

Wallingford Public Schools Strategic Plan Review 2014
 Planning Template

Focus Area	Facilities
Goal 1	Safety Guidelines
Objective	Develop an operational maintenance plan in compliance with safety guidelines and regulatory codes

Actions	Person(s) Responsible	Indicator of Success	Resources	Due Date
Identify additional work, resources and information needed	Supervisor, Buildings & Grounds	Add staffing ,contracts and contractors to address regulatory issues and an ever growing education system	Maintenance Dept.	On going
Develop an operational maintenance plan and prioritize based on initial findings	Supervisor, Buildings & Grounds	<ul style="list-style-type: none"> • Fire and safety inspections completed and complied with yearly. • Environment/Emissions-Consultant hired. • CONN-OSHA compliance/onsite asbestos awareness and online safety training instituted. • Risk inspections done annually. • Emergency Preparedness/coordinated with all town dept. and the Red Cross. • Asbestos/lead inspections, 	Maintenance Dept.	On going

		monitoring and abatement done yearly.		
Annually review operational maintenance plan with available updated data or new legislation	Supervisor, Buildings & Grounds	Full compliance	Maintenance Dept.	Annually

Focus Area	Facilities
Goal 2	Capital Projects
Objective	Develop capital plans based on the operational maintenance plan.

Actions	Person(s) Responsible	Indicator of Success	Resources	Due Date
Assess present planning and available information	Salvatore Menzo Roxanne MacKay Marc Deptula	Mayors list of capital projects developed and BOE 1% list developed and funded	Town Hall BOE Maintenance Dept.	On going
Identify additional resources and information needed.	Supervisor, Buildings & Grounds	Revised list of potential capital projects completed For each fiscal year.	All 13 schools Maintenance Dept.	Annually

<p>Develop capital plans and prioritize based on initial finding.</p>	<p>Supervisor, Buildings & Grounds</p>	<p>Plan to address the following:</p> <ul style="list-style-type: none"> • Roofs/all 11 roofs that were eligible for reimbursement replaced and are being inspected annually. • Rooftop HVAC units have been replaced or entered in the strategic plan. • Obsolete boiler pumps/rebuilt • Parking lots/aggressive repairs annually with several entered in the strategic plan • Outer shells/ masonry repointed and waterproofed across the district. • Athletic fields/funding from the maintenance operating budget has been increased \$10,000 additional funding will be applied in a cooperative effort with the Park & Recreation Dept. • Playgrounds/a new play scape has been installed at Cook Hill 	<p>Roof building committee Maintenance Dept. Town engineer</p>	<p>On going</p>
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Focus Area	Facilities
Goal 3	Safe, Secure Learning
Objective 1&2	1-Develop a system- wide approach to student, staff, visitor safety, building security and emergency preparedness. 2-Develop a system-wide approach to scheduling of facility usage and allocation of resources

Actions	Person(s) Responsible	Indicator of Success	Resources	Due Date
Objective 1-Review current practice in regards to visitor safety, building security, and emergency preparedness in collaboration with the Safety sub-committee	Supervisor Bldgs & Grounds Supervisor Security	Reports submitted to Superintendent	Supervisor Bldgs & Grounds Supervisor Security Local & State Police FBI	Annually in July
Objective 2 -Identify additional resources and information needed	Supervisor Bldgs & Grounds Supervisor Security	Reports submitted to Superintendent	Supervisor Bldgs & Grounds Supervisor Security Local & State Police FBI	Annually in July
Objective 1 -Develop an operation plan and prioritize based on initial finding	Supervisor Bldgs & Grounds Supervisor Security	System-wide policies and procedures <ul style="list-style-type: none"> • Access Control • Emergency Preparedness Training • Communication • Shelter • Pandemic/Crisis • Management 	Supervisor Bldgs & Grounds Supervisor Security Local & State Police FBI	Annually in July

Objective 1 -Reassess proposed plan based on new information or legislation	Supervisor Bldgs & Grounds Supervisor Security	Revised report submitted to Superintendent	Supervisor Bldgs & Grounds Supervisor Security Local & State Police FBI	Annually in September
Objective 2 –School Dude Scheduling module purchased	Supervisor Bldgs & Grounds	System wide use	Supervisor Bldgs & Grounds School Dude	Complete

Focus Area	Facilities
Goal 4	Develop energy efficiency throughout our facilities
Objective	Implement energy efficiency projects to reduce our impact on the environment foot print and maximize our return on investment

Actions	Person(s) Responsible	Indicator of Success	Resources	Due Date
Asses present planning and available information	Supervisor Bldgs & Grounds	Initial report created and presented to the Board of Education and the Wallingford Energy Commission	Maintenance Department Wallingford Energy Commission	On going

Identify additional resources and information needed	Supervisor Bldgs & Grounds	Meetings to discuss plans	Maintenance Department Wallingford Energy Commission	On going
Develop initial plan and prioritize based on initial finding	Supervisor Bldgs & Grounds	Plan to address the following: <ul style="list-style-type: none"> • Circulating Loads: Air Handlers and Pumps. Variable speed drivers installed on pumps and air handlers system-wide • Building Automation & Computerization of Controls: Heating & A/C added to all schools and updated whenever possible • Outer Shell Updates and Insulation • Hot Water Sources updated and Storage Capacity reduced district wide • Energy Audit/Completed 	Maintenance Department Wallingford Energy Commission	On going
Reassess proposed plan based on new information or legislation	Supervisor Bldgs & Grounds	None Specified	Maintenance Department Wallingford Energy Commission	On going

Focus Area	Facilities
Goal 5	School Furnishings
Objective	To provide all schools funding to upgrade, replace and add furnishings and equipment to meet changing requirements

Actions	Person(s) Responsible	Indicator of Success	Resources	Due Date
Assess student and faculty needs	School Administration	Items added to the plan	School Administration	On Going