

Wallingford Public Schools Strategic Plan Update 2015-2020 – May 2016
 Planning Template

Focus Area	Facilities
Goal 1	Safety Guidelines
Objective	Develop an operational maintenance plan in compliance with current safety guidelines and applicable regulatory codes

Actions	Person(s) Responsible	Indicator of Success	Resources	Due Date
Identify additional work, resources and information needed	Supervisor, Buildings & Grounds	Add staffing that completes safety orientation training, establish contracts and contractors to address regulatory issues and an ever growing education system	Maintenance Dept. Health Dept.	On going
Develop an operational maintenance plan and prioritize based on initial findings	Supervisor, Buildings & Grounds	<ul style="list-style-type: none"> • Fire and life safety inspections completed annually. • Risk Management and mock OSHA inspections conducted annually* • Emergency Preparedness/coordinated with all town dept. and the Red Cross. • Asbestos/lead inspections, monitoring and abatement done yearly. 	Maintenance Dept. Fire Marshall WC Trust H.D Segur GCN Online Training	On going *Planned Implementation 2018

Annually review operational safety plan with available updated data or new legislation	Supervisor, Buildings & Grounds	Full compliance	Maintenance Dept.	Annually
Maintain OSHA Compliance	Supervisor, Buildings & Grounds	<ul style="list-style-type: none"> CONN-OSHA compliance/onsite asbestos awareness and online safety training instituted. Voluntary OSHA program utilized* 	Maintenance Dept. Fire Marshall WC Trust H.D. Segur GCN Online Training	On Going *2019

Focus Area	Facilities
Goal 2	Capital Projects
Objective	Develop capital plans based on the operational maintenance plan.

Actions	Person(s) Responsible	Indicator of Success	Resources	Due Date
Assess present planning and available information	Superintendent Board of Education Chairperson Supervisor of Buildings & Grounds	Mayors list of capital projects developed and BOE 1% list developed and funded. 3.3 million in Capital funds and \$34,000 in 1%	Town Hall BOE Maintenance Dept. Wallingford Water & Sewer	On going
Identify additional resources and information needed.	Supervisor, Buildings & Grounds	Revised list of potential capital projects completed For each fiscal year.	All 13 schools Maintenance Dept.	Annually

<p>Develop capital plans and prioritize based on initial finding.</p>	<p>Supervisor, Buildings & Grounds</p>	<p>Plan to address the following:</p> <ul style="list-style-type: none"> • Roofs are being inspected annually. • Rooftop HVAC units have been replaced or entered in the strategic plan. • Parking lots/aggressive repairs annually with several entered in the strategic plan • Outer shells/ masonry repointed and waterproofed across the district. • Athletic fields/funding from the maintenance operating budget has been increased \$10,000 additional funding will be applied in a cooperative effort with the Park & Recreation Dept.* 	<p>Maintenance Dept. Town engineer</p>	<p>On going *Dag and Moran baseball fields will be rebuilt 2016-17</p>
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Focus Area	Facilities
Goal 3	Safe, Secure Learning
Objective 1&2	1-Develop a system- wide approach to student, staff, visitor safety, building security and emergency preparedness. 2-Develop a system-wide approach to scheduling of facility usage and allocation of resources

Actions	Person(s) Responsible	Indicator of Success	Resources	Due Date
Objective 1-Review current practice in regards to visitor safety, building security, and emergency preparedness in collaboration with the Safety sub-committee	Supervisor Buildings & Grounds Supervisor Security	Reports submitted to Superintendent Blue Panic Lights to be installed*	Supervisor Bldgs & Grounds Supervisor Security Local & State Police FBI	Annually in July *2016-17
Objective 2 -Identify additional resources and information needed	Supervisor Buildings & Grounds Supervisor Security	Reports submitted to Superintendent	Supervisor Bldgs & Grounds Supervisor Security Local & State Police FBI	Annually in July
Objective 1 -Develop an operation plan and prioritize based on initial finding	Supervisor Buildings & Grounds Supervisor Security	System-wide policies and procedures <ul style="list-style-type: none"> • Access Control & Window Replacement • Emergency Preparedness Training • Communication • Out PA System • Shelter • Pandemic/Crisis • Management 	Supervisor Bldgs & Grounds Supervisor Security Local & State Police FBI Local Fire Department	Annually in July Access Control completed with new card system, surveillance, and annual monitoring Outdoor PA system in Spring 2016
Objective 1 -Reassess proposed plan based on new information or legislation	Supervisor Buildings & Grounds Supervisor Security	Revised report submitted to Superintendent	Supervisor Bldgs & Grounds Supervisor Security Local & State Police FBI	Annually in September

Objective 2 –School Dude Scheduling module purchased	Supervisor Buildings & Grounds	System wide use	Supervisor Bldgs & Grounds School Dude	Complete

Focus Area	Facilities
Goal 4	Develop energy efficiency throughout our facilities
Objective	Implement energy efficiency projects to reduce our impact on the environment foot print and maximize our return on investment

Actions	Person(s) Responsible	Indicator of Success	Resources	Due Date
Assess present planning and available information	Supervisor Buildings & Grounds	Initial report created and presented to the Board of Education and the Wallingford Energy Commission	Maintenance Department Wallingford Energy Commission	On going
Identify additional resources and information needed	Supervisor Buildings & Grounds	Meetings to discuss plans	Maintenance Department Wallingford Energy Commission	On going

<p>Develop initial plan and prioritize based on initial finding</p>	<p>Supervisor Buildings & Grounds</p>	<p>Plan to address the following:</p> <ul style="list-style-type: none"> • Air Handlers and Pumps. Variable speed drivers installed on pumps and air handlers system-wide • Building Automation & Computerization of Controls: Heating & A/C added to all schools and updated whenever possible • Outer Shell Updates and Insulation • Hot Water Sources updated and Storage Capacity reduced district wide • Energy Audit/Completed • Moses Y Beach Boilers • SHS Roof Top Units • SHS Air Handlers and RTU for Lower Level • HVAC Automation position created 	<p>Maintenance Department Wallingford Energy Commission</p>	<p>On going</p>
<p>Reassess proposed plan based on new information or legislation</p>	<p>Supervisor Buildings & Grounds</p>	<p>None Specified</p>	<p>Maintenance Department Wallingford Energy Commission</p>	<p>On going</p>

Focus Area	Facilities			
Goal 5	School Furnishings			
Objective	To provide all schools funding to upgrade, replace and add furnishings and equipment to meet changing requirements			

Actions	Person(s) Responsible	Indicator of Success	Resources	Due Date
Assess student and faculty needs	School Administration	Keep a running list of the items added to the plan and of the donated items (used and discarded)	School Administration	On Going
Improve School Furnishings	Maintenance Dept. and School Administration	Increasing District budget for furnishings	School Administration Maintenance Department	On Going