

**WALLINGFORD BOARD OF EDUCATION  
OPERATIONS COMMITTEE MEETING  
BOARD CONFERENCE ROOM – 43 HALL AVENUE  
MONDAY, SEPTEMBER 8, 2014**

**MINUTES**

**MEETING CALLED TO ORDER**

The Operations Committee Meeting was called to order by Mr. Miller at 7:25 P.M.

**BOARD MEMBERS PRESENT**

K. Castelli, K. Hlavac, R. McKay, C. Miller, C. Shortell, M. Votto

**STAFF MEMBERS PRESENT**

S. Menzo, C. Lavalette, L. Winters, S. Wong, M. Deptula, R. Mancusi, P. DeFilio

**OPERATIONS COMMITTEE MEETING MINUTES DATED JUNE 9, 2014**

The minutes of the Operations Committee Meetings dated June 9, 2014 were reviewed and accepted as presented.

**CAFETERIA FINANCIAL REPORT – JULY 2014**

Mrs. Wong reported that the cafeteria program did not have revenue during the month of July. The program had expenses of \$2,612 for work on the vans. The year to date was a loss of \$38,570. Mrs. Wong reported the fund balance is \$254,712.

The consensus of the Operations Committee was to send the Cafeteria Financial Report for July 2014 to the full Board for approval.

**BOARD OF EDUCATION FINANCIAL REPORT – AUGUST 2014**

Ms. Winters presented the Board of Education Financial Report for August 2014. She indicated that a complete forecast will be provided at the October Operations Committee Meeting.

The consensus of the Operations Committee was to send the Board of Education Financial Report for August 2014 to the full Board for approval.

## **TRANSFERS OF APPROPRIATIONS**

Ms. Winters reported that there were two transfers. The first transfer was for \$1,550 for freezer repairs at Highland School. Mrs. Wong stated the compressor needed to be replaced. The funds will be transferred from Contingency.

The consensus of the Operations Committee was to send the transfer of appropriations to the full Board for approval.

The second transfer was for \$2,199 for repairs needed in the kitchen of the Cook's Table, the student run restaurant. The funds will be transferred from Contingency.

The consensus of the Operations Committee was to send the transfer of appropriations to the full Board for approval.

## **DISCUSSION ABOUT BOARD OF EDUCATION PACKET DISTRIBUTION**

Mr. Shortell requested that this item be put on the agenda. He asked if a Board member could opt out of having the packet delivered by the mail courier. Dr. Menzo stated that packets can be scanned and emailed to Board members if they choose. Mrs. Napolitano will send out an email to see if Board members would like to opt out of delivery of packets.

## **ADJOURNMENT**

Mr. Miller adjourned the Operations Committee Meeting at 7:50 P.M.

Respectfully submitted:

Patricia DeFilio