

# E.C. Stevens Elementary School

## Parent Information Checklist

### Parent/Guardian Resources

Goal: Know resources available to be an effective partner with school to help students succeed

- Establish login for PowerSchool and sign up to update your child's demographic information to make sure it is accurate every fall. <http://powerschool.wallingford.k12.ct.us/public/home.html>
- Use the [link here](#) to access directions for PowerSchool. Our school office will send home usernames and passwords.
- Register to view meal accounts at *MyPaymentsPlus* <https://www.mypaymentsplus.com/>. Money can be added electronically through this website. You will need the student id number to register. This is different from their lunch pin. The student ID number will be sent home by the school office.
- Please feel free to reach out to set up a meeting with principal, Mrs. Kristina Kiely at [kkiely@wallingfordschools.org](mailto:kkiely@wallingfordschools.org)
- For regular and special schedule school hours as well as storm-related delays and closings, visit the district website at [www.wallingford.k12.ct.us](http://www.wallingford.k12.ct.us).

### Communication

Goal: Understand forms of school-to-home and home-to-school communications in order to stay connected with school and help student succeed

- All Teachers have a Parent Engagement Action Plan as part of their Teacher Evaluation Plan for the year. Talk to your child's teacher about the ways they will engage & communicate with parents throughout the school year.
- Verify contact information (email) is accurate through the [PowerSchool website](#) in the fall or contact the school secretary: Dawn McCarthy at [dmccarthy@wallingfordschools.org](mailto:dmccarthy@wallingfordschools.org)
- Read about the scoop at E.C Stevens School through our live newsletter and by visiting the virtual backpack both found on our School's webpage.
- Read emails blasts which provide school information and news.
- Sign up for Wallingford Public Schools News and Happenings by RSS feed on [the home page](#).
- Bookmark E.C. Stevens Parent Calendar and sign up for calendar and news alerts. It is a Google calendar, so it can be added to your own Google calendar on your computer or phone.
- Follow E.C.Stevens School on Twitter [@ecstevensschool](#) or by visiting our webpage.

## Volunteerism

Goal: Be an active partner in education by volunteering

Examples:

- Attend PTO meetings – meetings are held on the first Wednesday of each month. They will be held at Stevens for the first half of the year and held at Pond Hill for the second half of the year.
  - Become a PTO member and make connections & receive updates from other parents. Membership is \$10.00.
  - Attend Parent Teacher Advisory Council (PTAC) meetings to collaborate with the Principal. These meetings are held every other month. Anyone is welcome at any meeting.
  - Serve on a building-wide committee (School Climate, School Safety, Parent Ambassadors, Tools for Schools)
  - Attend your child's Open House and find out how you can volunteer to help in your child's classroom. This year's open house is Thursday, September 22<sup>nd</sup> at 6:00pm.
  - Many teachers share information with parents via e-mail. This opportunity is usually communicated from the teacher through information sent home at the beginning of the year or at open house. Teacher e-mails are in the format of: first initial of first name last name @wallingfordschools.org (e.g. John Smith would be JSmith@wallingfordschools.org). There is also a faculty directory on the district website: [www.wallingford.k12.ct.us](http://www.wallingford.k12.ct.us) under District Information.
  - To connect to our school community, attend an E.C.Stevens Family Event.
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## Collaboration with Other Schools and Board of Ed

Goal: Be a voice in decisions that affect all schools in Wallingford

- Sign up to receive alerts for weekly updates from Dr. Menzo, Superintendent <http://salmenzo.tumblr.com/>. You can also see Dr. Menzo's weekly updates on his news and updates webpage [here](#).
- Participate on a District level in system-wide PTAC (3<sup>rd</sup> Tuesday of each month at 6:00 pm at Central Office) or special interest group. Anyone is welcome at any meeting.
- Attend a BOE meeting or Town Council meeting. Check the Systemwide PTAC website for meeting dates and times as well as for contact information for BOE and Town Council members: [wallingfordswptac.com](http://wallingfordswptac.com).
- Subscribe to updates from the Systemwide PTAC website for more information about parent volunteer opportunities, such as district committees looking for parent participation.

## Miscellaneous

- Photo identification is required to access all Wallingford Public Schools. When you click the button to enter E.C. Stevens School, you will be asked to show your identification and state your reason for visiting.
- For information about how to register your child, click [here](#).
- Children will only be released to the parent/guardian or those names on our emergency list. Please be certain to report any changes to the school **in writing**.