

**WALLINGFORD BOARD OF EDUCATION  
OPERATIONS COMMITTEE MEETING  
TOWN COUNCIL CHAMBERS, 45 SOUTH MAIN STREET  
WEDNESDAY, JANUARY 14, 2015**

**MINUTES**

**MEETING CALLED TO ORDER**

The Operations Committee Meeting was called to order by Mr. Brooder at 6:05 P.M.

**BOARD MEMBERS PRESENT**

M. Brooder, K. Castelli, K. Hlavac, J. Marrone, R. McKay, C. Shortell, M. Votto

**STAFF MEMBERS PRESENT**

S. Menzo, S. Parkhurst, C. Lavalette, L. Winters, R. Mancusi, K. Veilleux, S. Wong,  
M. Deptula, P DeFilio, T. Hale

**OPERATIONS COMMITTEE MEETING MINUTES DATED DECEMBER 8, 2014**

The minutes of the Operations Committee Meeting dated December 8, 2014 were reviewed and accepted as presented.

**CAFETERIA FINANCIAL REPORT – DECEMBER 2014**

For the month of December, Mrs. Wong reported that the Cafeteria Program had a loss of \$53,093. She stated that students are not purchasing as many lunches or snacks since the Board of Education adopted the new regulation Smart Snacks in School. The year to date was a loss of \$87,875.

The consensus of the Operations Committee Meeting was to send the Cafeteria Financial Report for December 2014 to the full Board for approval.

**BOARD OF EDUCATION FINANCIAL REPORT – DECEMBER 2014**

Ms. Winters presented the Board of Education Financial Report. There was one account in deficit – Tuitions Account. The deficit will be partially offset by revenues from the Excess Cost and State Agency Placement Grant. Contingency is forecasted to have a balance of \$287,881. Ms. Winters explained \$31,085 has been set aside for unanticipated expenses. Salaries are estimated to have a shortfall of \$32,740. Benefits which include medical insurance, workers' compensation, medicare and social security, are estimated to have a surplus of \$211,557. Tuitions are estimated to be in

deficit \$490,927. Transportation is estimated to have a balance of \$228,580. It is still early in the school year and both tuitions and transportation forecasts will be updated based on the needs of our students.

Unemployment is estimated to have a surplus of \$32,358. Heat is estimated to have a deficit of \$60,000. Plant and maintenance is estimated to have a surplus of \$20,485.

In total, the projected balance at year end is 247,194.

The consensus of the Operations Committee was to send the Board of Education Financial Report for December 2014 to the full Board for approval.

### **2015/2016 BUDGET OVERVIEW**

Dr. Menzo presented an overview of the 2015/2016 Proposed Budget. Dr. Menzo began the overview with a video presentation and reviewed the many accomplishments of the Wallingford Board of Education during this school year.

He explained that last year the Board of Education requested a 4.36% increase. The mayor and the Town Council approved a 2.79% increase or \$2,547,494.

Dr. Menzo explained the Budget Development Process. He conducted student, parent and teacher forums. An initial Sustained Services Budget was developed. The sustained services budget consists of all expenses for services and purchases from this year to next year. The areas identified for increases were salaries, benefits, electricity, telephone, maintenance, and transportation. The Sustained Services Budget Request is an increase of \$2,453,834 or 2.62%.

He reviewed the Strategic Plan Budget. The core areas of focus in the Strategic Plan are Curriculum and Instruction, Community Outreach and Partnerships, District Climate, Facilities and Maintenance, and Technology. The Strategic Plan Budget Request for 2015/2016 is \$3,300,608 or an increase of 3.51%. The Sustained Services Budget and Strategic Plan Budget Request for 2015/2016 is \$99,557,047 which is an increase of 6.13%.

Dr. Menzo explained that the 2015/2016 Proposed Budget will be discussed at the Budget Workshop on Saturday, January 24, 2015 at the Lyman Hall Vo-Ag Community Room. The workshop will begin at 8:00 a.m.

### **ADJOURNMENT**

Mr. Brooder adjourned the Operations Committee Meeting at 7:12 P.M.

Respectfully submitted:

Patricia DeFilio