

**WALLINGFORD BOARD OF EDUCATION
OPERATIONS COMMITTEE MEETING
VOAG COMMUNITY ROOM – LYMAN HALL HIGH SCHOOL
MONDAY, OCTOBER 19, 2015**

MINUTES

MEETING CALLED TO ORDER

The Operations Committee Meeting was called to order by Mr. Brooder at 6:08 P.M.

BOARD MEMBERS PRESENT

J.P. Bolat, M. Brooder, K. Castelli, K. Hlavac, J. Marrone, R. McKay, C. Shortell,
M. Votto

STAFF MEMBERS PRESENT

S. Menzo, S. Parkhurst, C. Lavalette, L. Winters, K. Veilleux, S. Wong, R. Mancusi,
M. Deptula, P. DeFilio

OPERATIONS COMMITTEE MEETING MINUTES DATED SEPTEMBER 14, 2015

The minutes of the Operations Committee Meetings dated September 14, 2015 were reviewed and accepted as presented.

CAFETERIA FINANCIAL REPORT – SEPTEMBER 2015

Mrs. Wong reported that for the month of September, the cafeteria program had revenues of \$173,324 and expenses of \$205,383. She explained that personnel expenses were higher because of the additional training days. The cost of goods was higher probably due to the new packaging. Mrs. Wong stated that expenditures are for three months and revenues are for one month. The year to date was a deficit of \$83,811.

The consensus of the Operations Committee was to send the Cafeteria Financial Report for September 2015 to the full Board for approval.

BOARD OF EDUCATION FINANCIAL REPORT – SEPTEMBER 2015

Ms. Winters presented the Board of Education Financial Report for September 2015. There is one account with a negative balance. The Tuitions Account is in deficit because

Wallingford has not received revenues from the Excess Cost and State Agency Placement Grant.

Contingency is forecasted to have a balance of \$165,753. Mr. Marrone questioned why the forecast is lower than the balance. Ms. Winters explained that 40% is forecasted as a year end balance. The other 60% may be used for unanticipated expenses.

Benefits which include medical, life, LTD insurance and workers' compensation is forecasted to have a balance of \$389,842. Tuitions for students with special needs are estimated to have a balance of \$57,466. Revenues from the Excess Cost and State Agency Placement grant are estimated at 80%. Transportation is estimated to have a surplus of \$276,229. Ms. Winters stated that it is still early in the school year. Tuitions and transportation forecasts will be updated based on the needs of our students. Unemployment is estimated to have a balance of \$19,626.

In total, the forecast at year end is a balance of \$908,916.

The consensus of the Operations Committee was to send the Board of Education Financial Report for September 2015 to the full Board for approval.

ADJOURNMENT

Mr. Brooder adjourned the Operations Committee Meeting at 6:20 P.M.

Respectfully submitted:

Patricia DeFilio