

**WALLINGFORD BOARD OF EDUCATION
OPERATIONS COMMITTEE MEETING
BOARD CONFERENCE ROOM – 43 HALL AVENUE
TUESDAY, OCTOBER 15, 2013**

MINUTES

MEETING CALLED TO ORDER

The Operations Committee Meeting was called to order by Mr. Brooder at 7:02 P.M.

BOARD MEMBERS PRESENT

M. Brooder, J. Marrone, R. McKay

STAFF MEMBERS PRESENT

S. Menzo, C. McNamara, S. Parkhurst, L. Winters, R. Backus, M. Deptula, R. Mancusi, P. Flinter, P. DeFilio

OPERATIONS COMMITTEE MEETING MINUTES DATED SEPTEMBER 9, 2013

The minutes of the Operations Committee Meetings dated September 9, 2013 were reviewed and accepted as presented.

CAFETERIA FINANCIAL REPORT – SEPTEMBER 2013

Dr. Menzo presented the Cafeteria Financial Report for September 2013. The cafeteria program had a deficit of \$17,771 for the month. This brought the Year To Date deficit to \$79,492 which is less than the anticipated loss of \$83,544. Sales are down. A la carte items are sold only one day a week at the elementary level as opposed to 5 days a week last year which may contribute to the drop in sales. This will be reviewed at the November Operations Committee Meeting.

Dr. Menzo stated that over 1,300 applications for free or reduced meals were processed to date. There are 871 students eligible for free meals and 232 students eligible for reduced meals.

In November, the Cafeteria Program will begin a reimbursable breakfast program at both high schools.

The consensus of the Operations Committee was to send the Cafeteria Financial Report for September 2013 to the full Board for approval.

BOARD OF EDUCATION FINANCIAL REPORT – SEPTEMBER 2013

Ms. Winters presented the Board of Education Financial Report for September 2013. There are two accounts in deficit – transportation and tuitions. The deficits will be partially or fully offset by revenues.

Contingency is estimated to have a balance of \$168,000 which is 40% of the budgeted amount. Salaries is estimated to have a deficit of \$136,392. Certified salaries have an estimated deficit of \$8,803 and noncertified salaries have an estimated deficit of \$127,589 primarily due to hiring 11 additional paraprofessionals.

Benefits are estimated to have a deficit of \$128,818. There are 7 additional paraprofessionals that elected to have medical insurance. Tuitions for students with special needs are forecasted to have a surplus of \$232,755. Expenses are estimated to be less than the amount budgeted. Revenues from the Excess Cost and State Agency Placement Grant are estimated at 70%. The State Department of Education now has written into the Connecticut General Statutes that the MOE (Maintenance of Effort) funding will be provided directly to districts on an annual basis.

Transportation is estimated to have a deficit of \$76,779. This could change based on the needs of students as the school year progresses. The shortfall is because there are 4 students that we are required to provide transportation to under the MVA because they are without a home. The forecast includes the estimated revenues of \$113,100 for the magnet school transportation grant. Unemployment is forecasted to have an estimated surplus of \$12,624.

The estimated balance at year end is \$71,390.

The consensus of the Operations Committee was to send the Board of Education Financial Report for September 2013 to the full Board for approval.

TRANSFER OF APPROPRIATIONS

Ms. Winters reported there was one transfer requested by Mr. Flinter, Adult Education Director for \$22,232 for salaries based on staffing changes and to provide matching funds for the ABE Grant. The funds will be transferred from Contingency.

The consensus of the Operations Committee was to send the transfer to the full Board for approval.

WALLINGFORD EDUCATION BUSINESS COMMUNITY CENTER PROJECT

This item was tabled. It will be discussed at a future meeting.

ADJOURNMENT

Mr. Brooder adjourned the Operations Committee Meeting at 7:55 P.M.

Respectfully submitted:
Patricia DeFilio