board for approval.

BOARD OF EDUCATION FINANCIAL REPORT – NOVEMBER 2016

Mr. Arum reviewed the Board of Education Financial Report for October 2016. The balance in Contingency is \$338,724. Benefits are projected to have a balance of \$262,153. There are open positions so this can change. Tuitions are projected to have a deficit of \$504,537. Projection is constantly changing due to out of district placements. Mr. Mancusi stated that they are always looking at ways to bring students with special needs back to the district. Transportation is projected to have a balance of \$48,989. Unemployment is projected to have a balance of \$125,000. Salaries are projected to have a balance of \$66,172. This is for certified and non-certified salaries.

Mr. Arum stated that the projected balance is \$336,501.

The consensus of the Operations Committee was to send the Board of Education Financial Report for November 2016 to the full Board for approval.

TRANSFER OF APPROPRIATIONS

Mr. Arum reported that there was one transfer for \$87,900. The funds were already approved but they were transferred into the wrong account. This transfer is to correct the account.

The consensus of the Operations Committee was to send the transfer of appropriations to the full Board for approval.

DISCUSSION AND POSSIBLE CONSENSUS ON NAMING THE PARKER FARMS ELEMENTARY SCHOOL MEDIA CENTER IN HONOR OF PATRICIA CROWLEY

Christina Sagnella, principal of Parker Farms, explained that they would like to create a lasting tribute at Parker Farms School for Tricia Crowley, principal 1991 to 2009. The proposal is to name the school library in her honor and to place her favorite educational phrases on plaques throughout the library that encourage the importance of reading. The committee members all spoke about the impact Mrs. Crowley made on the Parker Farms Community.

The consensus of the Operations Committee was to send the request to name the Parker Farms Elementary School Media Center in Honor of Patricia Crowley.

DISCUSSION AND POSSIBLE CONSENSUS ON 2017/2018 CALENDAR

Mrs. Lavalette distributed a draft of the 2017/2018 school calendar. Mrs. Lavalette explained the first day of school for students will be Monday, August 28. Professional Development days will be August 24 and August 25. The first week of school will be a four-day week. There will be a professional development day on Friday, September 1. There are two vacation weeks, Christmas week and the third week in April. In February,

there will be a shortened day on the 16th and a full day on the 19th. The last day of school would be June 11.

Mrs. Lavalette explained that the first 9 days lost to school closings will be made up at the end of the school year. Any days beyond 9 will be made up at the end of the spring vacation, starting with Friday, April 20. In the event of more than 14 days, the Board of Education will determine the last day of school.

The consensus of the Operations Committee was to send the 2017/2018 School Calendar to the full Board for approval.

REVIEW AND DISCUSSION OF REVISED WELLNESS POLICY

This item was tabled.

ADJOURNMENT

Mrs. Glidden adjourned the Operations Committee Meeting at 6:41 P.M.

Respectfully submitted:

Patricia DeFilio