

**SYSTEM-WIDE PARENT TEACHERS ADVISORY COUNCIL  
BOE OFFICES, 100 SOUTH TURNPIKE RD  
TUESDAY, NOVEMBER 15, 2016**

**Minutes**

Attendance: Rebecca Carr, Tammy Raccio, Karen Hlavac, Bill Roland, Bill Jeffery, Christine Mansfield, Susanne Jordan, Sal Menzo, Alan Belchak, Edward Arum, Cindy Lavalette, Rob Mancusi, Cheryl Wolansky, Brian Rivard, Scott Mowerson, Jonathan Chappell

1. **Call to Order** – 6:00 p.m.
2. Approval of Minutes of October 18, 2016- minutes approved
3. Update on new director of the Hubcap- Suzanne Jordan
  - Dr. Menzo reviewed purpose and successes of Hubcap as well as upcoming projects, such as connection to high school Capstone projects and shuttle
  - Susanne Jordan asked to be contacted if anyone has ideas for Hubcap or knows someone who could volunteer (handed out a volunteer flyer)
  - December 7 event at the Hubcap for students who are career-bound, several industries will be present to talk about what local manufacturing is in Wallingford (flyer shared)
  - Credit for Life at Parks and Recreation department this year, described the project
4. System-wide PTAC Officers 16-17
  - Chairperson- Tammy Raccio (nominated, seconded, unanimous vote)
  - Vice Chairperson- Jonathan Chappell (nominated, seconded, unanimous vote)
  - Secretary- Kate O'Donnell (nominated, seconded, unanimous vote)
  - Recommendation to amend the bylaws to have voting for officers in November
5. Red Flex Bus Camera Update from May 2016
  - List of routes of concern on SW PTAC external website
  - Next update January 2017
  - Parents can request adding routes of concern by calling Mary Ann Croce in Transportation
6. Food service/ business office update-
  - Shared list of vegetables that are listed separately from the menu
  - Planning on adding lasagna and toasted cheese
  - Hoping to increase parent participation in the food service program
  - Updated financials reviewed by the BOE, better than last year, but are beginning to develop a bid because it is a long process, awaiting February update for revenues from the Food Service department before the BOE makes a final decision
  - Alan Belchak has agreed to stay on if the district keeps the program in house
  - Silver Hyundai Elantra donated by Meriden Hyundai to be raffled off to parent groups- tickets will be \$10 each, meeting of clubs and organizations tomorrow afternoon
7. Parent Choice awards- nominees have been invited to be honored by the BOE
8. Mastery Based Learning Update- slideshow by Dr. Menzo 10 Components of Mastery-Based Learning and Revised Timeline ([link to Mastery-Based Learning Journey presentation](#))- shared with building administrators to share with each school's PTAC

## 9. Round Table – Review of School PTACs & Action Items with BOE

- Moran- recap of dress code policy timeline, discussion of STEP program and curriculum, review of October SW PTAC meeting and timeline, journey mapping of student day, discussion of Share Table, discussion of new assistant principal (appointed next Monday), discussion of parent teacher conferences and lack of available slots for interested parents (response from Dr. Menzo- perhaps this is not a problem for the BOE or Central Office to solve, but can be solved at the building level, such as through the climate committee, school level PTAC, or middle school principal team)
- Cook Hill/ Parker Farms- elections, food service update, Alan Belchak has been noticed visiting the school cafeterias, parents asked to be included in the process if the school district goes out to bid, Share Table was discussed, PTO validated that they are following the HFC guidelines, discussion about Open House and possible changes to the schedule, Parent Choice award information shared, journey mapping activity about a student day, parents want to focus on reducing classroom interruptions due to student behavior and debrief with students not involved to gather feedback, Mr. Mancusi spoke about use of Second Step or other ways to support social emotional health of all students. Parents also want to focus on bus behavior, particularly at the upper level elementary school. Principal's goal is make sure that the climate and culture in the building are reflected on the ride to and from school. Cook Hill has been working on improving bus behavior for the last few years, trying to keep it consistent in grades 3-5. Parents are positive about the Hyundai raffle.
- Highland/Yalesville- parking lot update- in process at Highland for long term, Star assessment data shared, MBL update, food service update, Share Table discussed- how to make sure students don't take food they should not eat, journey mapping (K-Kids application process may be too competitive, may be too exclusionary, discussed having it in a larger space or perhaps expanding the program, re-sending application to include more students), parent choice awards shared, survey about Open House sent to parents, time will be modified for next year
- PPS- November 29 meeting, will review MBL changes, journey mapping, climate initiatives, annual performance report from CSDE, planning of Special Education Fair, STEP management team meets monthly, will present on December 5 of criteria and curriculum.
- Review of action items- quick updates of progress

## 10. Adjournment- 8:27 pm

Next meeting January 17, 2017

### School representatives to SW PTAC

Lyman Hall- Steve Abati, Cheryl Wolansky  
Mark T. Sheehan- Tami Sabo, Christine Mansfield  
Dag Hammarskjold- Bill Jeffery  
James H. Moran- Scott Mowerson  
Cook Hill/ Parker Farms- Brian Rivard  
Highland/ Yalesville- Becca Carr  
Moses Y. Beach- Marisa Ferraro  
Rock Hill- Umera Raza  
Pond Hill/ Stevens- Elise St. Pierre  
WEA Rep- Kate O'Donnell  
PPS PTAC rep- Jonathan Chappell